



(ACT) – ACTION NEEDED
(INF) – INFORMATION ONLY
(DIS) - DISCRETIONARY

AGENDA
ADJOURNED REGULAR MEETING OF THE
RECREATION AND PARKS COMMISSION
CITY OF NEEDLES, CALIFORNIA
WEDNESDAY, FEBRUARY 23, 2022 - 4:00 PM
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

On April 27, 2021, the Needles City Council acted to reopen meetings to the general public with requirements for face coverings and 6' social distancing. If attending in person, please follow these mandates.

CHAIRMAN AND COMMISSIONERS MAY BE ATTENDING THIS MEETING TELEPHONICALLY BY CALLING THE FOLLOWING NUMBER: 1-866-576-7975 - Participant access: 853544
THE PUBLIC MAY ALSO ATTEND BY CALLING THE ABOVE NUMBER AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO 12:00 NOON THE DAY OF THE MEETING BY EMAILING: jvalenzuela@cityofneedles.com

CALL TO ORDER:

ROLL CALL: Administer Oath of Office to newly appointed Commissioners

CORRESPONDENCE:

INTRODUCTIONS:

PUBLIC APPEARANCE: Persons wishing to address the Commission on subjects other than those scheduled are requested to do so at this time. When called by the Chairman, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the Commission from taking action on a specific item until it appears on the agenda.

REGULAR ITEMS

- 1) Appointment of Chair and Vice-Chair for ensuing year of 2022 (ACT)
- 2) Approve minutes from May, June & October 2021 meetings (ACT)
- 3) Ratify signature on Contract with State of California Department of Parks and Recreation for Duke Watkins Park (ACT)
- 4) Update on Jack Smith Park per Capita Program (INF)
- 5) Update on Golf Irrigation Grant (INF)
- 6) Update on First & Second Beach Grant
- 7) Reports for Recreation, Aquatics, Jack Smith Park and Golf Stats. (INF)

COMMISSION REQUESTS:

MANAGER'S REPORT:

ADJOURNMENT:

Posted: February 18, 2022

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA. 92363. In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).



City of Needles, California Staff Report

CITY COUNCIL PARK & RECREATION COMMISSION Regular Special

Meeting Date: February 23, 2022

Title: Appointment of Chair and Vice-Chair for ensuing year of 2022.

Background: Currently the Chair is Edward T. Paget, Jr. and Vice-Chair is Casey Pletcher

Fiscal Impact: N/A

Critical Timeline: N/A

Environmental: N/A

Recommendation: Commission to appoint a Chair and Vice-Chair for the ensuing year of 2022.

Submitted By: Jennifer Valenzuela, Recreation Manager

City Management Review: _____

Date: _____

Approved:

Not Approved:

Tabled:

Other:

Agenda Item: 1



City of Needles, California Staff Report

 CITY COUNCIL PARK & RECREATION COMMISSION Regular X Special

Meeting Date: February 23, 2022

Title: Approve minutes from meetings in May, June and October of 2021. See attached.

Background: N/A

Fiscal Impact: N/A

Critical Timeline: N/A

Environmental: N/A

Recommendation: Approve minutes from May, June & October 2021.

Submitted By: Jennifer Valenzuela, Recreation Service Manager

City Management Review: _____ Date: _____

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: 2

PARKS & RECREATION COMMISSION

May 27, 2021

The Regular meeting of the Parks & Recreation Commission held on the 27th day of May 2021, was called to order at 4:12 p.m. with CHAIR PAGET presiding and the following COMMISSIONERS present:

COMMISSIONERS MARTINEZ, O'BRION and LONG. VICE CHAIR PLETCHER joined the meeting at 4:44pm.

EX ABSNCS: VICE CHAIR PLETCHER

ABSENCES: None

CORSPNDN: Letter of resignation from COMMISSIONER JENNIFER BROWN

INTRODCTN: City Manager, Rick Daniels

PBLC APRN:None

REG ITEMS:

- 1) A brief discussion was had to accept the resignation letter from COMMISSIONER BROWN. CHAIR PAGET MOVED, SECONDED BY COMMISSIONER MARTINEZ to accept COMMISSIONER BROWNS letter of resignation. Motion carried by the following roll call vote:

AYES: CHAIR PAGET, COMMISSIONERS O'BRION, MARTINEZ
and LONG
NOES: NONE
ABSENT: VICE CHAIR PLETCHER

- 2) A short discussion was had to change the current regular meeting day on the fourth Thursday of the month to the third Monday of the month. It was explained that it will not conflict with any Commissions, Boards or Council meetings. It will not change the ability to facilitate the availability of the prior month's financials data and give us a better opportunity for a quorum. CHAIR PAGET MOVED, SECONDED BY COMMISSIONER MARTINEZ to change the regular meeting day to the third Monday of the month at 4:00pm. Motion carried by the following roll call vote:

AYES: CHAIR PAGET, COMMISSIONERS O'BRION, MARTINEZ
and LONG
NOES: NONE

ABSENT: VICE CHAIR PLETCHER

- 3) After reviewing the minutes from the meeting on January 28, 2021, COMMISSIONER MARTINEZ MOVED, SECONDED BY CHAIR PAGET to approve the minutes from the regular meeting of the Parks & Recreation Commission on January 28, 2021. Motion carried by the following roll call vote:

AYES: CHAIR PAGET, COMMISSIONERS O’BRION, MARTINEZ and LONG
NOES: NONE
ABSENT: VICE CHAIR PLETCHER

- 4) City Manager Rick Daniels went over the preliminary budgets for fiscal 2021-22 in Recreation, Aquatics, Jack Smith Park, Golf and Parks. He broke down each department and explained in-depth about the 5% salary increases from the Cost-of-Service Study. He shared that he projects a 2 million dollar increase in cannabis taxes this year. COMMISSIONER LONG MOVED, SECONDED BY COMMISSIONER MARTINEZ, to approve the preliminary 2021-22 fiscal year budget as presented. Motion carried by the following roll call vote:

AYES: CHAIR PAGET, COMMISSIONERS O’BRION, MARTINEZ and LONG
NOES: NONE
ABSENT: VICE CHAIR PLETCHER

- 5) City Manager Rick Daniels discussed the manager’s report and included the financials for Recreation, Aquatics, Jack Smith Park and Golf stats for March & April and financials for March 2021. He went over the paving projects along with the waterlines and services to be replaced during the paving. Golf Pro, Matt Groogan, went over the Golf programs he is starting. It will include night golf tournaments, a just for Dad on June 19th and shared the success of the clinics he is doing on Saturdays. Reported that the overseeding will take place in September/October and will be for the entire course being closed for two weeks.

COM RQST: COMMISSIONER O’BRION expressed concern about the graffiti on the tunnel on California Ave. He suggested adding a mirror and cameras to detour the vandalizers. COMMISSIONER MARTINEZ recommended murals in the tunnel and also at the Skate Park.

MGR RPT: All was covered in the reports for all departments.

ADJOURNMENT: CHAIR PAGET declared the regular meeting of the Recreation & Parks Commission held on the 27th day of May 2021, adjourned at 4:54 p.m.

ATTEST: _____
Chairman

Secretary

PARKS & RECREATION COMMISSION

June 21, 2021

The Regular meeting of the Parks & Recreation Commission held on the 21st day of June 2021, was called to order at 4:02 p.m. with CHAIR PAGET presiding and the following COMMISSIONERS present:

VICE-CHAIR PLETCHER, COMMISSIONERS MARTINEZ, O'BRION and LONG.

EX ABSNCS: None

ABSENCES: None

CORSPNDN:

INTRODCTN: City Manager, Rick Daniels

PBLC APRN: None

REG ITEMS:

- 1) City Manager Rick Daniels had a lengthy discussion regarding the cannabis business and consumption lounge that is proposed to be located at the old Denny's restaurant, 1400 J St. Rick explained the public hearings to consider all evidence and testimony for or against the 3 different Conditional use permits that were requested. They were a cannabis dispensary/consumption lounge that was approved by Council and a cannabis distribution facility that was denied. The applicant pulled the request for the cultivation facility. COMMISSIONER PLETCHER questioned why this did not come before this Commission prior to going to Council for approval as did another facility close to the Cities ball fields. He explained that it did go before the Planning Commission for a public hearing with no opposition.
- 2) City Manager Rick Daniels discussed the manager's report and included the financials for Recreation, Aquatics, Jack Smith Park and Golf stats for May & financials for April 2021. He reported that the sheriff is installing the upgraded camera system at Duke Watkins and the skatepark. The skatepark fencing will be completed in 2 weeks. Golf Pro, Matt Groogan, went over the Golf Camps that were coming up in July. He reported 44 players for night golf. Touchstone has proposed to take over the golf maintenance.

COM RQST: COMMISSIONER PLETCHER asked about converting the wade pool at the Aquatics from the wade pool to a splash pad area with new features.

COMMISSIONER O'BRION asked what it would take to split the Dog park with an area for small dogs and one for large dogs.

MGR RPT: All was covered in the reports for all departments.

ADJOURNMENT: CHAIR PAGET declared the regular meeting of the Recreation & Parks Commission held on the 21st day of June 2021, adjourned at 4:52 p.m.

ATTEST: _____
Chairman

Secretary

PARKS & RECREATION COMMISSION

October 18, 2021

The Regular meeting of the Parks & Recreation Commission held on the 18th day of October 2021, was called to order at 4:15 p.m. with VICE CHAIR PLETCHER presiding and the following COMMISSIONERS present:

COMMISSIONERS MARTINEZ, O'BRION and LONG.

EX ABSNCS: CHAIR PAGET

ABSENCES: None

CORSPNDN:

INTRODCTN: City Manager, Rick Daniels

PBLC APRN:None

REG ITEMS:

- 1) City Manager Rick Daniels explained the grant application submitted in June to BHHS Legacy Foundation to partner together to complete much needed improvements at Duke Watkins Park. After issuing a request for proposals for the playground equipment, we received only one (1) that was considered a responsive bid and it is awardable. Requesting to award Pacific Play Systems the bid to purchase new playground equipment, ground covering and shade structure not to exceed \$110,000. COMMISSIONER MARTINEZ MOVED, SECONDED BY COMMISSIONER LONG to award the bid to Pacific Play Systems and purchase the playground equipment. Motion carried by the following roll call vote:

AYES: VICE CHAIR PLETCHER, COMMISSIONERS LONG,
MARTINEZ & O'BRION

NOES: NONE

ABSENT: CHAIR PAGET

- 2) City Manager Rick Daniels informed the Commission that Jarod (JJ) DeLeon will be the new Golf Pro effective November 1, 2021. Touchstone will also be taking over the entire maintenance and operations of the Golf Course. Mr. DeLeon is excited to bring back the River's Edge Golf Course.
- 3) City Manager Rick Daniels discussed the managers report and included the financials for Recreation, Aquatics. Jack Smith Park and Golf for June and Golf stats for June – August.

