



(ACT) – ACTION NEEDED  
(INF) – INFORMATION ONLY  
(DIS) – DISCRETIONARY

## A G E N D A

REGULAR MEETING OF THE CITY COUNCIL  
NEEDLES PUBLIC UTILITY AUTHORITY  
CITY OF NEEDLES, CALIFORNIA  
**TUESDAY, FEBRUARY 8, 2022**  
COUNCIL EXECUTIVE SESSION – **None**  
CITY COUNCIL MEETING – **6:00 P.M.**  
CITY COUNCIL CHAMBERS  
1111 BAILEY AVENUE, NEEDLES

**THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WILL BE RECESSED  
BY THE CITY CLERK TO 6:00 P.M.**

**AUTHORIZED BY AB 361**

**THE MAYOR AND COUNCIL MEMBERS MAY BE ATTENDING THIS MEETING VIA  
\*\*\* MICROSOFT TEAMS \*\*\***

**THE PUBLIC MAY ALSO ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING  
PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING [djones@cityofneedles.com](mailto:djones@cityofneedles.com)**

**TO JOIN THE LIVE TEAMS MEETING log into the City of Needles website at  
[www.cityofneedles.com](http://www.cityofneedles.com) to access the agenda and [Click here to join the meeting](#)**

**If asked, enter the following: Meeting ID: 309 419 631#  
OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 309 419 631#  
The meetings are being recorded.**

**THE PUBLIC MAY ATTEND – MASKS ARE ENCOURAGED AND DESIGNATED SEATING**

CALL TO ORDER  
ROLL CALL  
INVOCATION  
PLEDGE OF ALLEGIANCE  
APPROVAL OF AGENDA  
CONFLICT OF INTEREST  
CORRESPONDENCE  
INTRODUCTIONS  
CITY ATTORNEY Parliamentary procedures

**PUBLIC APPEARANCE** – Persons wishing to address the City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

**As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you.**

- 1) Update by San Bernardino County Fire Chief Daniel Munsey (INF)
- 2) Intentionally Left Blank

**RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT COUNCIL / NPUA MEETING  
CALL TO ORDER (Roll Call previously taken)**

**NPUA / COUNCIL CONSENT CALENDAR:** All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the NPUA / City Council may pull an item from the Consent Calendar for discussion. Prior to NPUA / Council action, a member of the public may address the NPUA / City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 3 through 4 on the Consent Calendar by affirmative roll call vote. (ACT)

- 3) NPUA / COUNCIL: Acceptance of the State Water Resource Control Board (SWRCB) Interim Budget Approval for the Lilly Hill Booster Station Replacement/Relocation Project and Well No. 16 Project; and approve an increase in NPUA water revenue and expenses by an additional \$1,187,584 for FY 22; and authorize Layne Christensen to conduct the well drilling not to exceed \$1,271,654.
- 4) NPUA / COUNCIL: Authorize the City Manager to execute Exhibit B, Revision 1 to Contract No. 05-XX-30-W0445 Present Perfect Rights (PPR) and Exhibit C, Revision 1 to Contract No 2-07-30-W0280 Lower Colorado Water Supply Project (LCWSP) adding Well No. 16 as a new diversion point

**End of Consent**

- 5) NPUA / COUNCIL: Revised NPUA and City budgets for Fiscal Year 2021-2022  
5a – NPUA: Resolution No. 02-08-2022-NPUA adopting the revised budget for Fiscal Year 2021-2022 amending Resolution No. 06-08-5021-NPUA (ACT)  
5b – COUNCIL: Resolution No. 2022-17 adopting the revised budget for Fiscal Year 2021-2022 amending Resolution No. 2021-31 (ACT)

**RECESS THE JOINT COUNCIL / NPUA MEETING AND CONVENE THE CITY COUNCIL MEETING**

**PUBLIC HEARINGS**

- 6) Public hearing noticed to consider all evidence and testimony for or against prioritizing and approving the dollar amount of Needles eligible projects for the Community Development Block Grant (CDBG) Funding in Fiscal Year 2022-2023
  - Staff Report
  - Council Questions of Staff
  - Mayor to open the public hearing
  - Public Comment
  - Mayor to close the public hearing
  - Council Discussion / Deliberation
  - Resolution No. 2022-15 approving the eligible projects for the Community Development Block Grant Funding in fiscal year 2022-2023
- 7) **Continued from January 25, 2022** - Public Hearing to consider all evidence and testimony for or against approval of an application from Mr. Gregory Lucas to change the General Plan designation

for 109 N “L” Street, also known as APN 0185-111-84-0000 from “Medium Density Residential” to “Industrial”. Said property is located near the BNSF railroad underpass at Front Street and “K” Street. **AND** to consider all evidence and testimony for or against approval of an application from Mr. Gregory Lucas to change the Zoning designation for 109 N “L” Street from “Multiple Family Residential” (R-3) to “Light Manufacturing” (M-1)

- Staff Report
- Council Questions of Staff
- Mayor to open the public hearing
- Public Comment
- Mayor to close the public hearing
- Council Discussion / Deliberation
- Resolution No. 2022-19 denying a proposed General Plan amendment from a Residential Medium Density (RM) designation to an Industrial Designation and denying a proposed zone change from a Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 N “L” Street, APN 0185-111-084-0000 (ACT)

8) **Continued from January 25, 2022** - Public hearing noticed to consider all evidence and testimony for or against approval of an application from Mr. Gregory Lucas for a Conditional Use Permit for a cannabis cultivation facility in the “Light Manufacturing” (M-1) zone, at 109 N “L” Street, also known as APN 0185-111-84-0000 **AND** an application from Mr. Gregory Lucas for a Conditional Use Permit for a cannabis distribution facility in the “Light Manufacturing” (M-1) zone, at 109 N “L” Street, also known as APN 0185-111-84-0000.

- Staff Report
- Council Questions of Staff
- Mayor to open the public hearing
- Public Comment
- Mayor to close the public hearing
- Council Discussion / Deliberation
- Resolution No. 2022-20 denying a Conditional Use Permit for a 2-phase cannabis cultivation facility located at 109 N “L” Street, APN 0185-111-084-0000 (ACT)
- Resolution No. 2022-21 denying a Conditional Use Permit for a 440 sq. ft. cannabis distribution facility located at 109 N “L” Street, APN 0185-111-084-0000 (ACT)

9) Application from Mr. Curtis Devine, representative for Mohave Cannabis Club, for a Conditional Use Permit for a cannabis retail business, located at 1409 Needles Highway and 113 Needles Highway, in the C-2 General Commercial Zone, APN 0185-066-19-0000 and 0185-066-23-0000 **has been continued to March 22, 2022**

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS (A three-minute time limit per person has been established.)

**CONSENT CALENDAR:** All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 10 through 12 on the Consent Calendar by affirmative roll call vote. (ACT)

10) Approve the Warrants Register through February 8, 2022

11) Waive the reading and adopt Resolution No. 2022-16 approving an Agreement between the City of Needles and Needles Unified School District for a Sheriff’s Service Specialist for the 2021-2022 school year.

