City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ RDA ☒ Regular ☐ Special

Meeting Date: August 13, 2019

Title: Award the bid for ryegrass seed to Helena Agri-Enterprises, Las Vegas, NV, in the total bid amount of $38,536.79

Background: On July 17, 2019, staff sent out a Notice Inviting Bids for the grass seed requirements for the fall/winter overseeding program at the golf course. At the time set for bid opening, three responses had been received (see attached). Based on the responses, staff is recommending that the bid of Helena Agri-Enterprises be accepted.

Fiscal Impact: The fiscal year 2019-2020 golf course seed budget is $40,542 (#507-5761-453.61-07)

Environmental Impact: N/A

Recommended Action: Motion to award the bid for ryegrass seed to Helena Agri-Enterprises, Las Vegas, NV, in the total bid amount of $38,536.79

Submitted By: Dennis Callaway

City Management Review: Rick Date: 8/8/19

Approved: ☐	Not Approved: ☐	Tabled: ☐	Other: ☐
			Agenda Item: 17

CITY OF NEEDLES

817 Third Street • Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765

Mayor Jeff Williams
Vice Mayor Edward T. Paget, M.D.
Councilmember Shawn Gudmundson
Councilmember Tona Belt
Councilmember Clayton Hazlewood
Councilmember Tim Terral
Councilmember Zachery Longacre
City Manager Rick Daniels

SEALED BID OPENING

TURF TYPE PERENNIAL RYEGRASS SEED

Bid Opening Date: August 1, 2019 --- 1:00 p.m.

Present at opening: Dale Jones, City Clerk; Cheryl Sallis

Recorded by: Dale Jones, City Clerk

Bidder	Total Bid
Simplot Partners, Las Vegas	$39,608.90
Target Specialty Products	$39,377.24
Helena Agri-Enterprises	$38,536.79

OTHERS PRESENT AT BID OPENING

None

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NOTICE INVITING BIDS
TURF TYPE PERENNIAL RYEGRASS SEED

NOTICE IS HEREBY GIVEN that the City of Needles invites sealed bids for the purchase and delivery of Turf Type Perennial Ryegrass Seed. Bids will be received until 1:00 p.m. PDT on Thursday, August 1, 2019 at the office of the City Clerk, 817 Third Street, Needles, California 92363, at which time they will be publicly opened and read aloud. Each sealed bid shall be clearly marked on the outside envelope "SEALED BID - RYEGRASS SEED".

The seeds to be bid are:

1) 26,000 pounds of triple-blend turf type perennial ryegrass seed;

2) 8,000 pounds of certified triple-blend turf type perennial ryegrass seed treated with "Apron" (or equal) fungicide; and

3) 500 pounds of poa trivialis, greens grade.

The specifications of the seed are:

PURITY:	Not less than 98.5% pure
GERMINATION:	Not less than 90%
TRIPLE-BLEND:	A blend of three (3) perennial ryegrass seeds which have been successfully grown on golf courses in climates similar to that in Needles
CROP:	Seeds from 2018 crop preferred
INERT MATERIAL:	Not more than 1.5%
WEED SEED:	Not more than one tenth of one percent (0.1%)

Bidders are to bid the three quantities of seed separately. Do not combine the three items. Bid total shall be for product delivered to the Needles Municipal Golf Course Maintenance Yard, shrink-wrapped and on pallets, and shall include 7.75% sales tax.

The City of Needles reserves the right to waive any irregularity in a bid, and make the award of bid in any manner deemed most advantageous to the City.

Bids shall remain open and valid and subject to acceptance for sixty (60) days after the bid opening unless otherwise stipulated.

Any manufacturers' names, trade names, or brand names used in this Notice are for the purpose of describing and establishing general quality levels, and are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of brand names referenced. Such bids shall state brand names and include specifications. The City of Needles will be the sole judge as to whether an item is approved "equal" or "equivalent" where "equal" or "equivalent" is indicated.

Delivery shall be made on an open flatbed trailer and shall be to the Needles Municipal Golf Course Maintenance Yard, River Road near Marina Drive, in Needles, California, no later than Friday, August 30, 2019. The Golf Course Superintendent shall be notified of exact delivery date and approximate time at least twenty four (24) hours in advance of delivery. Notice shall be given by telephone at (760) 326-3949.

Information or questions pertaining to this invitation should be directed to Dennis Callaway, Golf Course Superintendent, 817 Third Street, Needles, CA 92363 or telephone (760) 326-3949.

PUBLISH: July 17, 2019

POSTED: July 17 through August 1, 2019

TURF TYPE PERENNIAL RYEGRASS SEED

BID FORM

TO: City Clerk
City of Needles
817 Third Street
Needles, CA 92363

FROM: HELENA AGRI-ENTERPRISES
3650 W. DIEHL RD.
LV NV 89118

Telephone 702-740-5320

I hereby submit the following bid(s) in accordance with the City of Needles' Notice Inviting Bids for Turf Type Perennial Ryegrass Seeds:

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QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
26,000 LBS	34% BLACK PEARL 33% BLACKSTONE 33% BLACKCAT II	.99/LB	25,740.00
		7.75% Sales Tax	1994.85
		TOTAL BID	26,734.85

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QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
8,000 LBS TREATED	34% BLACK PEARL 33% BLACKSTONE 33% BLACKCAT II	1.05/LB	8,400.00
		7.75% Sales Tax	651.00
		TOTAL BID	9,051.00

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QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
500 LBS	50% STARLITE II 50% LASER	3.25	1625.00
		7.75% Sales Tax	125.94
		TOTAL BID	1750.94

****

Signature [signature] Date: 7-29-19

Printed Name/Title JEFFREY R. EGGEN

Total $38,536.79