COM RQST: COMMISSIONER LONG asked what it would take to split the Dog park with an area for small dogs and one for large dogs and also to look into sponsored park trash bags and dispensers to reduce littering. COMMISSIONER O' BRION brought up the tunnel at California Ave. again and the graffiti, feces and trash in and around the tunnel. He stated there is a cut in the fence allowing foot traffic to flow through to the train tracks

MGR RPT: All was covered in the reports for all departments. Mr. Daniels gave update on the lights at Duke Watkins Park.

ADJOURNMENT: CHAIR PAGET declared the regular meeting of the Recreation & Parks Commission held on the 18th day of October 2021, adjourned at 5:00 p.m.

ATTEST: _____
Chairman

Secretary



City of Needles, California Request for Action

CITY COUNCIL NPUA PARKS & RECREATION
 Regular Special

Meeting Date: February 23, 2022

Title: Ratify the City Managers signature on contract number C9803078 with the State of California Department of Parks and Recreation Statewide Park Development and Community Revitalization for Duke Watkins Park

Background: Beginning in 2019 City staff conducting multiple public workshops to obtain the communities input to apply for a park and recreation grant through California Department of Parks and Recreation. The types of park projects can be; 1) create a NEW park 2) EXPAND an existing park or 3) RENOVATE an existing park.

The City submitted projects for the Aquatic Center, Duke Watkins and Jack Smith Park in 2019 for the third round unfortunately the City was not awarded a project. The City resubmitted the projects in 2020 and was notified December 8, 2021 that the Duke Watkins Park project for \$3,965,400 was awarded. City Staff have begun preparing bid documents and working with the City Engineers to get a design cost estimate.

Fiscal Impact: No match required on grant, increase in grant funds.

Recommended Action: Ratify the City Managers signature on contract number C9803078 with the State of California Department of Parks and Recreation Statewide Park Development and Community Revitalization for Duke Watkins Park

Submitted By: Rainie Torrance, Assistant Utility Manager

City Management Review: _____ **Date:** _____

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u> 3 </u>



DEPARTMENT OF PARKS AND RECREATION
P.O. Box 942896 • Sacramento, CA 94296-0001
(916) 653-7423

Armando Quintero, Director

February 15, 2022

Rick Daniels
City Manager
City of Needles
817 Third Street
Needles, CA 92363

Re: Project Name: Duke Watkins Park
Program Name: 2018 Parks Bond Act
Statewide Park Development and Community Revitalization
Project Number: SW-36-008
Contract Number: C9803078

Dear Rick Daniels:

Enclosed is a contract for the above-referenced project. Please sign and return it within 30 days. We will send you a copy after it is signed by the State. Please remember that your project must comply with all applicable state and federal laws and regulations including, but not limited to, legal requirements for construction contracts, building codes, health and safety codes, and the laws and codes pertaining to individuals with disabilities.

If you have any questions, please contact me at (916) 204-7741 or email me at Anne.Davigeadono@parks.ca.gov.

Sincerely,

Anne Davigeadono
Project Officer

Enclosure(s)

State of California - Natural Resources Agency
Department of Parks and Recreation
GRANT CONTRACT
2018 Parks Bond Act
Statewide Park Development and Community Revitalization

GRANTEE City of Needles

GRANT PERFORMANCE PERIOD is from July 01, 2020 through June 30, 2025

CONTRACT PERFORMANCE PERIOD is from July 01, 2020 through June 30, 2050

PROJECT TITLE DUKE WATKINS PARK PROJECT NUMBER SW-36-008

The GRANTEE agrees to the terms and conditions of this contract, and the State of California, acting through its Director of Parks and Recreation, pursuant to the State of California, agrees to fund the total State grant amount indicated below.

The GRANTEE agrees to complete the PROJECT SCOPE(s) as defined in the Development PROJECT SCOPE / Cost Estimate Form or Acquisition documentation for the Application(s) filed with the State of California.

The General and Special Provisions attached are made a part of and incorporated into the Contract.

Total State Grant not to exceed \$3,965,400.00

City of Needles

 Grantee

STATE OF CALIFORNIA
 DEPARTMENT OF PARKS AND RECREATION

By _____
 Typed or printed name of Authorized Representative

By _____
 Typed or printed name of Authorized Representative

 Signature of Authorized Representative

 Signature of Authorized Representative

Address _____

Title City Manager

Title _____

Date _____

Date _____

CERTIFICATION OF FUNDING
(For State Use Only)

CONTRACT NO C9803078	AMENDMENT NO	FISCAL SUPPLIER I.D. 0000013351			PROJECT NO. SW-36-008
AMOUNT ENCUMBERED BY THIS DOCUMENT \$3,965,400.00		FUND. Drought, Water, Cln Air, Cstl Protc, Outdoor Fund			
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT		ITEM 3790-101-6088	CHAPTER 6	STATUTE 20	FISCAL YEAR 2021/22
TOTAL AMOUNT ENCUMBERED TO DATE \$ 3,965,400.00		Reporting Structured. 37900091	Account/Alt Account. 5432000-5432000000	ACTIVITY CODE 69807	PROJECT / WORK PHASE 3790000SW36008

I. RECITALS

This CONTRACT is entered into between the California Department of Parks and Recreation (hereinafter referred to as "GRANTOR," "DEPARTMENT" or "STATE") and City of Needles (hereinafter referred to as "GRANTEE").

The DEPARTMENT hereby grants to GRANTEE a sum (also referred to as "GRANT MONIES") not to exceed \$3,965,400, subject to the terms and conditions of this CONTRACT and the 2020/21 California State Budget, Chapter 6, statutes of 2020, Item number – 3790-101-6088 (appropriation chapter and budget item number hereinafter referred to as "2018 Parks Bond Act, Statewide Park Development and Community Revitalization GRANT"). These funds shall be used for completion of the GRANT SCOPE(S).

The Grant Performance Period is from July 01, 2020 to June 30, 2025.

II. GENERAL PROVISIONS

A. Definitions

As used in this CONTRACT, the following words shall have the following meanings:

1. The term "ACT" means the California Drought, Water, Parks Climate, Coastal Protection, and Outdoor Access for All Act of 2018, as referred to in section I of this CONTRACT.
2. The term "APPLICATION" means the individual project APPLICATION packet for a project pursuant to the enabling legislation and/or grant program process guide requirements.
3. The term "DEPARTMENT" or "STATE" means the California Department of Parks and Recreation.
4. The term "DEVELOPMENT" means capital improvements to real property by means of, but not limited to, construction, expansion, and/or renovation, of permanent or fixed features of the property.
5. The term "GRANTEE" means the party described as the GRANTEE in Section I of this CONTRACT.
6. The term "GRANT SCOPE" means the items listed in the GRANT SCOPE/Cost Estimate Form found in each of the APPLICATIONS submitted pursuant to this grant.
7. The term "GUIDE" means (1) the document identified as the "Grant Administration Guide for California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018 Competitive Grant Programs Capital

Improvement Projects” and (2) The Application Guide that established the competitive procedures and policies for the selection of projects.

B. Project Execution

1. Subject to the availability of GRANT MONIES, the STATE hereby grants to the GRANTEE a sum of money not to exceed the amount stated in Section I of this CONTRACT, in consideration of, and on condition that, the sum be expended in carrying out the purposes as set forth in the scope described in the enabling legislation and referenced in the APPLICATION, Section I of this CONTRACT, and under the terms and conditions set forth in this CONTRACT.

The GRANTEE shall assume any obligation to furnish any additional funds that may be necessary to complete the GRANT SCOPE(S).

The GRANTEE agrees to submit any change or alteration from the original GRANT SCOPE(S) in writing to the STATE for prior approval. This applies to any and all changes that occur after STATE has approved the APPLICATION. Changes in the GRANT SCOPE(S) must be approved in writing by the STATE.

2. The GRANTEE shall complete the GRANT SCOPE(S) in accordance with the time of the Performance Period set forth in Section I of this CONTRACT, and under the terms and conditions of this CONTRACT.

To maintain the integrity of the competitive grant program, the GRANTEE agrees that any other project changes or alterations which deviate from the intent of the project selection criteria provided by the GRANTEE in the original competitive APPLICATION must be submitted in writing to the STATE for prior approval.

3. The GRANTEE shall comply with the California Environmental Quality Act (Public Resources Code, Section 21000, et seq., Title 14, California Code of Regulations, Section 15000 et seq.).
4. The GRANTEE shall comply with all applicable current laws and regulations affecting DEVELOPMENT projects, including, but not limited to, legal requirements for construction contracts, building codes, health and safety codes, and laws and codes pertaining to individuals with disabilities, including but not limited to the Americans With Disabilities Act of 1990 (42 U.S.C. §12101 et seq.) and the California Unruh Act (California Civil Code §51 et seq.).

C. Project Guide

1. GRANTEE agrees to abide by the GUIDES.
2. GRANTEE acknowledges that STATE may make reasonable changes to its procedures as set forth in the GUIDE. If STATE makes any changes to its procedures and guidelines, STATE agrees to notify GRANTEE within a reasonable time.

D. Project Administration

1. If GRANT MONIES are advanced for DEVELOPMENT projects, the advanced funds shall be placed in an interest bearing account until expended. Interest earned on the advanced funds shall be used on the project as approved by the STATE. If grant monies are advanced and not expended, the unused portion of the grant and any interest earned shall be returned to the STATE within 60 days after project completion or end of the Grant Performance Period, whichever is earlier.
2. The GRANTEE shall submit written project status reports within 30 calendar days after the STATE has made such a request. In any event, the GRANTEE shall provide the STATE a report showing total final project expenditures within 60 days of project completion or the end of the grant performance period, whichever is earlier. The Grant Performance Period is identified in Section I of this CONTRACT.
3. The GRANTEE shall make property or facilities acquired and/or developed pursuant to this contract available for inspection upon request by the STATE.

E. Project Termination

1. Project Termination refers to the non-completion of a GRANT SCOPE. Any grant funds that have not been expended by the GRANTEE shall revert to the STATE.
2. The GRANTEE may unilaterally rescind this CONTRACT at any time prior to the commencement of the project. The commencement of the project means the date of the letter notifying GRANTEE of the award or when the funds are appropriated, whichever is later. After project commencement, this CONTRACT may be rescinded, modified or amended only by mutual agreement in writing between the GRANTEE and the STATE, unless the provisions of this CONTRACT provide that mutual agreement is not required.
3. Failure by the GRANTEE to comply with the terms of the (a) GUIDE, (b) any legislation applicable to the ACT, (c) this CONTRACT as well as any other grant contracts, specified or general, that GRANTEE has entered into with STATE, may be cause for suspension of all obligations of the STATE unless the STATE determines that such failure was due to no fault of the GRANTEE. In such case, STATE may reimburse GRANTEE for eligible costs properly incurred in performance of this CONTRACT despite non-performance of the GRANTEE. To qualify for such reimbursement, GRANTEE agrees to mitigate its losses to the best of its ability.
4. Any breach of any term, provision, obligation or requirement of this CONTRACT by the GRANTEE shall be a default of this CONTRACT. In the case of any default by GRANTEE, STATE shall be entitled to all remedies available under law and equity, including but not limited to: a) Specific Performance; b) Return of all GRANT MONIES; c) Payment to the STATE of the fair market value of the project property or the actual sales price, whichever is higher; and d) Payment to the STATE of the costs of enforcement of this CONTRACT, including but not limited to court and arbitration costs, fees, expenses of litigation, and reasonable attorney fees.