- 12) Waive the reading and adopt Resolution No. 2022-18 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-09-21, and authorizing remote teleconference meetings of the legislative bodies of the City of Needles for the period of February 14, 2022 – March 15, 2022, pursuant to provisions of the Ralph M. Brown Act

**End of Consent**

**REGULAR ITEMS**

- 13) Clear the Golf Fund deficit by transferring from General Fund Reserves \$2,800,000 by February 28, 2022 (ACT)
- 14) General Plan Land Use Update (INF)

CITY ATTORNEYS REPORT

CITY MANAGERS REPORT

COUNCIL REQUESTS

Councilmember Campbell  
Councilmember Evans  
Councilmember Merritt  
Vice Mayor Paget  
Councilmember Belt  
Councilmember Longacre  
Mayor Williams

ADJOURNMENT

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL  
IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT**

<http://www.cityofneedles.com>

Posted: February 4, 2022

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 4th day of February 2022

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Dale Jones, CMC, City Clerk



# City of Needles, California Request for Council Action

CITY COUNCIL       NPUA       BOARD OF PUBLIC UTILITIES  
 Regular       Special

**Meeting Date:** February 8, 2022

**Title:** Acceptance of the State Water Resource Control Board (SWRCB) Interim Budget Approval for the Lilly Hill Booster Station Replacement/Relocation Project and Well No. 16 Project in the amount of \$3,161,259 and authorize Layne Christensen to conduct the well drilling not to exceed \$1,271,654

**Background:** The City of Needles has been in the process of applying for funding through the SAFER program for the construction of a new well. The City of Needles is currently relying on a single well, on active citations and on the list for the Human Right to Water from the SWRCB

On August 10, 2021, City Council adopted an Emergency Declaration due the extreme vulnerability of the City's water system. On September 7, the Board approved a condition of funding for well no. 16 in the amount of \$1,973,675.

The City only received one qualifying bid in the amount of \$5,218,593.47. Staff completed a formal amendment to increase an increase in funding for well no. 16. To keep the project on schedule and allow the drilling rig to mobilize and conduct the drilling the SWRCB authorized the funding of the Lilly Hill Booster Station project to the well project. The City received no qualifying bids for the Lilly Hill Booster Station project in December and that project is currently out to bid. This interim budget authorized Layne to conduct the well drilling in the amount of \$1,271,654. The Board of Public Utilities approved the recommended action on February 1, 2022.

**Financial Impact:** Increase in revenue and expenditure of \$1,187,584, no match Requirement to the Well No. 16 project. Total project budget \$3,161,259. Total revenue budget \$1,973,675, prior to this increase.

Am Sylvia Miledi, Finance Director

**Recommended Action:** Acceptance of the State Water Resource Control Board (SWRCB) Interim Budget Approval for the Lilly Hill Booster Station Replacement/Relocation Project and Well No. 16 Project; and approve an increase in NPUA water revenue and expenses by an additional \$1,187,584 for FY 22; and authorize Layne Christensen to conduct the well drilling not to exceed \$1,271,654

**Submitted By:** Rainie Torrance, Assistant Utility Manager

**City Management Review:** [Signature]      **Date:** 2/1/22

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
Agenda Item: <u>3</u>			





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## State Water Resources Control Board

January 19, 2022

Rick Daniels  
City Manager  
817 3<sup>rd</sup> Street  
Needles, CA 92363

INTERIM BUDGET APPROVAL; CITY OF NEEDLES (CITY); LILLY HILL BOOSTER STATION REPLACEMENT/RELOCATION PROJECT AND WELL NO. 16 PROJECT; DRINKING WATER STATE REVOLVING FUND (DWSRF) PROGRAM; PROJECT NOS. 3610032-001C AND 3610032-002C (TOGETHER, THE "PROJECT")

Dear Mr. Daniels:

Thank you for submitting your Final Budget Approval (FBA) Form, received December 2, 2021, to establish the final budget for the Well No. 16 Project (Phase 2A and Phase 2B of the Project, as set forth in Exhibit A.2 of Agreement No. D19-02030). Per Section B.6(c) of the Agreement, the Division of Financial Assistance (DFA) has reviewed your Phase 2A and Phase 2B FBA Form and agrees to reimburse eligible Project Costs, in accordance with the Agreement, up to \$3,161,259, and consistent with the attached budget shown in Table 1. The City has requested an increase to the Project Funding Amount. Any approved increase to the Project Funding Amount will necessitate an amendment to the Agreement.

This letter also serves as DFA's approval of the Final Plan & Specifications (P&S) and determination of Project Cost eligibility for Phase 2A and Phase 2B. The specific construction eligibilities for Phase 2A and Phase 2B are as shown in Tables 2, 3 and 4 of this Interim Budget Approval.

DFA's Project Manager will coordinate with DFA's Payments Unit so you may begin drawing construction funds for Phase 2A and Phase 2B, consistent with the Interim Budget Approval shown in Table 1. A Construction Contractor Spreadsheet, Form 259, is enclosed for your use for Phase 2 of the Project, as well as updated Forms 260 and 261. Construction Costs and disbursements for Phase 1 of the Project are not available until after the Division has approved the Phase 1 FBA Form to be submitted by the City.

If you do not consent to the Interim Budget Approval in Table 1 or eligibility determinations contained in Table 2, 3, or 4, you must notify DFA of your disagreement within fourteen (14) days. Please note, submitting a Reimbursement Request pursuant to this Interim Budget Approval will be treated as the City providing its explicit consent to the terms herein.

E. JOAQUIN ESQUIVEL, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR

If you have any questions regarding the enclosed documents, please contact Pete Stamas at (916) 552-9983 or by email at [Pete.Stamas@waterboards.ca.gov](mailto:Pete.Stamas@waterboards.ca.gov).

Sincerely,

A handwritten signature in black ink, appearing to read 'Meghan', with a long horizontal flourish extending to the right.

Meghan Tosney, Assistant Deputy Director  
Division of Financial Assistance

Enclosures (4)

1. Interim Budget Approval
2. Form 259
3. Form 260
4. Form 261



State Water Resources Control Board

**DIVISION OF FINANCIAL ASSISTANCE  
DRINKING WATER STATE REVOLVING FUND (DWSRF) PROGRAM  
INTERIM BUDGET APPROVAL**

Recipient: City of Needles  
 Project Title: Lilly Hill Booster Station Replacement/Relocation Project and Well No. 16 Project (Project)  
 Project No.: 3610032-001C and 3610032-002C  
 Agreement No.: D19-02030 (Agreement)

**Table 1: Interim Budget**

	INITIAL APPROVED BUDGET	INCREASE OR (DECREASE) IN REQUESTED BUDGET	INTERIM APPROVED BUDGET <sup>1</sup>	TOTAL REQUESTED BUDGET <sup>2</sup>
<b>A. Construction</b>				
Phase 1 - TBD (estimate)	\$860,700	\$0	\$0	\$860,700
Phase 2A - Layne Christensen Company	\$1,231,625	\$2,379,675	\$1,812,355	\$3,611,300
Phase 2A – Phillips Excavating, Inc.	\$37,500	(\$13,500)	\$24,000	\$24,000
Phase 2B – Phillips Excavating, Inc.	\$169,500	\$760,500	\$930,000	\$930,000
Subtotal A	\$2,299,325	\$3,126,675	\$2,766,355	\$5,426,000
<b>B. Pre-Purchase Material/Equipment</b>	\$0	\$0	\$0	\$0
<b>C. Purchase of Land</b>	\$0	\$0	\$0	\$0
<b>D. Contingency <sup>3</sup></b>	\$326,500	\$278,773	\$0	\$605,273
<b>E. Allowances (Soft Costs)</b>				
Planning	\$65,000	\$44,720	\$109,720	\$109,720
Design	\$386,740	(\$185,250)	\$201,490	\$201,490
Construction Management	\$83,694	\$0	\$83,694	\$83,694
Administration	\$0	\$0	\$0	\$0
Value Engineering	\$0	\$0	\$0	\$0
Subtotal E	\$535,434	(\$140,530)	\$394,904	\$394,904
<b>Total</b>	<b>\$3,161,259</b>	<b>\$3,264,918</b>	<b>\$3,161,259</b>	<b>\$6,426,177</b>

E. JOAQUIN ESQUIVEL, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR

Notes:

<sup>1</sup> Cost adjustments between lines of the approved interim budget listed in Table 1 above may only be requested at time of Final Budget Approval, or as part of the final Reimbursement Request.