5. The GRANTEE and the STATE agree that if the GRANT SCOPE includes DEVELOPMENT, final payment may not be made until the work described in the GRANT SCOPE is complete and the GRANT PROJECT is open to the public.

F. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted by the budget act for purposes of this program, the STATE shall have the option to either cancel this contract with no liability occurring to the STATE, or offer a CONTRACT amendment to GRANTEE to reflect the reduced grant amount. This Paragraph shall not require the mutual agreement as addressed in Paragraph E, provision 2, of this CONTRACT.

G. Hold Harmless

1. The GRANTEE shall waive all claims and recourse against the STATE including the right to contribution for loss or damage to persons or property arising from, growing out of or in any way connected with or incident to this CONTRACT except claims arising from the concurrent or sole negligence of the STATE, its officers, agents, and employees.
2. The GRANTEE shall indemnify, hold harmless and defend the STATE, its officers, agents and employees against any and all claims, demands, damages, costs, expenses or liability costs arising out of the ACQUISITION, DEVELOPMENT, construction, operation or maintenance of the property described as the project which claims, demands or causes of action arise under California Government Code Section 895.2 or otherwise except for liability arising out of the concurrent or sole negligence of the STATE, its officers, agents, or employees.
3. The GRANTEE agrees that in the event the STATE is named as codefendant under the provisions of California Government Code Section 895 et seq., the GRANTEE shall notify the STATE of such fact and shall represent the STATE in the legal action unless the STATE undertakes to represent itself as codefendant in such legal action in which event the GRANTEE agrees to pay the STATE's litigation costs, expenses, and reasonable attorney fees.
4. The GRANTEE and the STATE agree that in the event of judgment entered against the STATE and the GRANTEE because of the concurrent negligence of the STATE and the GRANTEE, their officers, agents, or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request a jury apportionment.
5. The GRANTEE shall indemnify, hold harmless and defend the STATE, its officers, agents and employees against any and all claims, demands, costs, expenses or liability costs arising out of legal actions pursuant to items to which the GRANTEE has certified. The GRANTEE acknowledges that it is solely responsible for compliance with items to which it has certified.

H. Financial Records

1. The GRANTEE shall maintain satisfactory financial accounts, documents, including loan documents, and all other records for the project and to make them available to the STATE for auditing at reasonable times. The GRANTEE also agrees to retain such financial accounts, documents and records for five years following project termination or issuance of final payment, whichever is later.
2. The GRANTEE shall keep such records as the STATE shall prescribe, including records which fully disclose (a) the disposition of the proceeds of STATE funding assistance, (b) the total cost of the project in connection with such assistance that is given or used, (c) the amount and nature of that portion of the project cost supplied by other sources, and (d) any other such records that will facilitate an effective audit.
3. The GRANTEE agrees that the STATE shall have the right to inspect and make copies of any books, records or reports pertaining to this contract or matters related thereto during regular office hours. The GRANTEE shall maintain and make available for inspection by the STATE accurate records of all of its costs, disbursements and receipts with respect to its activities under this CONTRACT. Such accounts, documents, and records shall be retained by the GRANTEE for at least five years following project termination or issuance of final payment, whichever is later.
4. The GRANTEE shall use a generally accepted accounting system.

I. Use of Facilities

1. The GRANTEE agrees that the GRANTEE shall operate and maintain the property acquired or developed with the GRANT MONIES, for the duration of the Contract Performance Period.
2. The GRANTEE agrees that, during the Contract Performance Period, the GRANTEE shall use the property acquired or developed with GRANT MONIES under this contract only for the purposes of this grant and no other use, sale, or other disposition or change of the use of the property to one not consistent with its purpose shall be permitted except as authorized by the STATE and the property shall be replaced with property of equivalent value and usefulness as determined by the STATE.
3. The property acquired or developed may be transferred to another entity if the successor entity assumes the obligations imposed under this CONTRACT and with the approval of STATE.
4. Any real Property (including any portion of it or any interest in it) may not be used as security for any debt or mitigation, without the written approval of the STATE provided that such approval shall not be unreasonably withheld as long as the

purposes for which the Grant was awarded are maintained. Any such permission that is granted does not make the STATE a guarantor or a surety for any debt or mitigation, nor does it waive the STATE'S rights to enforce performance under the Grant CONTRACT.

5. All real property, or rights thereto, acquired with GRANT MONIES shall be subject to an appropriate form of restrictive title, rights, or covenants approved by the STATE. If the project property is taken by use of eminent domain, GRANTEE shall reimburse STATE an amount at least equal to the amount of GRANT MONIES received from STATE or the pro-rated full market value of the real property, including improvements, at the time of sale, whichever is higher.
6. If eminent domain proceedings are initiated against GRANTEE, GRANTEE shall notify STATE within 10 days of receiving the complaint.

J. Nondiscrimination

1. The GRANTEE shall not discriminate against any person on the basis of sex, race, color, national origin, age, religion, ancestry, sexual orientation, or disability in the use of any property or facility developed pursuant to this contract.
2. The GRANTEE shall not discriminate against any person on the basis of residence except to the extent that reasonable differences in admission or other fees may be maintained on the basis of residence and pursuant to law.
3. All facilities shall be open to members of the public generally, except as noted under the special provisions of this project contract or under provisions of the enabling legislation and/or grant program.

K. Severability

If any provision of this CONTRACT or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of the CONTRACT which can be given effect without the invalid provision or application, and to this end the provisions of this CONTRACT are severable.

L. Liability

1. STATE assumes no responsibility for assuring the safety or standards of construction, site improvements or programs related to the GRANT SCOPE. The STATE'S rights under this CONTRACT to review, inspect and approve the GRANT SCOPE and any final plans of implementation shall not give rise to any warranty or representation that the GRANT SCOPE and any plans or improvements are free from hazards or defects.
2. GRANTEE will secure adequate liability insurance, performance bond, and/or other security necessary to protect the GRANTEE'S and STATE'S interest

against poor workmanship, fraud, or other potential loss associated with completion of the grant project.

M. Assignability

Without the written consent of the STATE, the GRANTEE'S interest in and responsibilities under this CONTRACT shall not be assignable by the GRANTEE either in whole or in part.

N. Use of Grant Monies

GRANTEE shall not use any grant funds (including any portion thereof) for the purpose of making any leverage loan, pledge, promissory note or similar financial device or transaction, without: 1) the prior written approval of the STATE; and 2) any financial or legal interests created by any such leverage loan, pledge, promissory note or similar financial device or transaction in the project property shall be completely subordinated to this CONTRACT through a Subordination Agreement provided and approved by the STATE, signed by all parties involved in the transaction, and recorded in the County Records against the fee title of the project property.

O. Section Headings

The headings and captions of the various sections of this CONTRACT have been inserted only for the purpose of convenience and are not a part of this CONTRACT and shall not be deemed in any manner to modify, explain, or restrict any of the provisions of this CONTRACT.

P. Waiver

Any failure by a party to enforce its rights under this CONTRACT, in the event of a breach, shall *not* be construed as a waiver of said rights; and the waiver of any breach under this CONTRACT shall *not* be construed as a waiver of any subsequent breach.

City of Needles
GRANTEE

By: _____
Signature of Authorized Representative

Title: _____

Date: _____

STATE OF CALIFORNIA

DEPARTMENT OF PARKS AND RECREATION

By: _____
Signature of Authorized Representative

Title: _____

Date: _____



City of Needles, California Information Item

CITY COUNCIL NPUA PARKS & RECREATION
 Regular Special

Meeting Date: February 23, 2022

Title: California Department of Parks and Recreation – Per Capita Program Jack Smith Park Update

Background: The California Department of Parks and Recreation through Proposition 68 has a general per capita program which funds \$185,000,000 for local park rehabilitation, creation, and improvement grants to local governments on a per capita basis.

The City has received award of \$181,116.00. The proposed project(s) must be a capital outlay rather than a maintenance and repair. In addition, through the California Department of Resources Recycling and Recovery (CalRecycle) was awarded \$18,335 to procure a tire derived walking path.

The proposed project is;

- install a 8 foot wide 1,600 liner foot long walking trail made from tire derived product with 10 exercise cut outs
- Upgrade the existing playground equipment
- Automate the irrigation system

Staff is working with the City Engineer to obtain a design estimate for the proposed project. Once design is completed an official bid will be released.

Fiscal Impact: No match required on grant.

Recommended Action: N/A

Submitted By: Rainie Torrance, Assistant Utility Manager

City Management Review: _____ **Date:** _____

Approved: Not Approved: Tabled: Other:

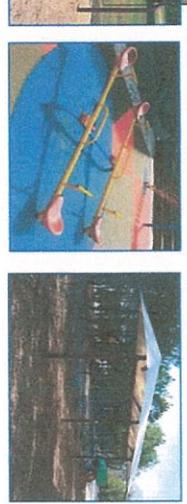
Agenda Item: 4

JACK SMITH PARK

NEEDLES CALIFORNIA



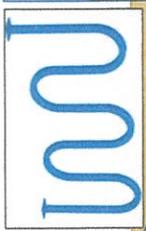
EXERCISE EQUIPMENT ALONG THE TRAIL



PLAYGROUND EQUIPMENT



SHADE OVER PLAYGROUND EQUIPMENT



BIKE RACK



SHADE STRUCTURES & BENCHES



AMENITIES









City of Needles, California Information Item

CITY COUNCIL NPUA PARKS & RECREATION
 Regular Special

Meeting Date: February 23, 2022

Title: California Department of Water Resources 2021 Urban and Multibenefit Drought Relief Rivers Edge Irrigation Grant Application

Background: The Urban and Multibenefit Drought Relief Program is one of two Department of Water Resources's (DWR's) Drought Relief Grant Programs that offers financial assistance to address drought impacts through implementation of projects with multiple benefits:

- For communities, including Tribes, facing the loss or contamination of their water supplies due to the drought; and
- To address immediate drought impacts on human health and safety, and to protect fish and wildlife resources plus other public benefits, such as ecosystem improvements.

Funding for the Program was authorized by the Legislature pursuant to the Budget Act of 2021 and its Trailer Bill, Assembly Bill 148; DWR was allocated \$100 million for Urban Communities and \$200 million for Multibenefit projects. The same Budget Act also authorized \$200 million for the Small Community Drought Relief Program.

DWR is combining a portion of the Urban Community and the Multibenefit Drought Relief Funding into a \$200 Million program. Projects funded under Multibenefit do not need to be in an urban community.

Currently, Rivers Edge irrigation system is supplied water from Well #12, an existing 2,000 gallon per minute (gpm) well at a fixed pumping rate that is located on the course. A staff member is responsible for manually installing every in-pack sprinkler head throughout the golf course in a rotating motion to irrigate the golf course. The existing in-pack sprinkler heads date back to the mid 1960's and spray 65 gallons per minute (gpm). The course has approximately 660 in-pack sprinklers heads which each need to be manually set up to irrigate the 125-acre golf course. With the current method, a staff member will install 55 sprinklers spaced six (6) heads apart and move forward every hour to fully irrigate the front and back half of the golf course. The watering route requires the staff member to complete an approximately seven (7) mile route to water the golf course. The current method results in over-irrigation of the course because each sprinkler head needs to be set up manually and removed manually to stop the flow of water.

Phase 1, in the amount of \$725,538 funded through the URC Drought Grant Set-Aside will consist of procuring approximately 660 new water-efficient sprinkler heads and corresponding sprinklers to replace the inefficient 1960's sprinklers that the City currently has in use. The City will also design and install an automatic irrigation system that will control the new sprinklers.

Phase 2, submitted for funding through the competitive application process for \$1,184,462 which includes updating the irrigation system design completed in 2001 and potentially installing a new 250,000-gallon tank, and a new booster pump. The project will also add controls to the automatic



City of Needles, California Information Item

irrigation system including soil moisture sensors and retrofit portions of the golf course with xeriscape. The xeriscape will include adding decomposed granite (DG) and native plants to non-irrigated areas between golf holes and turf and DG to the driving range. Native plants will be planted including trees to provide shade in addition to other low-water use plants.

Fiscal Impact: No match required on grant.

Recommended Action: N/A

Submitted By: Rainie Torrance, Assistant Utility Manager

City Management Review: _____ **Date:** _____

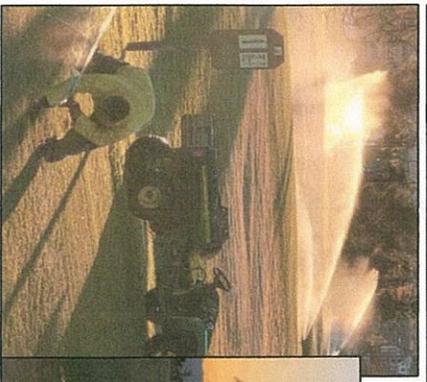
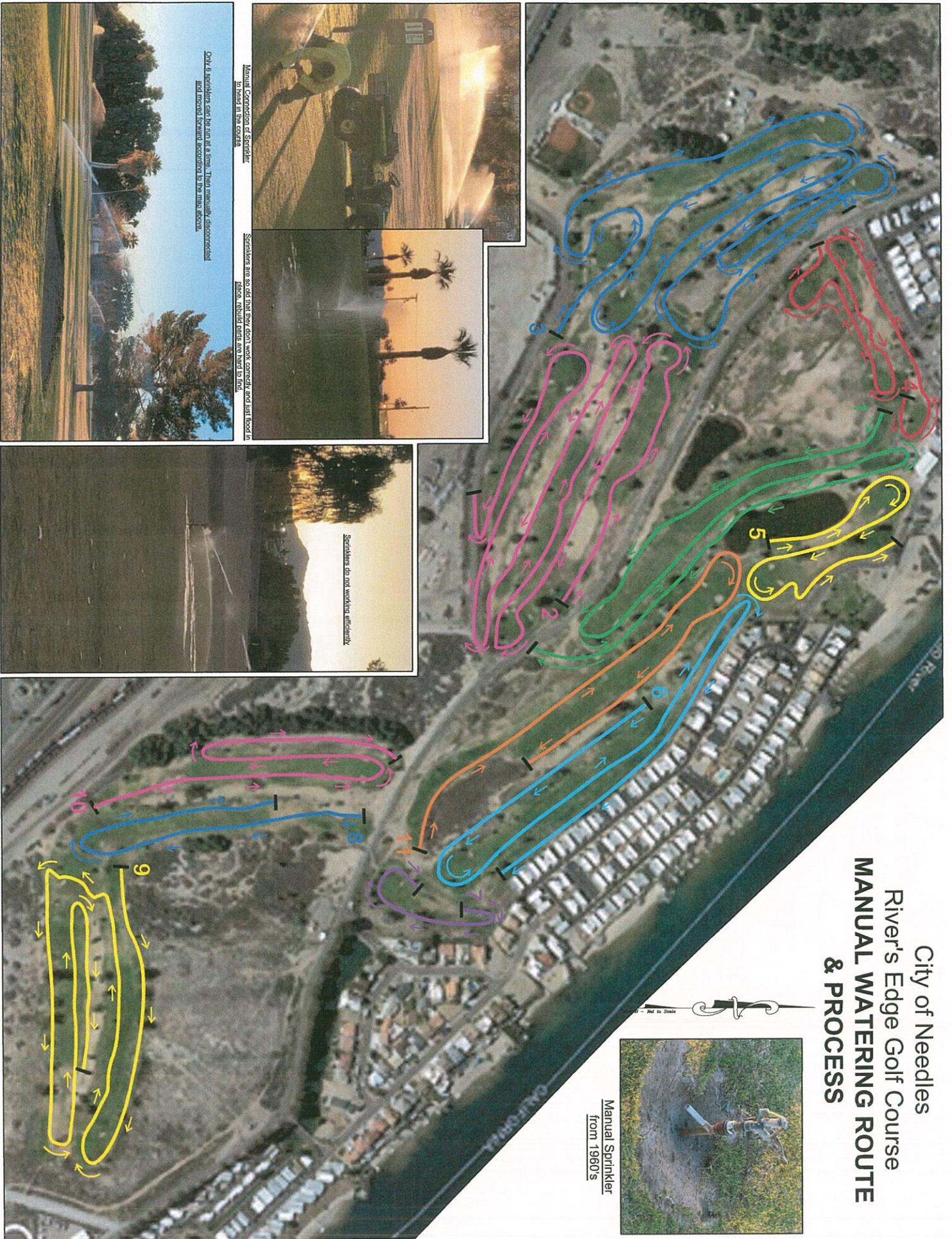
Approved: Not Approved: Tabled: Other:

Agenda Item: 5

City of Needles
 River's Edge Golf Course
**MANUAL WATERING ROUTE
 & PROCESS**



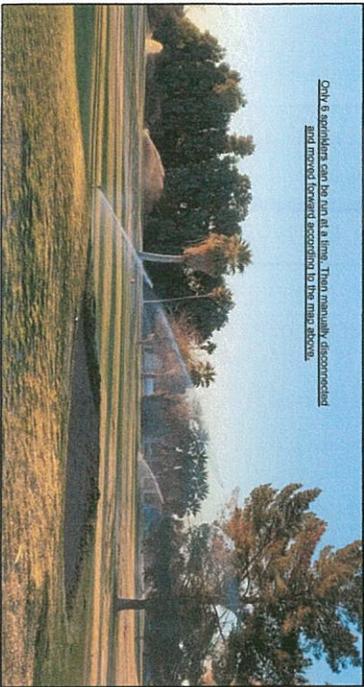
Manual Sprinkler
 from 1960's



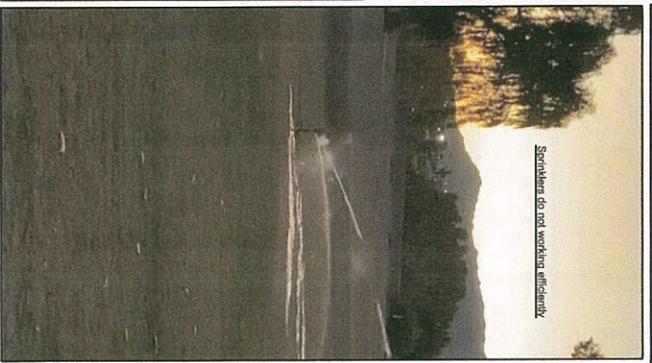
Manual Correction of Sprinkler
 on newly laid course



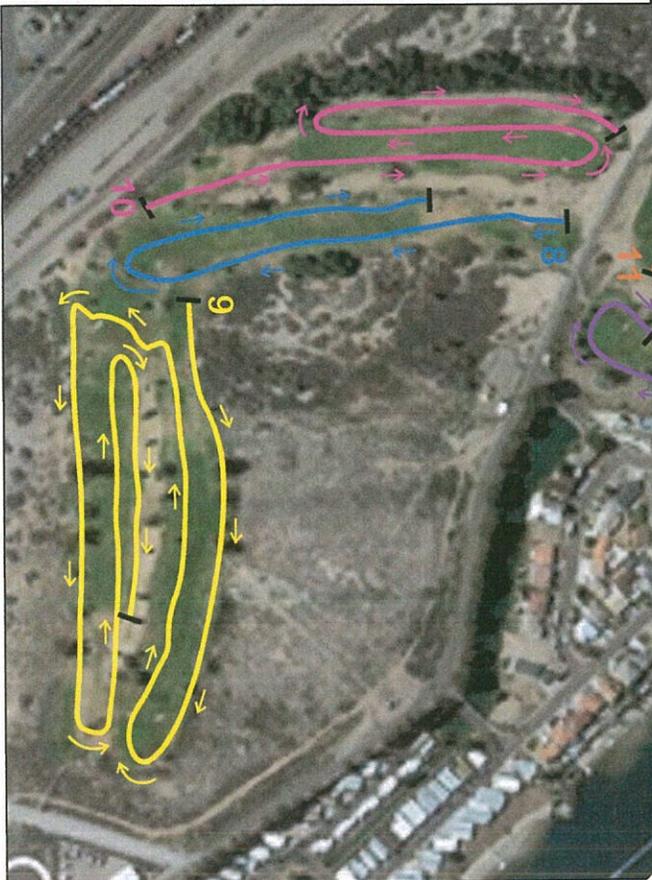
Sprinklers are so old that they don't work correctly and just head in
 circles in the course



Only 6 sprinklers can be run at a time. This manually disconnected
 and moved forward according to the map above



Sprinklers do not work uniformly





City of Needles, California Information Item

CITY COUNCIL NPUA PARKS & RECREATION
 Regular Special

Meeting Date: February 23, 2022

Title: CalTrans Clean California First Beach Park Improvements

Background: The California Department of Transportation (Caltrans) developed the Clean California Local Grant Program as part of a two-year program through which approximately \$296 million in funds will go to local communities to beautify and improve local streets and roads, tribal lands, parks, pathways, and transit centers to clean and enhance public spaces. Through the combination of adding beautification measures and art in public spaces along with the removal of litter and debris, this effort will enhance communities and improve spaces for walking and recreation.

The City submitted an application to reduce littering by improving the beach front area at First and Second Beach. The grant application was submitted in January and an announcement will be made in March 2022.

Fiscal Impact: No match required on grant.