<sup>2</sup> The budget increase requested in the Recipient FBA Form is not yet approved and will require an amendment to the funding agreement.

<sup>3</sup> The Contingency line item may not be increased above the approved Contingency during construction. At DFA's discretion, any unclaimed costs may also be used towards change orders as part of the final Reimbursement Request. The change order approval may not: (1) increase the maximum amount of the financing agreement, (2) increase the term of the financing agreement, or (3) result in a substantial change in the Project scope.

The Project eligibility determination for the bid items shown in the schedule of values provided by the City are as follows in Tables 2-4.

**Table 2: Eligibility Determination (Phase 2A–Drilling and Equipping Water Well No. 16)**

CONTRACTOR		AMOUNT BID	APPROVED DWSRF COST <sup>1</sup>
Layne Christensen Company		\$3,611,300	\$1,812,355
Bid Item	Description	Percent Eligibility	
A	Mobilization, Bond, and Insurance	100%	
B	Miscellaneous Costs (Traffic Control, Survey/Staking, Erosion Control, Testing)	100%	
C	Encroachment Permit	100%	
D	Building Permits, Electrical Permits, and Engineer/Building Reviews	100%	
1	Surface Casing	100%	
2	16-inch (Minimum) Pilot Hole	100%	
3	28-inch Borehole Reaming	100%	
4	Lost Circulation	TBD <sup>2</sup>	
5	Drilling Fluids Used During Lost Circulation Allowance	TBD <sup>2</sup>	
6	Geophysical Logging	100%	
7	Formation Water Quality Sampling	100%	
8	Air Lift/Standby (Additional)	TBD <sup>2</sup>	
9	18-inch Inside Diameter Stainless Steel Blank Well Casing and Guides (Type 304L 0.312-inch Wall)	100%	
10	18-inch Inside Diameter Stainless Steel Blank Well Casing and Guides (Type 304L 0.312-inch Wall, with Bullnose)	100%	
11	18 5/8-inch Outside Diameter Stainless Steel Louvered Full Flo Well Casing and Guides (Type 304L 0.080 Slot, 0.3125-inch Wall)	100%	
12	2-inch Inside Diameter Stainless Steel Sounding Tube (Schedule 40)	100%	
13	Well Casing and Screen Installation	100%	
14	Sounding Tube Installation	100%	
15	Transition Sand	100%	

16	Silica Filter Pack	100%
17	Filter Pack Disinfection	100%
18	Cement Grout	100%
19	Swab and Air-Lift Development	100%
20	Furnish, Install and Remove Test Pumping, Monitoring, and Ancillary Equipment	100%
21	Pump Testing (Development, Step-Rate, and Constant-Rate)	100%
22	Well Chlorination (If Needed)	100%
23	Plumbness and Alignment Test	100%
24	Video Survey	100%
25	Dummy Test (If Required)	100%
26	Unavoidable Delays with Crew	TBD <sup>2</sup>
27	Unavoidable Delays without Crew	TBD <sup>2</sup>
28	Well Abandonment	TBD <sup>2</sup>
29	Clearing and Grubbing	N/A <sup>3</sup>
30	Basin Excavation and Grading (2.5:1 Maximum)	N/A <sup>3</sup>
31	Permanent Guardposts	100%
32	Removable Guardposts	100%
33	12-inch High Density Polyethylene (HDPE) Storm Pipe and Appurtenances	100%
34	3-foot x 3-foot Blow-Off Inlet Box, Jensen DI3636	100%
35	12-inch Flap Gate	100%
36	UngROUTED Rip-Rap, 1-foot Diameter, 150-pound, Energy Dissipater	100%
37	Shade Structure with Removable Roof Above Well Head	100%
38	Cast in Place Concrete for the Well Housekeeping Pad, Wellhead Pad, and Transformer Pad	100%
39	16-inch Cement Mortar Lined and Coated and Epoxy Lined and Coated (CML&E) Waterline including Pipe, Fittings, Connection to Existing Thrust Restraints and All Appurtenances	100%
40	12-inch CML&E Waterline including Pipe, Fittings, Connection to Existing Thrust Restraints and All Appurtenances	100%
41	8-inch CML&E Waterline including Pipe, Fittings, Connection to Existing Thrust Restraints and All Appurtenances	100%
42	Sampling Station with 1-inch Copper Waterline	100%
43	Well Pump and Motor, 300 Horsepower (HP), 480 Volt (V), 3-Phase, Variable Frequency Drive (VFD)	100%

44	12-inch Electromagnetic Flow Meter	100%
45	8-inch Electromagnetic Flow Meter	100%
46	12-inch Hydraulically Actuated Check Valve	100%
47	8-inch Deep Well Pump Control Valve	100%
48	12-inch Rubber Seated Butterfly Valve	100%
49	8-inch Rubber Seated Butterfly Valve	100%
50	20-inch Air / Vacuum Valve	100%
51	Pressure Gage Assembly	100%
52	8-inch Rubber Duckbill Control Valve	100%
53	Cathodic Protection System	100%
54	Concrete Pipe Support	100%
55	Adjustable Pipe Support	100%
56	Emergency Eyewash Assembly	100%
57	Chemical Feed System	100%
58	12-foot by 12-foot Tuff Shed (Chlorine Building)	100%
59	Start-Up and Commissioning for Pump Station and All Components	100%
60	Needles Electric Utility Connection, Transformer, and Meter Service Entrance	100%
61	Main Switchboard National Electrical Manufacturers Association (NEMA) 3R, 600 Amp (A), 480V, 3-Phase	100%
62	Main Control Center NEMA 3R, 600A, 480V, 3-Phase	100%
63	Transformer and Well Starter System	100%
64	Well Pump VFD System, 300 HP, 480V	100%
65	Well Pump Soft Starter Backup System, 300 HP, 480 V	TBD <sup>2</sup>
66	Well Pump Control and Instrumentation System	100%
67	Telemetry System (i.e. Radio, Antenna, and Mounting Hardware, etc.)	100%
68	Lighting System	100%
69	Grounding System	100%
70	Conduit and Conductors (480 V & 208/120 V)	100%
71	Duct Bank (Utility Transformer to Main Switchboard) Concrete Encased	TBD <sup>2</sup>
72	Start-Up and Commissioning for Electrical Power, Instrumentation, and Controls	100%

Notes:

<sup>1</sup> The Approved DWSRF Cost is less than the Amount Bid due to bids coming in higher than expected and above the funding amount contained in the Agreement. The budget increase requested in the City's FBA Form is not yet approved and will require an amendment to the funding agreement.

<sup>2</sup> Work associated with Phase 2A (Layne Christensen Company) bid items 4, 5, 8, 26-28, 65 and 71 will require further eligibility review by the State Water Board Project Manager prior to disbursement of funds for these bid items.

<sup>3</sup> Work associated with Phase 2A (Layne Christensen Company) bid items 29 and 30 will be performed by Phillips Excavating, Inc., as shown in Table 3.

**Table 3: Eligibility Determination (Phase 2A – Excavation Work)**

<b>CONTRACTOR</b>		<b>AMOUNT BID</b>	<b>APPROVED DWSRF COST</b>
Phillips Excavating, Inc.		\$24,000	\$24,000
<b>Bid Item</b>	<b>Description</b>	<b>Percent Eligibility</b>	
1	Heavy Equipment	100%	
2	Labor	100%	

**Table 4: Eligibility Determination (Phase 2B – 16-inch Pipeline to Connect New Well)**

<b>CONTRACTOR</b>		<b>AMOUNT BID</b>	<b>APPROVED DWSRF COST</b>
Phillips Excavating, Inc.		\$930,000	\$930,000
<b>Bid Item</b>	<b>Description</b>	<b>Percent Eligibility</b>	
1	Materials	100%	
2	Mobilization	100%	
3	Heavy Equipment	100%	
4	Labor	100%	
5	Asphalt, Aggregate Base, Shade Sand	100%	

Eligibility Determination Conditions of Approval are as follows:

1. Necessary insurance directly related to the construction contract and extending throughout the period of the construction contract will be eligible for DWSRF financing. This includes builder risk insurance, public liability insurance, fire, and Project specific insurance.
2. Earthquake insurance and "Act of God" insurance are ineligible for funding.
3. The cost of local permits and licenses other than those issued by the Recipient are eligible for DWSRF financing.
4. Review of the P&S by the Division is conducted to determine eligibility and administrative compliance with the Policy. Issuance of the FBA does not relieve the Recipient and the design engineer of their legal liability for the adequacy of the design.

# PROPOSAL



Client: City of Needles  
 Contact: Rainie Torrance  
 Address: 817 Third Street  
 City, State, Zip: Needles, CA 92363  
 Project: Drilling, constriction and completion of well 16  
 Phone: 760-326-5700  
 Email: rtorrance@cityofneedles.com

Date: January 6, 2022  
 Written By: Ty Mull  
 Quote No.:  
 Phone: 909-836-4574  
 Email: Ty.Mull@gcinc.com  
 Project Address: 817 Third Street  
 Needles, CA 92363

Project Description		Drilling, constriction and completion of well 16				
A	Mobilization Bonds, and Insurance		1	EA	\$343,900.00	\$343,900.00
B	Misc Costs (Traffic control, survey staking, erosion control, and testing)		1	EA	\$34,010.00	\$34,010.00
C	Encroachment Permit		1	EA	\$645.00	\$645.00
D	Building Permits, and Engineering Review		1	EA	\$3,000.00	\$3,000.00
2	16-inch Pilot Hole		400	FT	\$365.00	\$146,000.00
3	28-inch Borehole Reaming		350	FT	\$431.00	\$150,850.00
4	Lost Cirulation			HR	\$630.00	
5	Drilling Fluids Used Druing Lost Ciculation Allowance		3000	LS	\$1.05	\$3,150.00
6	Geophysical Logging		1	LS	\$34,000.00	\$34,000.00
7	Formation Water Quality Sampling		2	EA	\$52,700.00	\$105,400.00
8	Air Lift/Standby			HR	\$630.00	
9	18-inch ID 304SS 0.312-inch Wall Blank Casing		115	FT	\$565.00	\$64,975.00
10	18-inch ID 304SS 0.312-inch Wall Bullnose		10	FT	\$642.00	\$6,420.00
11	18-inch ID 304SS 0.312-inch Ful Flow Louvered Well Casing		190	FT	\$617.00	\$117,230.00
12	2-inch ID Schd 40 SS Sounding Tube		150	FT	\$46.00	\$6,900.00
13	Well Casing and Screen Installation		315	FT	\$20.00	\$6,300.00
14	Sounding Tube Installation		150	FT	\$14.00	\$2,100.00
15	Trasition Sand		15	FT	\$65.00	\$975.00
16	Silica Filter Pack		38.9	EA	\$1,140.00	\$44,346.00
17	Filter Pack Disinfection		1	LS	\$2,570.00	\$2,570.00
18	Cement Grout		8.6	EA	\$2,480.00	\$21,328.00
19	Swab and Air-Lift Development		47.5	HR	\$1,350.00	\$64,125.00
20	Furnish, Install and Remove Test Pump, Monitoring and Ancillary Equipment		1	LS	\$38,000.00	\$38,000.00
21	Test Pumping (Developemnt, Step-Rate, and Constant Rate)		92	HR	\$550.00	\$50,600.00
22	Well Chlorination		1	LS	\$14,550.00	\$14,550.00
23	Plumbness and Alignment Test		1	LS	\$6,000.00	\$6,000.00
24	Video Survey		1	LS	\$4,280.00	\$4,280.00

**Additional Terms and Conditions**

- Price based on attached Layne terms and conditions.
- By signing below, Client acknowledges receipt of Layne T&C's and Well Rehab Notice.
- Price is based on good ingress and egress to site.
- Price based on standard wage rates

Sub-Total \$1,271,654.00  
 Sales Tax  
**Total \$1,271,654.00**

Prices are good for 10 days from date of proposal

Layne Christensen Company

City of Needles

*Ty Mull*

1/6/2022  
 DATE

*[Signature]*

1/20/22  
 Date

Thank you for the opportunity to be your water resource solution.



# City of Needles, California Request for Council Action

CITY COUNCIL/NPUA    Board of Public Utilities    Regular    Special

**Meeting Date:**      February 8, 2022

**Title:**      Authorize the City Manager to execute Exhibit B, Revision 1 to Contract No. 05-XX-30-W0445 Present Perfect Rights (PPR) and Exhibit C, Revision 1 to Contract No. 2-07-30-W0280 Lower Colorado Water Supply Project (LCWSP)

**Background:** On September 7, 2021, Staff submitted a request to the Bureau of Reclamation (BOR) requesting an expedited review and approval of a new diversion point for the City of Needles Present Perfected Rights (PPR) contract and the Lower Colorado Water Supply Project (LCWSP).

The City has obtain funding to begin the well drilling for Well No. 16 which is expected to being in early February. Each diversion point under the PPR and LCWSP must be clearly identified as a diversion point to diver Colorado River Water. The enclosed contracts add Well No. 16 as a new diversion point for the City of Needles.

The Board of Public Utilities approved the recommended action on February 1, 2022.

**Fiscal Impact:** None

pm Sylvia Miledi, Finance Director

**Recommended Action:** Authorize the City Manager to execute Exhibit B, Revision 1 to Contract No. 05-XX-30-W0445 Present Perfect Rights (PPR) and Exhibit C, Revision 1 to Contract No. 2-07-30-W0280 Lower Colorado Water Supply Project (LCWSP)

**Submitted By:**      Rainie Torrance, Assistant Utility Manager

**City Management Review:** Rick      **Date:** 2/1/22

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u>4</u>





# United States Department of the Interior



BUREAU OF RECLAMATION  
P.O. Box 61470  
Boulder City, NV 89006-1470

IN REPLY REFER TO:  
LCB-4402  
2.2.4.23

VIA OVERNIGHT MAIL

Rick Daniels  
City Manager  
817 Third Street  
Needles, CA 92363

Subject: Exhibit B, Revision 1 to Contract No. 05-XX-30-W0445, as Amended, Dated March 16, 2007 (Present Perfect Right (PPR) Contract), and Exhibit C, Revision 1 to Contract No. 2-07-30-W0280, as Amended, Dated July 3, 2002 (Lower Colorado Water Supply Project (LCWSP) Contract) – City of Needles, California (City)

On behalf of the Regional Director, I am pleased to enclose for signature by the City, Exhibit B, Revision 1 to the PPR Contract (original and duplicate original) (Enclosure 1) and Exhibit C, Revision 1 to the LCWSP Contract (original and duplicate original) (Enclosure 2), collectively Exhibit Revisions. The purpose of the Exhibit Revisions is to reflect the City's approved new point of diversion, by letter dated September 16, 2021. The Exhibit Revisions were requested by the City by letter dated September 7, 2021.