Recommended Action: N/A

Submitted By: Rainie Torrance, Assistant Utility Manager

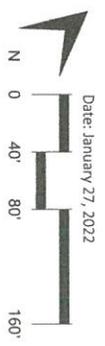
City Management Review: _____ **Date:** _____

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u> 6 </u>

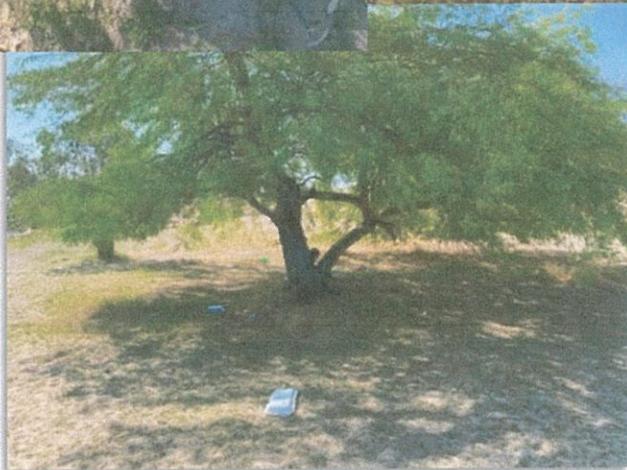
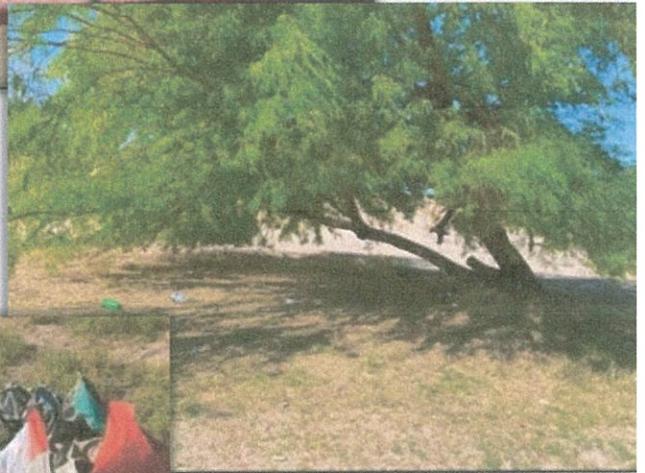
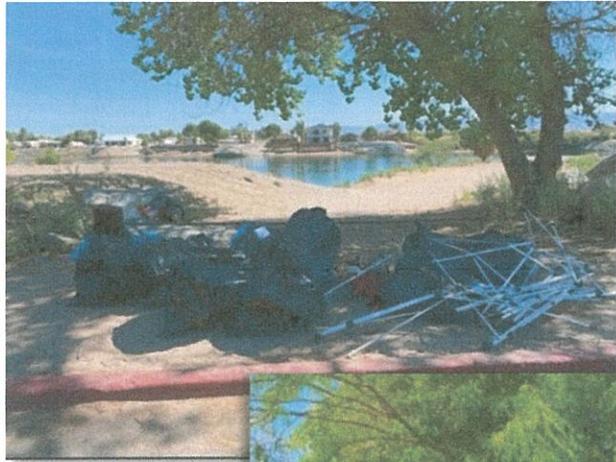


- LEGEND:**
- ① GRASSY KNOLL (12,650 SF)
 - ② RESTROOM BUILDING
 - ③ PARKING LOT EXPANSION (24 SPACES + 2 ADA)
 - ④ CONCRETE WALKWAY
 - ⑤ PICNIC TABLE WITH UMBRELLA ON CONCRETE PAD
 - ⑥ BENCH SEATING
 - ⑦ DECOMPOSED GRANITE WALKWAY
 - ⑧ RAMP TO BEACH
 - ⑨ STAIRS TO BEACH
 - ⑩ COVERED PLAY AREA
 - ⑪ 12"-18" RIP-RAP (LOCALLY SOURCED)
 - ⑫ CURB RAMP
 - ⑬ SOLAR LIGHTING (TYP)
 - ⑭ EDUCATIONAL STONES (TYP)
 - ⑮ DRINKING FOUNTAIN
 - ⑯ WASTE RECEPTACLES

PRELIMINARY LANDSCAPE PLAN
MARINA PARK - FIRST BEACH
 CITY OF NEEDLES



FIRST BEACH – NEEDLES



Community Works Design Group



Preliminary Cost Estimate

Project: Needles Marina Park

Date: 01/25/2022

Take off by: Luke Morris/ Allison Rush

Item Description	Qty.	U.M.	Unit Cost	Total Cost
<u>Division 01</u>				
<i>Project Start:</i>				
Mobilization (5% subtotal)	1	LS	\$ 80,000.00	\$ 80,000.00
Construction Stabilized Entrance	1	EA	\$ 3,500.00	\$ 3,500.00
Temporary Construction Fencing	2700	LF	\$ 12.33	\$ 33,300.00
Construction Signage	2	EA	\$ 2,000.00	\$ 4,000.00
Erosion Control/SWPPP	104000	SF	\$ 0.60	\$ 62,400.00
<u>Division 02</u>				
<i>Demolition:</i>				
Clear and Grub	104000	SF	\$ 0.35	\$ 36,400.00
Turf	25662	SF	\$ 0.25	\$ 6,415.50
40 Yard Dumpster	2	EA	\$ 2,000.00	\$ 4,000.00
<u>Division 05</u>				
<i>Metals</i>				
Handrails	60	LF	\$ 225.00	\$ 13,500.00
<u>Division 11</u>				
<i>Play Equipment:</i>				
Child Play Equipment	1	LS	\$ 100,000.00	\$ 100,000.00
Fabric Shade Sails	1	LS	\$ 80,000.00	\$ 80,000.00
<u>Division 12</u>				
<i>Site Furnishing:</i>				
Benches (Metal)	5	EA	\$ 850.00	\$ 4,250.00
Tables (6' Metal) w/ Umbrella	6	EA	\$ 4,500.00	\$ 27,000.00
Tables (ADA 8' Metal) w/ Umbrella	3	EA	\$ 5,000.00	\$ 15,000.00
Drinking Fountain with Sump	2	EA	\$ 6,000.00	\$ 12,000.00
Trash Cans Metal	4	EA	\$ 1,250.00	\$ 5,000.00
Recycling Cans	6	EA	\$ 1,250.00	\$ 7,500.00
Educational Stones	7	EA	\$ 1,500.00	\$ 10,500.00
Prefabricated Restroom	1	EA	\$ 350,000.00	\$ 350,000.00

Division 26*Electrical:*

Solar Lights	15 EA	\$	4,000.00	\$	60,000.00
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Division 31*Earthwork:*

Grading	34000 SF	\$	4.40	\$	149,600.00
Fine Grading	66200 SF	\$	0.59	\$	39,108.92

Division 32*Exterior Improvements Hardscape :*

6" Curb Type A1-6	700 LF	\$	27.20	\$	19,040.00
Asphalt paving 3" over 4" base	13420 SF	\$	5.00	\$	67,100.00
Striping	500 LF	\$	1.50	\$	750.00
Concrete Broom Finish 4"	14240 SF	\$	7.92	\$	112,709.60
Concrete Stairs	160 LF	\$	100.00	\$	16,000.00
ADA Ramp	3 EA	\$	3,500.00	\$	10,500.00
6" Concrete Mow Curb	1775 LF	\$	19.20	\$	34,081.97
Crushed Stone Paving (DG) 3"	4950 SF	\$	1.85	\$	9,157.50
12" Deep Play Area Concrete Curb	145 LF	\$	30.00	\$	4,350.00
Rubber Surfacing	1320 SF	\$	19.00	\$	25,080.00

Exterior Improvements Irrigation:

Drip Point Source	7500 SF	\$	2.50	\$	18,750.00
Rotary Spray	12650 SF	\$	2.00	\$	25,300.00
Irrigation Master Valve 2"	1 EA	\$	1,200.00	\$	1,200.00
Irrigation Flow Sensor 1-1/2"	1 EA	\$	1,150.00	\$	1,150.00
Irrigation Non Drip Zone Valve	4 EA	\$	320.00	\$	1,280.00
Irrigation Drip Zone Valve	6 EA	\$	295.00	\$	1,770.00
Irrigation Controller Mid Size	1 EA	\$	3,500.00	\$	3,500.00

Exterior Improvements Planting:

Weed Abatement	20150 SF	\$	0.25	\$	4,968.41
90 day Maintenance Period	20150 SF	\$	0.15	\$	3,098.06
Soil Prep/Amendment	20150 SF	\$	5.00	\$	100,750.00
Landscape Area	7500 SF	\$	2.00	\$	15,000.00
Trees (24" Box)	14 EA	\$	339.00	\$	4,746.00
Rip Rap (12"-18")	2760 SF	\$	24.00	\$	66,240.00
Mulch (Forest Floor)	7500 SF	\$	0.75	\$	5,625.00
Root barrier (Per Tree)	14 EA	\$	200.00	\$	2,800.00
Turf (Hydroseed)	12650 SF	\$	0.75	\$	9,487.50

Subtotal				\$	1,667,908.47
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Contingency (10% of subtotal)					\$166,790.85
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GRAND TOTAL					\$1,834,699.32
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City of Needles, California Commission Report

CITY COUNCIL PARK AND RECREATION Regular Special

Meeting Date: February 23, 2022

Title: Golf Stats for September, October, November, December 2021 - Financials for December 2021

Background:

Fiscal Impact:

Recommendation: No Action Needed - Information Only

Submitted By: Barbara DiLeo, Finance

City Management Review: _____ **Date:** _____

Approved:

Not Approved:

Tabled:

Other:

Agenda Item: 7

		Golf Course Comparisons									
		Dec-20	compared to	Dec-21							
		TOTAL DOLLARS COMPARED				TOTAL GOLFERS COMPARED					
Day of Month		Current Yr. Deposit	Prior Yr. Deposit	Variance	Mo to date	Regular	Pass	Total	Prior	Variance	Mo to date
		Amount	Amount		Variance						Variance
1	Wednesday	\$ 1,899	\$ 1,366	\$ 533	\$ 533	39	28	67	29	38	38
2	Thursday	\$ 2,220	\$ 397	\$ 1,823	\$ 2,356	26	39	65	15	50	88
3	Friday	\$ 1,410	\$ 313	\$ 1,097	\$ 3,453	49	40	89	26	63	151
4	Saturday	\$ 1,623	\$ 583	\$ 1,039	\$ 4,493	46	8	54	44	10	161
5	Sunday	\$ 290	\$ 1,471	\$ (1,182)	\$ 3,311	8	21	29	64	(35)	126
6	Monday	\$ 1,167	\$ 1,820	\$ (653)	\$ 2,658	38	40	78	46	32	158
7	Tuesday	\$ 779	\$ 317	\$ 462	\$ 3,120	25	24	49	35	14	172
8	Wednesday	\$ 2,073	\$ 284	\$ 1,789	\$ 4,909	46	44	90	28	62	234
9	Thursday	\$ 1,301	\$ 1,108	\$ 193	\$ 5,102	49	6	55	64	(9)	225
10	Friday	\$ 1,259	\$ 717	\$ 542	\$ 5,644	44	30	74	51	23	248
11	Saturday	\$ 1,303	\$ 1,129	\$ 174	\$ 5,818	54	2	56	56	-	248
12	Sunday	\$ 1,417	\$ 849	\$ 568	\$ 6,385	42	5	47	46	1	249
13	Monday	\$ 1,061	\$ 518	\$ 544	\$ 6,929	29	45	74	21	53	302
14	Tuesday	\$ 986	\$ 794	\$ 193	\$ 7,122	7	21	28	48	(20)	282
15	Wednesday	\$ 3,206	\$ 5	\$ 3,201	\$ 10,323	65	8	73	8	65	347
16	Thursday	\$ 953	\$ 939	\$ 14	\$ 10,336	16	41	57	47	10	357
17	Friday	\$ 419	\$ 664	\$ (245)	\$ 10,091	19	2	21	39	(18)	339
18	Saturday	\$ 1,260	\$ 170	\$ 1,090	\$ 11,182	49	0	49	20	29	368
19	Sunday	\$ 1,653	\$ 1,171	\$ 482	\$ 11,663	46	6	52	48	4	372
20	Monday	\$ 2,431	\$ 784	\$ 1,647	\$ 13,311	32	31	63	34	29	401
21	Tuesday	\$ 1,037	\$ 3,793	\$ (2,755)	\$ 10,555	28	31	59	81	(22)	379
22	Wednesday	\$ 1,819	\$ 765	\$ 1,054	\$ 11,609	76	2	78	37	41	420
23	Thursday	\$ 1,772	\$ 585	\$ 1,187	\$ 12,796	66	4	70	10	60	480
24	Friday	\$ 1,533	\$ 1,138	\$ 395	\$ 13,191	54	0	54	34	20	500
25	Saturday	\$ 361	\$ 79	\$ 282	\$ 13,473	10	15	25	11	14	514
26	Sunday	\$ 1,367	\$ 1,222	\$ 145	\$ 13,618	39	25	64	52	12	526
27	Monday	\$ 1,658	\$ 1,746	\$ (89)	\$ 13,529	18	31	49	36	13	539
28	Tuesday	\$ 814	\$ 635	\$ 179	\$ 13,707	23	24	47	40	7	546
29	Wednesday	\$ 3,500	\$ 682	\$ 2,818	\$ 16,525	55	35	90	43	47	593
30	Thursday	\$ 1,532	\$ 2,713	\$ (1,181)	\$ 15,344	36	30	66	62	4	597
31	Friday	\$ 3,228	\$ 2,917	\$ 311	\$ 15,655	80	30	110	119	(9)	588
		\$ 47,328	\$ 31,674	\$ 15,655		1214	668	1882	1294	588	

		Golf Course Comparisons									
		Oct-20	compared to	Oct-21							
		TOTAL DOLLARS COMPARED				TOTAL GOLFERS COMPARED					
Day of		Current Yr.	Prior Yr		Mo to date						
Month		Deposit	Deposit	Variance	Variance	Regular	Pass	Total	Prior	Variance	Variance
		Amount	Amount								
1	Friday	\$ 32	CLOSED	\$ 32	\$ 32	0	0	0	0	-	-
2	Saturday	\$ 24	CLOSED	\$ 24	\$ 56	0	0	0	0	-	-
3	Sunday	\$ 23	CLOSED	\$ 23	\$ 79	0	0	0	0	-	-
4	Monday	\$ -	CLOSED	\$ -	\$ 79	0	0	0	0	-	-
5	Tuesday	\$ -	CLOSED	\$ -	\$ 79	0	0	0	0	-	-
6	Wednesday	\$ -	CLOSED	\$ -	\$ 79	0	0	0	0	-	-
7	Thursday	\$ -	CLOSED	\$ -	\$ 79	0	0	0	0	-	-
8	Friday	\$ -	CLOSED	\$ -	\$ 79	0	0	0	0	-	-
9	Saturday	\$ 18	CLOSED	\$ 18	\$ 97	0	0	0	0	-	-
10	Sunday	\$ -	CLOSED	\$ -	\$ 97	0	0	0	0	-	-
11	Monday	\$ 14	CLOSED	\$ 14	\$ 111	0	0	0	0	-	-
12	Tuesday	\$ -	CLOSED	\$ -	\$ 111	0	0	0	0	-	-
13	Wednesday	\$ -	CLOSED	\$ -	\$ 111	0	0	0	0	-	-
14	Thursday	\$ -	CLOSED	\$ -	\$ 111	0	0	0	0	-	-
15	Friday	\$ 34	CLOSED	\$ 34	\$ 145	0	0	0	0	-	-
16	Saturday	\$ -	CLOSED	\$ -	\$ 145	0	0	0	0	-	-
17	Sunday	\$ -	CLOSED	\$ -	\$ 145	0	0	0	0	-	-
18	Monday	\$ -	CLOSED	\$ -	\$ 145	0	0	0	0	-	-
19	Tuesday	\$ -	\$ 369	\$ (369)	\$ (224)	0	0	0	28	(28)	(28)
20	Wednesday	\$ -	\$ 501	\$ (501)	\$ (725)	0	0	0	26	(26)	(54)
21	Thursday	\$ -	\$ 563	\$ (563)	\$ (1,288)	0	0	0	31	(31)	(85)
22	Friday	\$ 5	\$ 211	\$ (206)	\$ (1,494)	0	0	0	18	(18)	(103)
23	Saturday	\$ -	\$ 476	\$ (476)	\$ (1,970)	0	0	0	21	(21)	(124)
24	Sunday	\$ 300	\$ 978	\$ (678)	\$ (2,648)	0	0	0	33	(33)	(157)
25	Monday	\$ -	\$ 535	\$ (535)	\$ (3,183)	0	0	0	27	(27)	(184)
26	Tuesday	\$ -	\$ 2,257	\$ (2,257)	\$ (5,440)	0	0	0	3	(3)	(187)
27	Wednesday	\$ -	\$ 75	\$ (75)	\$ (5,515)	0	0	0	8	(8)	(195)
28	Thursday	\$ 9	\$ 1,470	\$ (1,461)	\$ (6,976)	0	0	0	18	(18)	(213)
29	Friday	\$ 19	\$ 1,299	\$ (1,280)	\$ (8,256)	0	0	0	31	(31)	(244)
30	Saturday	\$ 9	\$ 839	\$ (830)	\$ (9,086)	0	0	0	34	(34)	(278)
31	Sunday	\$ -	\$ 752	\$ (752)	\$ (9,838)	0	0	0	25	(25)	(303)
		\$ 487	\$ 10,325	\$ (9,838)		0	0	0	303	(303)	

		Golf Course Comparisons									
		Oct-20	compared to	Oct-21							
		TOTAL DOLLARS COMPARED				TOTAL GOLFERS COMPARED					
Day of		Current Yr.	Prior Yr		Mo to date						
Month		Deposit	Deposit	Variance	Variance	Regular	Pass	Total	Prior	Variance	Variance
		Amount	Amount								
1	Friday	\$ 32	CLOSED	\$ 32	\$ 32	0	0	0	0	-	-
2	Saturday	\$ 24	CLOSED	\$ 24	\$ 56	0	0	0	0	-	-
3	Sunday	\$ 23	CLOSED	\$ 23	\$ 79	0	0	0	0	-	-
4	Monday	\$ -	CLOSED	\$ -	\$ 79	0	0	0	0	-	-
5	Tuesday	\$ -	CLOSED	\$ -	\$ 79	0	0	0	0	-	-
6	Wednesday	\$ -	CLOSED	\$ -	\$ 79	0	0	0	0	-	-
7	Thursday	\$ -	CLOSED	\$ -	\$ 79	0	0	0	0	-	-
8	Friday	\$ -	CLOSED	\$ -	\$ 79	0	0	0	0	-	-
9	Saturday	\$ 18	CLOSED	\$ 18	\$ 97	0	0	0	0	-	-
10	Sunday	\$ -	CLOSED	\$ -	\$ 97	0	0	0	0	-	-
11	Monday	\$ 14	CLOSED	\$ 14	\$ 111	0	0	0	0	-	-
12	Tuesday	\$ -	CLOSED	\$ -	\$ 111	0	0	0	0	-	-
13	Wednesday	\$ -	CLOSED	\$ -	\$ 111	0	0	0	0	-	-
14	Thursday	\$ -	CLOSED	\$ -	\$ 111	0	0	0	0	-	-
15	Friday	\$ 34	CLOSED	\$ 34	\$ 145	0	0	0	0	-	-
16	Saturday	\$ -	CLOSED	\$ -	\$ 145	0	0	0	0	-	-
17	Sunday	\$ -	CLOSED	\$ -	\$ 145	0	0	0	0	-	-
18	Monday	\$ -	CLOSED	\$ -	\$ 145	0	0	0	0	-	-
19	Tuesday	\$ -	\$ 369	\$ (369)	\$ (224)	0	0	0	28	(28)	(28)
20	Wednesday	\$ -	\$ 501	\$ (501)	\$ (725)	0	0	0	26	(26)	(54)
21	Thursday	\$ -	\$ 563	\$ (563)	\$ (1,288)	0	0	0	31	(31)	(85)
22	Friday	\$ 5	\$ 211	\$ (206)	\$ (1,494)	0	0	0	18	(18)	(103)
23	Saturday	\$ -	\$ 476	\$ (476)	\$ (1,970)	0	0	0	21	(21)	(124)
24	Sunday	\$ 300	\$ 978	\$ (678)	\$ (2,648)	0	0	0	33	(33)	(157)
25	Monday	\$ -	\$ 535	\$ (535)	\$ (3,183)	0	0	0	27	(27)	(184)
26	Tuesday	\$ -	\$ 2,257	\$ (2,257)	\$ (5,440)	0	0	0	3	(3)	(187)
27	Wednesday	\$ -	\$ 75	\$ (75)	\$ (5,515)	0	0	0	8	(8)	(195)
28	Thursday	\$ 9	\$ 1,470	\$ (1,461)	\$ (6,976)	0	0	0	18	(18)	(213)
29	Friday	\$ 19	\$ 1,299	\$ (1,280)	\$ (8,256)	0	0	0	31	(31)	(244)
30	Saturday	\$ 9	\$ 839	\$ (830)	\$ (9,086)	0	0	0	34	(34)	(278)
31	Sunday	\$ -	\$ 752	\$ (752)	\$ (9,838)	0	0	0	25	(25)	(303)
		\$ 487	\$ 10,325	\$ (9,838)		0	0	0	303	(303)	