Please sign the originals and duplicate originals of the Exhibit Revisions and return them to Rachel Lim, Contract and Repayment Specialist, in the enclosed envelope (Enclosure 3), for further processing. If you have questions, please contact Rachel Lim at (702) 293-8477 or rlim@usbr.gov. For the hearing impaired, please call the Federal Relay System at (800) 877-8339.

Sincerely,

DANIEL  
BUNK

Digitally signed by DANIEL  
BUNK  
Date: 2022.01.14 12:41:49  
-08'00'

Daniel A. Bunk  
Chief, Boulder Canyon Operations Office  
Interior Region 8: Lower Colorado Basin  
Bureau of Reclamation

Enclosures – 3

INTERIOR REGION 8 • LOWER COLORADO BASIN

ARIZONA, CALIFORNIA\*, NEVADA\*

\* PARTIAL

MAP OF CITY OF NEEDLES SERVICE AREAS AND POINTS OF DIVERSION AND  
POINTS OF RETURN FLOW PURSUANT TO THE CITY OF NEEDLES  
MISCELLANEOUS PRESENT PERFECTED RIGHTS

1. This Exhibit B, Revision 1, made this \_\_\_\_ day of \_\_\_\_\_, 2021, to be effective under and as part of Contract No. 05-XX-30-W0445, as amended, dated March 6, 2007 (Contract), shall become effective on the date of its execution, shall supersede and replace Exhibit B to the Contract and shall remain in effect until superseded by another Exhibit B, Provided, That this Exhibit B, Revision 1 or any superseding Exhibit B shall terminate by the termination of the Contract.
2. By letter dated August 31, 2021, and this Exhibit B, Revision 1, the United States approves and adds a new point of diversion, Well No. 16, for the City of Needles to the map of the point(s) of diversion pursuant the Contract.
3. The point(s) of diversion for the water to be provided pursuant to this Contract for domestic, municipal, and industrial purposes shall be as follows:
  - 3.1. Diversion by underground pumping: The current five wells used by the City of Needles are as shown in the attached map. The City of Needles will notify the Contracting Officer of any new wells and this Exhibit B, Revision 1 will be revised, as necessary.
  - 3.2. Surface diversions: At this time there are no surface diversions.

Exhibit B, Revision 1  
Contract No. 05-XX-30-W0445  
Amendment No. 1  
The City of Needles, California

4. The point(s) of measured returns to the Colorado River pursuant to this Contract shall be as follows:

At this time there are no point(s) of measured returns. The City of Needles will notify the Contracting Officer of any new point(s) of measured returns and this Exhibit B, Revision 1 will be revised, as necessary. Unmeasured returns shall be estimated by engineering means acceptable to the Contracting Officer, as provided in subsection 5.5 of this Contract.

5. A map showing the City of Needles service area, PPR No. 44 service area, and its point(s) of diversion is attached.

THE UNITED STATES OF AMERICA

By \_\_\_\_\_  
Regional Director  
Lower Colorado Basin Region  
Bureau of Reclamation  
P.O. Box 61470  
Boulder City, Nevada 89006-1470

ATTEST:

CITY OF NEEDLES

\_\_\_\_\_

By \_\_\_\_\_

\_\_\_\_\_  
Title

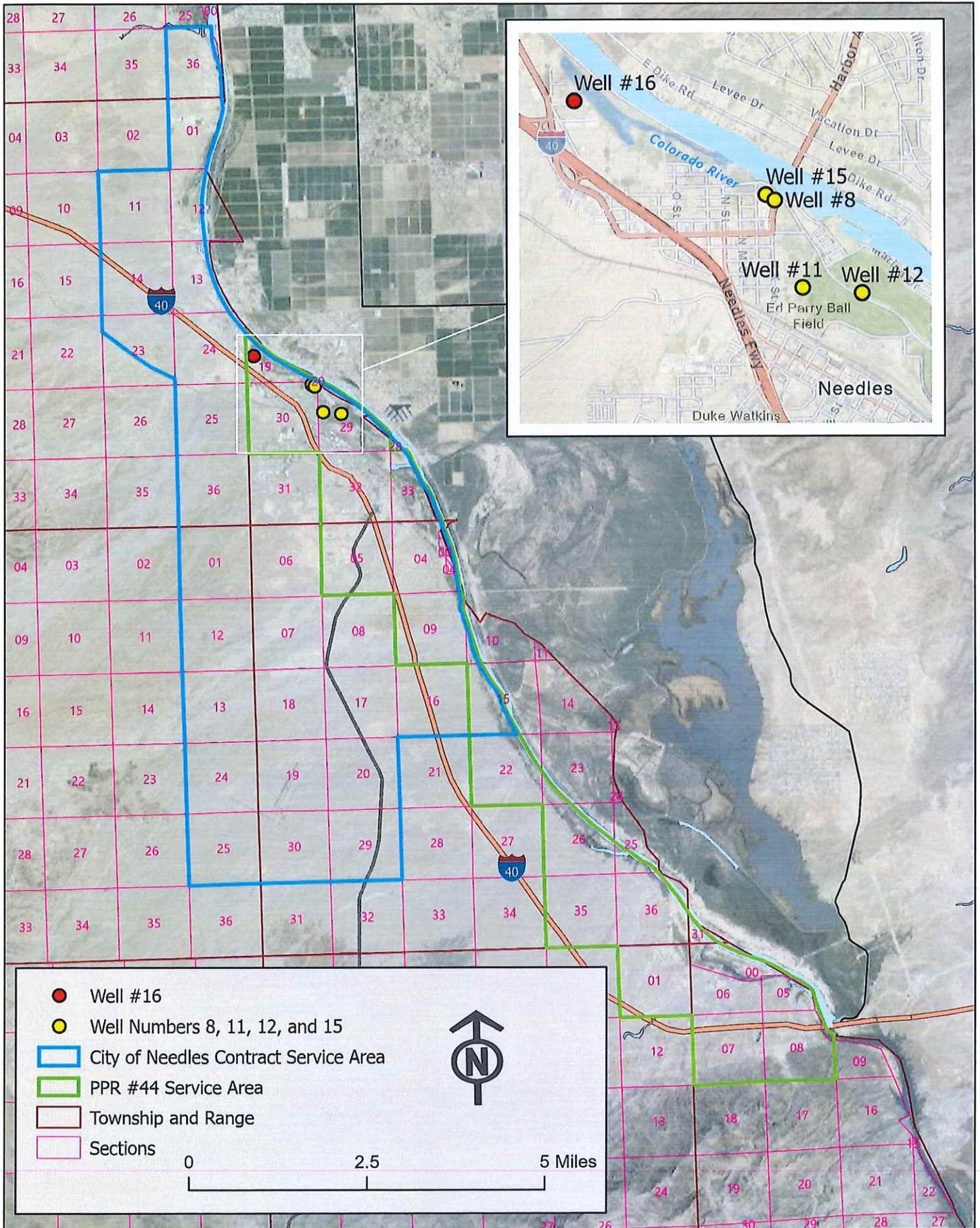
Title \_\_\_\_\_  
1111 Bailey Avenue  
P.O. Box 887  
Needles, California 82363





BUREAU OF RECLAMATION

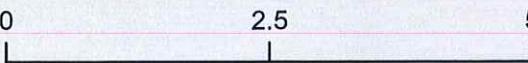
Exhibit B, Revision No. 1  
Contract No. 05-XX-30-W0445  
Amendment No. 1  
City of Needles



- Well #16
- Well Numbers 8, 11, 12, and 15
- City of Needles Contract Service Area
- PPR #44 Service Area
- Township and Range
- Sections



0                      2.5                      5 Miles





ENTITIES TO BE SERVED, POINTS OF DIVERSION,  
PLACE OF WATER USE, TYPE OF WATER USE, AND  
THE OBLIGATED SHARE OF THE PROJECT WELL FIELD CAPACITY  
FOR THE CONTRACTOR AND EACH OTHER PROJECT BENEFICIARY

1. This Exhibit C – Revision 1, made this \_\_\_\_ day of \_\_\_\_\_, 2021, to be effective under and as a part of Contract No. 2-07-30-W0280, dated September 10, 1992, as amended on July 3, 2002, hereinafter called “Contract,” shall become effective on the date of its execution and shall remain in effect until superseded by another Exhibit C; and shall supersede and replace the original Exhibit C dated September 10, 1992, executed by the Parties, Provided, that this Exhibit C – Revision 1 or any superseding Exhibit C shall terminate by the expiration of the Contract.
2. By letter dated August 31, 2021, and Exhibit B, Revision 1 of Contract No. 05-XX-30-W0445, the United States approved a new point of diversion (Well No. 16) for the City of Needles (City). The purpose of this Exhibit C – Revision 1, is to amend the Exhibit C of this Contract to conform to such approval and add Well No. 16 to the list of the point(s) of delivery. Additionally, the purpose of this Exhibit C – Revision 1, is to add the City’s subcontracts for project water as the information required in Exhibit C, such as points of diversions, are listed in the subcontracts.
3. The amount of Project Water listed by entity and point of delivery to be diverted pursuant to the Contract shall be:

ENTITIES TO RECEIVE WATER, POINTS OF DIVERSION, TYPE OF WATER USE, AND  
 THE AMOUNT OF PROJECT WATER TO BE DELIVERED  
 TO EACH OTHER PROJECT BENEFICIARY

Name and Address of Entity	Point(s) of Diversion	Place of Use	Types of Water Use	Amount of Mainstream Water Diverted or Pumped (Acre-Feet)	Consumptive Use Factor (Determined by the Contracting Officer)	Project Water to be Exchanged (Acre-Feet)	Unused Contracted Capacity (Acre-Feet)	Obligated Project Repayment (Acre-Feet)
2.1 City of Needles P.O. Box 887 Needles CA 92363	Wells Nos. 8, and 15 located in Sec. 30, T. 9 N., R. 23 E., SBM, Wells Nos. 11 and 12 in Sec. 29, T.9 N., R. 23 E., SBM, and Well No. 16 located in Sec. 19, T. 9N., R. 23 E., SBM.	Service Area	Municipal and Industrial					3,500

2:2	Entities That Have Subcontracts With the City of Needles for Project Water	Listed Under Subcontract	Listed Under Subcontract	Municipal and Industrial	Listed Under Subcontract				Listed Under Subcontract

Exhibit C – Revision 1  
Contract No. 2-07-30-W0280  
City of Needles

IN WITNESS WHEREOF, the Parties have caused this Exhibit C – Revision 1 to Contract  
No. 2-07-30-W0280 to be executed the date first written above.

THE UNITED STATES OF AMERICA

By \_\_\_\_\_  
Regional Director  
Lower Colorado Basin Region  
Bureau of Reclamation  
P.O. Box 61470  
Boulder City, Nevada 89006-1470

ATTEST:

CITY OF NEEDLES

\_\_\_\_\_  
\_\_\_\_\_  
Title

By \_\_\_\_\_  
Title \_\_\_\_\_  
1111 Bailey Avenue  
P.O. Box 887  
Needles, California 82363



# City of Needles

817 Third Street, Needles, California 92363  
(760) 326-2113 • FAX (760) 326-6765  
[www.cityofneedles.com](http://www.cityofneedles.com)

*Mayor, Jeff Williams*  
*Vice Mayor Edward T. Paget, M.D*  
*Councilmember Tona Belt*  
*Councilmember Tim Terral*  
*Councilmember Zachery Longacre*  
*Councilmember Kirsten Merritt*  
*Councilmember Ellen Campbell*  
*City Manager Rick Daniels*

September 7, 2021

Bureau of Reclamation  
Lower Colorado Basin Region  
Jacklynn L. Gould, P. E., Regional Director  
P.O. Box 61470  
Boulder City, NV 89005-1470

RE: Request for an Expedited Review and Approval of a New Diversion Point for the City of Needles (City)

Dear Regional Director,

The City is currently relying on a single well, on active citations and on the list for the Human Right to Water with the State Water Resource Control Board (SWRCB).

On Wednesday, July 21, 2021, the City experienced a power outage that occurred at approximately 7:00 p.m. due to extreme weather conditions. Our electric crews responded immediately and was able to restore power at roughly 9:00 p.m.

Our only operating well (Well #15), was immediately checked by our water crew. Upon arrival, they noticed that our only operating well had no power. Our crew began troubleshooting the issue, and at 1:00 am it was determined that the VFD had failed. All large commercial irrigation users (school, parks, RV parks and apartment complexes) were notified immediately to stop all outdoor irrigation until further notice.

Unfortunately, our crew with the help of an electrician from Havasu, AZ (50 miles from the City) were not able to bypass the variable-frequency drive (VFD) to restore power. The VFD was inspected, and it was determined that a 120V magnetic contactor was damaged due to the power bump. City staff worked around the clock to locate the damaged part. The damaged part was not located until the following day (July 22, 2021) over 4 hours away from the City, in Phoenix, AZ.

We immediately dispatched a city staff member to Phoenix, AZ to purchase the replacement part. The replacement part was picked up and received at approximately 4:30 p.m. on July 22, 2021. The repair was made and Well #15 was restored to normal working operations around 6:00 p.m. that evening.

The city relied on the tank backup storage from 7:00 p.m. on July 21, 2021, to 6:00 p.m. on July 22, 2021. At that time, 16.7 feet of water remained in the east/west tank, and 30 feet of water remained in the high tanks.

On August 10, 2021, the City Council adopted a Resolution declaring a local emergency threatening water service to the Needles Community. The City was officially notified on August

20, 2021, that the SWRCB approved the grant funding through the Drinking Water State Revolving fund (letter enclosed) for the construction of a new well, designated as Well No. 16 to become a new point of diversion of Colorado River water authorized under the City's existing Colorado River and Lower Colorado Water Supply Project water entitlements (Under Contract No. 05-XX-30-W0445, dated March 16, 2007, as amended (PPR Contract), and Contract No. 2-07-30-W0280, dated July 3, 2002, as amended (LCWSP Contract)). Well No. 16 will provide a secondary Colorado River water source to the residents and businesses of the City and that such proposed new well would be subject to existing reporting requirements established by Reclamation for use of water from the Colorado River, as discussed in your letter to the SWRCB dated August 31, 2021.

All environmental compliance has been completed for the new well site. The City has provided Reclamation with the Subsequent Negative Decision, NOE filing (under CEQA) and the Appendices A through E including a map of the location of the proposed new well site, photographs of the proposed new well site, and the biological resources assessment, cultural investigation, and air quality compliance documents.

Upon approval of the City's request of the City's new point of diversion, Well No. 16, amendment of Exhibit B of the PPR Contract and Exhibit C of the LCWSP Contract will be required and a fully executed version of the amended relevant contract exhibits will be submitted by the City to the SWRCB.

The City of Needles is requesting your review and approval of the City's proposed new point of diversion, Well No. 16.