		Golf Course Comparisons									
		Sep-20	compared to	Sep-21							
		TOTAL DOLLARS COMPARED				TOTAL GOLFERS COMPARED					
Day of		Current Yr.	Prior Yr		Mo to date						
Month		Deposit	Deposit	Variance	Variance	Regular	Pass	Total	Prior	Variance	Variance
		Amount	Amount								
1	Wednesday	\$ 1,489	\$ 268	\$ 1,221	\$ 1,221	7	6	13	15	(2)	(2)
2	Thursday	\$ 201	\$ 84	\$ 117	\$ 1,338	9	1	10	9	1	(1)
3	Friday	\$ 209	\$ 40	\$ 169	\$ 1,507	9	8	17	12	5	4
4	Saturday	\$ 394	\$ 23	\$ 371	\$ 1,878	16	4	20	8	12	16
5	Sunday	\$ 427	\$ 20	\$ 407	\$ 2,285	15	7	22	5	17	33
6	Monday	\$ 3,026	\$ 5	\$ 3,021	\$ 5,306	28	8	36	8	28	61
7	Tuesday	\$ 1,540	\$ 124	\$ 1,416	\$ 6,722	10	6	16	15	1	62
8	Wednesday	\$ 204	CLOSED	\$ 204	\$ 6,926	9	6	15	0	15	77
9	Thursday	\$ 347	CLOSED	\$ 347	\$ 7,273	18	7	25	0	25	102
10	Friday	\$ 467	CLOSED	\$ 467	\$ 7,740	21	5	26	0	26	128
11	Saturday	\$ 569	CLOSED	\$ 569	\$ 8,309	24	1	25	0	25	153
12	Sunday	\$ 409	CLOSED	\$ 409	\$ 8,718	16	4	20	0	20	173
13	Monday	\$ 199	CLOSED	\$ 199	\$ 8,917	9	10	19	0	19	192
14	Tuesday	\$ 171	CLOSED	\$ 171	\$ 9,088	7	4	11	0	11	203
15	Wednesday	\$ 438	CLOSED	\$ 438	\$ 9,526	11	2	13	0	13	216
16	Thursday	\$ 136	CLOSED	\$ 136	\$ 9,662	5	8	13	0	13	229
17	Friday	\$ 255	CLOSED	\$ 255	\$ 9,916	13	6	19	0	19	248
18	Saturday	\$ 319	CLOSED	\$ 319	\$ 10,236	14	2	16	0	16	264
19	Sunday	\$ 317	CLOSED	\$ 317	\$ 10,553	13	6	19	0	19	283
20	Monday	\$ -	CLOSED	\$ -	\$ 10,553	0	0	0	0	-	283
21	Tuesday	\$ 1,280	CLOSED	\$ 1,280	\$ 11,833	0	0	0	0	-	283
22	Wednesday	\$ 10	CLOSED	\$ 10	\$ 11,843	0	0	0	0	-	283
23	Thursday	\$ -	CLOSED	\$ -	\$ 11,843	0	0	0	0	-	283
24	Friday	\$ -	CLOSED	\$ -	\$ 11,843	0	0	0	0	-	283
25	Saturday	\$ -	CLOSED	\$ -	\$ 11,843	0	0	0	0	-	283
26	Sunday	\$ 9	CLOSED	\$ 9	\$ 11,852	0	0	0	0	-	283
27	Monday	\$ 45	CLOSED	\$ 45	\$ 11,897	0	0	0	0	-	283
28	Tuesday	\$ 14	CLOSED	\$ 14	\$ 11,911	0	0	0	0	-	283
29	Wednesday	\$ 36	CLOSED	\$ 36	\$ 11,947	0	0	0	0	-	283
30	Thursday	\$ 5	CLOSED	\$ 5	\$ 11,952	0	0	0	0	-	283
		\$ -		\$ -	\$ 11,952			0		-	283
		\$ 12,516	\$ 564	\$ 11,952		254	101	355	72	283	

		UNAUDITED			
Aquatics					
FY 2022					
		Fiscal YTD 12/31/21	Budget	Balance	%
Revenue					
		5,799	6,950	1,151	
	Total	5,799	6,950	1,151	83%
Expenses					
		78,129	180,845	102,716	
	Total	78,129	180,845	102,716	43%
Recreation					
FY 2022		\$ -	\$ -		
		Fiscal YTD 12/31/21	Budget	Balance	%
Revenue					
		27,777	20,000	(7,777)	
	Total	27,777	20,000	(7,777)	139%
Expenses					
		154,739	347,431	192,692	
	Total	154,739	347,431	192,692	45%
Jack Smith Park					
FY 2022		Prelim	\$ -		
		Fiscal YTD 12/31/21	Budget	Balance	%
Revenue					
		91,364	202,500	111,136	
	Total	91,364	202,500	111,136	45%
Expenses					
		69,737	135,838	66,101	
	Total	69,737	135,838	66,101	51%
Golf					
FY 2022		Prelim	\$ -		
		Fiscal YTD 12/31/21	Budget	Balance	%
Revenue					
		131,194	492,456	361,262	
	Total	131,194	492,456	361,262	27%
Expenses					
Golf Maintenance		334,043	724,775	390,732	46%
Golf Operations (Pro Shop)		157,097	368,468	211,371	43%
	Total	491,140	1,093,243	602,103	45%



CITY OF NEEDLES

817 Third Street • Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765

Mayor Jeff Williams
Vice Mayor Edward T. Paget, M.D.
Councilmember Tona Belt
Councilmember Zachery Longacre
Councilmember Kirsten Merritt
Councilmember Ellen Campbell
Councilmember Wade Evans
City Manager Rick Daniels

MEMORANDUM

TO: Honorable Mayor & Council Members,
Boards and Commissions, and
Interested Parties

FROM: Rick Daniels, City Manager *Rick*

SUBJECT: Manager's Report

DATE: February 11, 2022

• City Manager

- ** Working with Assembly Member Thurston Smith on special legislation allowing Off Highway Vehicles (OHV) on City streets from residential areas to trail heads
- ** Received bid proposals from paving contractors for the next phase of the Pavement Management Program. The City included a base program of under \$1M, plus 29 alternatives for private paving on private property (parking lots, driveways, etc.) fully paid by the property owner. The "private paving managed by the City" cost estimate is \$3.1M. That cost can be reduced to \$2.6M if the private parties can contract directly with the paving vendor. Staff is researching how to get the lowest cost alternative for those private parties
- ** Graffiti has been removed from the east facing wall of the east end shopping center
- ** Continue to work with a restaurant on Ice Plant Road for possible relocation to the west end due to truck congestion and littering at the current site
- ** The Neighborhood Renewal Program of assisting low/moderate income homeowners with home improvement financial assistance has begun with the first three homes being rehabilitated starting next week. 15 additional homeowners have qualified for the program
- ** JoJo Garcia Memorial Sports Complex bathrooms were repainted as part of an Eagle Scout project by a local scout
- ** Final approval of phase I of the California Water Resources Control Board grant for the new well has been received. A groundbreaking will occur on February 17 at 9:00 a.m. at the Murl Shaver Substation on Needles Highway
- ** Meeting with a Homeowner's Association to seek a settlement on litigation regarding inadequate utility system
- ** Working with the School District on softball fields improvements
- ** Working with the Board of Public Utilities on utility rate reductions as a result of improved debt management

• City Clerk

- ** Coordinating City Code placement on the website
- ** Continue to review balance of code for the website
- ** Participated in agenda management orientation
- ** Assisting the planning department with agenda packet preparation, attending meetings and preparing minutes

• Community Services

- Transit, Recreation, Senior Center, Parks, Cemetery:
- ** Participated in agenda management orientation

Transit: ** Shopper shuttle had a total of 9 roundtrip passengers (18 boardings) for the two weeks service was utilized in January averaging 4.5 riders per trip (maximum bus capacity is 9). Service was canceled on January 19 due to lack of a driver (Covid related) and there were no riders on January 12

** Two roundtrip medical transport during January (4 boardings)

** Waiting on placement of a shelter at the NAT stop on Bailey at the Senior Center

** The Transportation Security Administration (TSA) has again extended the face mask requirement for all transportation networks, including public transportation, now through March 18, 2022. This applies to all transit services including NAT, DAR and DAR Medical/Shopper Shuttle

Senior Center: ** Open for full services including daily noon meal program, bodies-in-motion exercise class, Wii bowling, and facility rentals

** January craft was diamond painting with 4 participants

** While the center remained open for participants, Dial-a-Ride service was canceled for three days in January (26, 27 & 28) due to lack of a driver (Covid related)

** Covered senior center in the absence of the senior aide

Recreation: ** In the last 3 weeks of youth basketball league

** 4 newly appointed Park & Recreation Commissioners. The next meeting is being adjourned from February 21 to February 23 due to Presidents Day

Facility Rentals for January 2022:

1 – 2 hr classroom rental @ \$15/hr (1/2 price non-profit)

Aquatics: ** Continuing normal maintenance in preparation for the upcoming season

** Will begin advertising for lifeguards and scheduling a lifeguard certification class in April

Jack Smith Park: ** Opening weekends only in March and 7 days a week in April

** Ordering new passes for the upcoming season

Cemetery: ** Continued routine maintenance including tree trimming

** Raising and leveling headstones

** One interment in January

Parks: ** Continued routine maintenance including basic tree trimming and weed control

** Irrigation repairs

** Clean restrooms at all parks and other city facilities

- Development Services

Planning, Building/Safety, Engineering, Code Enforcement, Capital Improvement Plan (CIP):

Planning: ** Site Plan reviews for development projects including solar, cannabis, residential garages

** Preparation of staff reports, resolutions, attachments, posting, community notification for Planning Commission and City Council

** Cannabis project amendments for change of ownership

** Coordination activity with the Transportation General Plan update and the Land Use Element update

Code Enforcement: ** 8 Live Scan days

** 18 facility inspections

** New hire training

** Administrative hearing preparation

** Department of Cannabis Control Advisory Board application

** Inspection data input

** Regulatory permit duties

** Met with new owners of an existing cannabis facility

** Met with potential new cannabis business in regard to Municipal Codes and property purchase

** Issued cannabis odor citation

** Coordinated with air systems company to address cannabis odors

** Responded to complaints of residentially unencumbered individuals at El Garces

** Tractor trailer parking citations issued

** 7 new residential code cases opened
** Work with city attorneys on receivership cases
** Began organizing for the March community clean up event
Building & Safety: ** 94 active permits and 6 permits finalized in January
** Issued 14 permits: 11 residential (4 swimming pools; 1 each plumbing, mechanical A/C unit, electrical, solar, asbestos removal, roofing, and demolition of single family dwelling) and 3 commercial (1 each remodel, plumbing, and demolition)
** 63 Inspections completed
Engineering: ** See attached

- Finance and Administration

Finance, HR, Risk Management:

** Advertising for the following open positions: associate planner, building permit tech, and customer service rep I
** NPUA draft audit reports have been received and are being reviewed by staff
** Approved mid-year budget revisions are being entered
** Accounts payable paid approximately 240 invoices in January

- Public Works

Streets, Fleet, Buildings, Sanitation:

** Continued routine maintenance, pothole repairs, weed control, and trash pickup throughout the community
** Assisted with sewer line replacement at the rec center

- Public Safety

Animal Control, Sheriff, Fire, Emergency Management:

Animal Control: ** 6 adoptions

** 6 vaccinations at owner request and 1 owner requested euthanasia

** 10 city licenses sold

** 2 unlicensed deposits (rabies vaccination)

** 4 1st offense fine

** 1 deceased animal pick up on owners' request

** Application submitted for 2022 Pet Lover's License Plate Grant Program. Disqualified as City did not meet requirements

- Utilities

Electric, Water, Wastewater, Billing Office:

Wastewater: ** Routine lift station and plant maintenance continues

** Completed a new service connection on F Street

** Replaced 40' of 3" pvc spec 40 and installed a clean out in the middle of the line at the recreation center

** Rehabilitated 3 manholes on Front Street with a geopolymer coating

** Drained SBR2 to prepare to conduct annual inspections

Water: ** 12 water service line leaks repaired

** Replaced section of water service line on Eagle Pass Rd

** 150+ service orders completed

** 75+ underground utility locates completed

** Assisted wastewater with emergency installation of auto dialer at the K street lift station

** Assisted wastewater with manhole project on Front St

** Cut access road into construction site for new well #16

** Filled in section of high tank road where piping became exposed

** Continued work with engineers on the following projects, Lilly Hill and L St boosters, Well #16 and piping, and water line replacements for paving project

** Provided operator for meter reading assistance
** Completed monthly and quarterly sampling
** Completed monthly bacteriological sampling reports for the water board
** Completed monthly well pumping reports for Bureau of Reclamation
** Working on annual business plan submission for hazmat licensing at the well sites
Electric: ** Continued routine maintenance
** Installed the riser connections for the new hotel under construction
** Replaced an anchor at the end of Rocker Bluff Rd
** Assisted with the access road into the new well site in order to get the well rig in
** Made up all the ground connections on the new pole line going down Highway 95 South
** Ran three new services out on Needles Highway
** Trimmed trees out on Needles Highway
** Replaced a decorative light on Broadway
Billing Office: ** 26 connects and 22 disconnects in January

- Golf
Pro Shop, Maintenance:
Pro Shop: ** January 2022 revenue and rounds:
2021 - total revenue \$41,767; total rounds 1,787
2022 - total revenue \$66,380; total rounds 2,809
** Golf carts are scheduled for delivery on February 18
Maintenance: **

attachment

cks



Capital Projects Status

- 1 Underpass Structure Beam Protection** – The status with the underpass being closed is due to oversized vehicles hitting the bridge. In a meeting with BNSF and City officials BNSF reports every time the bridge is hit a signal goes out to all trains of a potential track or structure damage ahead and this shuts BNSF's system down. It has been determined that a structure on both sides of the bridge will need to be installed to STOP vehicles before hitting the bridge not just a warning. BNSF will not reopen the underpass until the City has installed this type of system. Currently City is working with the City Engineer to develop a design and cost estimate in this location for City Council and BNSF to approve. This will be presented in the next couple months. A conceptual design and meeting with the BNSF have been completed and City Engineer is completing a plan for bidding purposes has been submitted and awaiting a cost estimate from the City Engineer. **This project was awarded at the first meeting in January 2021. BNSF proceeded with the review of the construction plans for the barrier and were approved in May. The City will be continuing with construction for the protection of the Underpass bridge once a Right of Way agreement is executed between the City and BNSF. Once an agreement is reached, it will be taken to the next City Council meeting. BNSF has been reviewing the Right of Way agreement since June. The City is securing the agreement**
- 2 Monument Signage** – The Project consists of placing a "Welcome to Needles" type signage attached to the Freeway overcrossings at River Road Cutoff & 5-Mile Rd. Signage will display a Welcome message on Route 66 and Gateway to the Colorado River. **The City is working with the Caltrans Landscape Division to create and clean up the on / off ramps here in Needles. Within the changes of the freeway ramps a Monument Sign will be included as part of the Clean California Granting opportunities.**
- 3 Advanced Meter Infrastructure (AMI) Project** – with Automated Meter Reading – The City was awarded a granted a WaterSMART Grant by BOR in the amount of \$427,653 in which the City's share will be \$90,662. Advanced metering infrastructure is an integrated system of smart meters, communications, networks, and data management systems that enables two-way meter reading. The Award is to remove and replace of customers within Needles Service Area with these AMI (Advanced Metering Infrastructure) meters. These meters will have communication with the billing office for a real time water usage. This system will have a savings on the utility with notification of water leaks, utility mis reads and utility stealing. This project will be completed during the FY 2021 budget year. **PCA/Test meters for validation are expected to be received in March. The network, electric and water meters are not estimated to ship till June. This is due to factory shortages and supply chain delays.**
- 4 5-Mile Road Paving** – County of San Bernardino is planning on paving a section of road that begins from the off-ramp of the I-40 to the City Limits line, east of Highway 95 / 5 Mile Road intersection. The County asked the City of Needles to participate in the portion of 5 Mile Road from the City Limits to Hwy 95 South. The City will be using SB1 tax gas funding and the City crews will be working alongside the County this winter with the crack seal process. This project has been pushed by the County of San Bernardino as they want to finish other work in the area

prior to completing this project. **Work is expected to begin Spring 2022 as the County is waiting to combine with a larger project.**

- 5 **Colorado River Bridge Deck Work 2020** – Caltrans and Mohave County Arizona inspect the Colorado River Bridge to assure that it is safe and structurally sound. The structure has a very good rating but the bridge deck itself has a poor rating. The Colorado River Bridge is owned by Mohave County AZ & City of Needles equally. The City was awarded a federal grant from Caltrans Highway Bridge Replacement and Rehabilitation Program (HBRRP) to assist in financing the City's portion of the bridge repairs. **ADOT opened one bid in December which was 60% higher than the engineer's estimate and plans on re-bidding this project. Do to the nature of the project with product curing times, they plan to push the project start date until October 2022.**
- 6 **Water & Sewer Extension North Needles** – The Project costs of extending water and sewer into north Needles. The City has been approached by property owners to fund the water and sewer line extension. On December 17th, 2019, the City Council adopted the Culinary Water and Sanitary Sewer Capital Facilities Master Plan which provides a blueprint for the City's water extension into north Needles. The City has received a design cost from the City Engineer to design the water & sewer lines into north Needles. **The City is looking for stakeholders in North Needles that would be interested in forming an assessment district to fund the extension of the utilities into the area.**
- 7 **North Needles Hwy Project** – **By the County of San Bernardino**
Needles Hwy Segment "1B" limits are from 500 feet south of Park Road to David Dr. The City has expressed to the County and Caltrans of the need to complete Segment 1B and is using the remaining \$2.19 million funds left over from Segment "1A". In the meanwhile, the "Critical Safety Section has been complete with the City's 1st year street improvements. **Contracts to complete design have been executed by the City Council. San Bernardino County Department of Public Works has contacted the City to develop a schedule for the construction of Segment 1B to begin the end of summer 2022.**
- 8 **Duke Watkins Park Improvements** – Beginning in 2019 City Staff started conducting multiple public workshops to obtain input for a park and recreation grant through the Department of Parks and Recreation. On December 8, 2021, the City was **AWARDED** \$3,965,400 to renovate Duke Watkins Park. The improvements include covered playground equipment, Route 66 Splash pad, covered shade structures, field lights for the youth soccer/flag football field, upgrades to the Basketball court, additional restroom, small dog park and Bike Pump Track. **Project will be out to bid in Spring 2022.**
- 9 **Jack Smith Park Walking / Biking Path** –The City has received \$18,000 from Cal recycle, \$110,000 from the BHHS Legacy Foundation which is to be coupled with the \$181,116 from proposition 68 per-capita funding opportunity for park improvements or enhancements to Jack Smith Park which will include a tire derived path 1,600 linear feet and 8' wide with exercise path, playground equipment, upgrades to the irrigation system, and renovations to the bathroom. **Project will be out to bid in Spring 2022.**

- 10 Illegal Dumping Grant** – The project consists of \$100K of funding from CalRecycle which is 100% grant funded. The illegal dumping site has been identified along the railroad tracks near Ice Plant Road. **Staff needs to issue an RFP for a contractor to mobilize and abate the area.**
- 11 City Hall Remodel Buildout** – Administration Offices on Third Street are dire state of upgrades. The building was original built in 1973 when it was Claypool's market. In 1990 the City upgraded the building to add the utility operations. The building now houses all administrative staff and utility operations. The Council has approved funding of a new roof along with additional office space and ADA upgrades. **Design is currently being conducted with construction commencing before June 2022.**
- 12 New Water Well No. 16** – On August 23rd the City received an official addendum to proceed with groundwork and incur costs to install well no. 16. The City received \$1.9M from the State of California State Water Resources Control Board to complete the project. The engineer is developing a site plan and specifications. The City has secured an environmental exemption to place Well No. 16 on the Mural Shaver Substation parcel. **Bids have been received and are under review. The City is awaiting an amendment from the State Water Resources Control Board for budget increase.**
- 13 Street & Waterline Improvements**
As identified in the Pavement Management Plan, Phase II of the street improvements plan, streets include the following treatments:
- Grind and Pave **D Street** (Broadway – Acoma Street), **South L Street, South K Street.**
 - Slurry Seal **J Street** and **I Street** (Front - Broadway) **Bridge Road** (North K Street to River Road) and **Needles Hwy** (Pashard Street – N Street)

The Phase II Water Service Replacement & Streets improvements has been placed out to bid on January 12th, 2022 and the bid was opened February 2nd, 2022 and will be awarded February 22, 2022.

Grind and Pave **L Street** (Fifth – Broadway), **Fifth Street, Fourth Street, Highland Street, Park Ave, Collins Street, Orange Ave, Erin Drive** (Loop) and **Coronado** (Erin – J Street). This portion of road improvements has been submitted under the Rep. Obernolte street improvements Bill for Needles and should be approved by Congress soon. **This portion of the project will be placed out to bid once funding is secured.**

Grind and Pave **River Road** (Needles Hwy – Jack Smith Park). The completion of this road has a high volume of traffic with the River Edge Golf Course, Needles Marina, Railroad personnel with class 3 trucks, a truss manufacture, three subdivisions and many visitors for the Colorado River launch facility, submitted under the Supervisor's recommendation Bill for Needles and should be approved by Congress soon. **This portion of the project will be placed out to bid once funding is secured.**

The project allocation is \$3.4M of tax dollars. With applied funding of an additional 2.8 million. Design currently ongoing. The City Council approved the designated streets on November 9, 2021.

- 14 **New Park at First Beach behind River's Edge Golf Course** –This project will include developing a grassy knoll area behind the golf course on First Beach. Allowing for tables, grass & trees to enjoy the Colorado River. **The City is currently in design with the consultant to design Shade, Grass & Additional Parking for Beach 1 & Beach 2. Staff is currently working with a grant writer in preparing a grant application with Clean California.**

- 15 **Lily Hill and L Street Water Booster Station complete replacement** – The Project consists of two phases: Phase II – will consist of the rehabilitation of the Water Booster Station. The City has applied for a State of California State Water Resources Control Board grant. This work will include complete replacement of the equipment and moving the station back to allow for curb, gutter & sidewalk along the Northwest corner of Lily hill Drive & Clary Drive. Additionally, the L Street Booster Station will be removed and replaced. The City has been awarded fund to build the new Lillyhill and L Street Water Booster Station and has received the contracts from the State Water Resources Board. **No bids were received December 1 and was placed back out for re-bid on January 12, 2022 with a open date of February 17, 2022.**