On behalf of the City we appreciate your support during this critical time for our community.

Thank you,

**Rick Daniels**

Rick Daniels  
City Manager  
[rdaniels@cityofneedles.com](mailto:rdaniels@cityofneedles.com)  
(760)326-5700

**Signature:**   
Rick Daniels (Sep 7, 2021 17:30 PDT)

**Email:** [rdaniels@cityofneedles.com](mailto:rdaniels@cityofneedles.com)



# City of Needles, California Request for Board Action

CITY COUNCIL       NPUA       BOARD OF PUBLIC UTILITIES  
 Regular       Special

**Meeting Date:** February 8, 2022

**Title:** FY 2021-22 Mid-year Budget Revisions-NPUA and approval of Resolution #02-08-2022-NPUA, amending Resolution No. 06-08-2021-NPUA

**Background:** The City Manager and Finance staff have reviewed the approved 2021-22 NPUA budget against actual revenue and expenditures. Attached is the Revised Budget Summary for Fiscal Year 2021-22 that shows the few changes that are being proposed from the original budget to the revised budget.

As a result of the rate increases in October 2021, Water revenue reflects an increase of \$30,800, and Electric an increase of \$4,322,000.

Budgeted salary costs in Water and Electric increased due to the implementation of Phase B of the Pay & Class Study for the remaining positions (approved by Council on 10/12/21). Inflationary increases in the cost of power and supplies drove an increase in Electric of \$600,000 for material costs and \$3,500,000 for additional power cost.

At the meeting of the Board of Public Utilities held on February 1, 2022, the Board recommended approval of the NPUA budget by the NPUA board.

**Fiscal Impact:** See attached budget report.

**Recommended Action:** Adopt the proposed revised NPUA budget for fiscal year ending June 30, 2022

**Submitted By:** Sylvia Miledi, Director of Finance

City Management Review:

Date: 2/1/22

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
Agenda Item: <u>5a</u>			

RESOLUTION NO. 02-08-2022-NPUA

A RESOLUTION OF THE NEEDLES PUBLIC UTILITY  
AUTHORITY OF THE CITY OF NEEDLES, CALIFORNIA ADOPTING  
THE PROPOSED REVISED BUDGET FOR FISCAL YEAR  
2021–2022, AMENDING RESOLUTION NO. 06-08-2021-NPUA

WHEREAS, the Proposed Revised Budget for the operations of the NPUA for fiscal year 2021-22 has been prepared and submitted to the Needles Public Utility Authority;

NOW, THEREFORE, BE IT RESOLVED that the Needles Public Utility Authority of the City of Needles, California does hereby approve and adopt the 2021–2022 fiscal year revised budget for the operation of the NPUA as submitted.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Needles Public Utility Authority of the City of Needles, California, held on the 8th day of February, 2022 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney













## City of Needles, California Request for Board Action

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CITY COUNCIL       NPUA       BOARD OF PUBLIC UTILITIES  
 Regular       Special

**Meeting Date:** February 8, 2022

**Title:** FY 2021-22 Mid-year Budget Revisions-City and approval of Resolution # 2022-17, amending Resolution No. 2021-31

**Background:** The City Manager and Finance staff have reviewed the approved 2021-22 budget against actual revenue and expenditures. Attached are the Revised Budget Summaries for Fiscal Year 2021-22 that show the changes that are being proposed from the original budget to the revised budget.

General fund revenue projections are being met and are at 51% of original budget. As construction continues around the City, building fees, abatement liens collected, and City code fines increased. The recreation programs are seeing an increase of 61% from the prior year because of more attendance as programs move towards the new normal.

General Fund budgets were increased for City Manager department for travel per diem costs \$1,000, increase in engineering consultant costs for new projects \$9,400, Code Enforcement overtime for Jack Smith Park patrol and call outs \$13,000, legal fees for Code department cases, increase in residential abatement \$6,500, and a new printer for Code enforcement case file reports. The Public Works & Parks department absorbed the full-time employees that worked in Golf Maintenance department, increasing the salary and new employee costs by \$71,000 in Public Works and \$61,000 in Parks. The cost of a tractor in Public Works was estimated at \$65,000 in the original budget, but due to shortages is now estimated at \$140,000. Due to short staffing in the Rec. department last fall, overtime needs to be appropriated for \$5,800. Transfers increased because the I-40/J St. Connector project was finalized and the City match of \$258,968 needs to be transferred to the grant fund.

The Cemetery had a slight increase in revenues because of increased burials.

Grant funds reflect clearer projections, but the scope remains the same. Sanitation reflects the CPI increase and an increase in customers.

There were no changes from the original operational budget to report on Golf, Transit and SARDA.

# 5 b



## City of Needles, California Request for Board Action

A new full-time employee will be added to the Utility Business Office to help with increased workloads, cross-training and departmental coverage.

**Fiscal Impact:** See attached budget reports.

**Recommended Action:**

Approve the Proposed Revised Budgets for fiscal year ending June 30, 2022.

**Submitted By:** Sylvia Miledi, Director of Finance

**City Management Review:** Rick

**Date:** 2/1/22

Approved:

Not Approved:

Tabled:

Other:

Agenda Item: S6

RESOLUTION NO. 2022-17

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF NEEDLES, CALIFORNIA ADOPTING  
THE PROPOSED REVISED BUDGET FOR FISCAL YEAR  
2021-2022, AMENDING RESOLUTION NO. 2021-31

WHEREAS, the Proposed Revised Budget for the operations of the City of Needles, California for fiscal year 2021-22 has been prepared and submitted to the City Council;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles, California does hereby approve and adopt the 2021-2022 fiscal year revised budget for the operation of the City of Needles as submitted.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 8th day of February, 2022 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney

Base Level Comparison - GENERAL FUND		FY 22	Mid-year Revisions
	Revenues	Operating Expenses	
Base level from original approved budget FY 22	11,142,859	13,030,281	
<u>Revenue Increases / (Decreases)</u>			
Utility users tax	148,300		Driven by October 2021 utility rate increases
Building permits & abatement liens collected	51,000		Estimated increase due to ongoing expansion
City code & parking fines	23,000		More citations being written with 3 Code officers
Aquatics	1,000		Increase in swim lessons
Recreation	12,200		More attendance in Rec programs
	235,500		
<u>Departments</u>			
City Manager		1,000	Increase in travel budget
Engineering		9,361	Additional engineering consultant costs
Code Enforcement		13,000	Increase in overtime costs for JSP patrol, call outs, etc.
Code Enforcement		20,000	Additional legal fees for due process
Code Enforcement		150	Additional dues for new Code officer certification
Code Enforcement		6,500	More residential abatement being completed
Code Enforcement		3,500	New high speed printer for code enforcement reports
Public Works		60,527	Additional salary costs due to employee transfers from Golf Maintenance dept.
Public Works		10,500	Additional employees require uniforms, supplies, materials for work
Public Works		75,000	\$65k budgeted tractor estimate not sufficient, add \$75k
Sanitation		597	Pay & Class study salary increase-Assistant Utility Manager
Parks / Buildings / Grounds		60,954	Additional salary costs due to employee transfers from Golf Maintenance dept.
Jack Smith Park		4,050	Pay & Class study salary increase-MCW III
Recreation		5,800	Appropriate overtime for time of short staffing
Transfer for match		258,968	I-40/J St. Connector project match
FY 22 mid-year budget revisions	11,378,359	13,560,188	
Increase / (decrease) from original budget	235,500	529,907	

CITY OF NEEDLES						
General Fund Summary: Proposed Revised Budget						
FY 2022						
	FY 2020	FY 2021	FY 2022	FY 2022	Percent	Comments
General Fund Revenues	Actuals	Actuals	Budget	Revised Budget	Change	
General Government	\$ 8,568,664	\$ 10,898,739	\$ 10,913,409	\$ 11,135,709	2.0%	
Aquatics	\$ 6,582	\$ 8,850	\$ 6,950	\$ 7,950	14.4%	Increase in swim lessons
Jack Smith Park Marina	\$ 220,118	\$ 299,908	\$ 202,500	\$ 202,500	0.0%	
Recreation	\$ 42,996	\$ 5,557	\$ 20,000	\$ 32,200	61.0%	Program fees getting back to normal
<b>Total Revenues</b>			<b>\$ 11,142,859</b>	<b>\$ 11,378,359</b>		
<b>General Fund Expenditures</b>						
City Attorney	\$ 95,326	\$ 69,610	\$ 80,000	\$ 80,000	0.0%	
City Manager	\$ 170,385	\$ 168,097	\$ 204,293	\$ 205,293	0.5%	
Finance	\$ 338,198	\$ 392,619	\$ 528,654	\$ 528,654	0.0%	
Mayor / Council / Clerk	\$ 95,139	\$ 169,820	\$ 201,933	\$ 201,933	0.0%	
Planning / Zoning	\$ 143,285	\$ 115,046	\$ 304,327	\$ 304,327	0.0%	
Engineering	\$ 132,522	\$ 116,046	\$ 260,054	\$ 269,415	3.6%	Add'l. engineering consultant costs
Community Promotions	\$ 11,171	\$ 89,751	\$ 69,770	\$ 69,770	0.0%	
Senior Center	\$ 35,854	\$ 39,029	\$ 55,404	\$ 55,404	0.0%	
Police	\$ 2,614,458	\$ 2,809,970	\$ 3,216,842	\$ 3,216,842	0.0%	
Animal Shelter/Control	\$ 192,926	\$ 185,276	\$ 236,591	\$ 236,591	0.0%	
Building & Safety	\$ 264,625	\$ 317,698	\$ 454,386	\$ 454,386	0.0%	
Code Enforcement	\$ 336,162	\$ 455,248	\$ 586,525	\$ 629,675	7.4%	Jack Smith patrol OT \$13k. legal fees +\$20k
Public Works	\$ 1,019,504	\$ 1,436,853	\$ 4,302,878	\$ 4,448,905	3.4%	Tractor estimate not sufficient. add \$75k; add'l. salary costs due to Golf Maint transfers \$61k
Sanitation	\$ 129,115	\$ 130,422	\$ 155,620	\$ 156,217	0.4%	
Aquatics	\$ 111,859	\$ 178,095	\$ 180,845	\$ 180,845	0.0%	
Parks/Bldgs/Grounds	\$ 337,154	\$ 406,758	\$ 576,679	\$ 637,633	10.6%	Add'l. salary costs due to Golf Maint. transfers \$45k
Jack Smith Park Marina	\$ 107,989	\$ 133,654	\$ 135,838	\$ 139,888	3.0%	Pay & Class study salary increase - MCW III
Recreation	\$ 245,190	\$ 234,352	\$ 347,431	\$ 353,231	1.7%	Add overtime appropriations for time of short staffing
Transfer to Other Funds	\$ 576,365	\$ 702,796	\$ 1,132,211	\$ 1,391,179	22.9%	I-40J St. Connector project match
<b>Total Expenditures</b>			<b>\$ 13,030,281</b>	<b>\$ 13,560,188</b>		
			<b>Uncommitted Cash Balance</b>		<b>Projected Cash Balance</b>	
			06/30/21	NET CHANGE	06/30/22	
			<b>\$ 6,301,798</b>	<b>\$ (2,181,829)</b>	<b>\$ 4,119,969</b>	

**OPTIONS LIST:**

FY 22 Mid-year review

**GF** Public Works                      65,000 Replacement of all street and stop signs within the City  
*Cost per year*                      in four phases. Total cost estimate \$260,000

**Total GF**                      65,000 Total for OPTIONS LIST



CITY OF NEEDLES						
Grant Funds						
FY 2022						
Proposed Revised Budget						
	FY 2020	FY 2021	FY 2022	FY 2022	FY 2022	
	Actuals	Actuals	Budget	Budget	Revised Budget	
FUND	Description					
205	CDBG	\$ 7,896	\$ 111,254	\$ 27,184	\$ 27,184	<i>no change</i>
208	Caltrans Grants	\$ 154,928	\$ 22,593	\$ 984,573	\$ 984,573	<i>no change</i>
210	Special Gas Tax / SB1	\$ 210,895	\$ 217,245	\$ 235,135	\$ 235,135	<i>no change</i>
213	SB 2 Grant	\$ 14,244	\$ 42,607	\$ 112,810	\$ 168,149	New projections to complete project; \$225k award
214	Measure I - Local (SANBAG)	\$ 241,799	\$ 291,460	\$ 93,300	\$ 93,300	<i>no change</i>
225	COPS - AB 3229 Supplemental	\$ 130,779	\$ 188,535	\$ 283,431	\$ 403,208	New projections for OT & contingency
235	I-40 J Street Connector Project	\$ 8,717	\$ 5,645	\$ -	\$ 258,968	City match required to close out project
239	CA. Conservation Recycling Grant	\$ 8,529	\$ 5,000	\$ 5,000	\$ 5,000	<i>no change</i>
241	Safe Routes to School	\$ 8,716	\$ 2,479	\$ -	\$ -	<i>no change</i>
<b>Totals</b>		\$ 786,503	\$ 886,818	\$ 1,741,433	\$ 2,175,517	









		CITY OF NEEDLES			NO CHANGE	
		Successor Agency to the RDA (SARDA)				
		FY 2022				
		Proposed Revised Budget				
		FY 2022				
		Proposed				
		Revised				
		Budget				
	FY 2020	FY 2021	FY 2022	FY 2022		
	Actual	Actual	Budget	Budget		
<b>Fund 270 - Operations</b>						
Revenues	\$ -	\$ 146,519	\$ -	\$ -		
Expenditures	\$ 225,404	\$ 167,619	\$ 204,500	\$ 204,500	RDA Wind down continues	
<b>Fund 470 - Low to Mod Income Housing Fund</b>						
Expenditures	\$ -	\$ 19,068	\$ 300,000	\$ 300,000	Needles Beautification Program is moving forward	

## Cannabis Revenue Uses During FY 18-22

1,349,083	Economic Development fund (FY 19-22)
271,214	Cannabis Compliance Officer (FY 18-22)
736,677	Increase in law enforcement contract (FY 18-22)
133,900	Cannabis Compliance audits (FY 19-22)
2,920,051	Street projects (FY 20-22)
25,750	Shade structure & table for train park (FY 21)
5,780	Public Works vehicle (FY 21)
110,000	COLA increase transfer for WA & WW (FY 20)
136,266	Public Works equipment, Park & Aquatics repairs (FY 20)
14,850	Duke Watkins bathroom repairs (FY 21)
16,048	IWorQ Software System for Development Dept. (FY 21)
106,251	Phillips Excavating (underpass) FY 21
150,000	Legal fees for Water and Wastewater for RBV matter (FY 21)
10,452	Skate Park Fencing (FY 21)
800,000	ADOT bridge project (FY 22)
7,500	Autodesk Build Project Mgmt. software for Engineering (FY 22)
194,700	Supplemental law enforcement (FY 22)
70,000	Willdan Building Official/Project Manager (FY 22)
10,000	Code Enforcement overtime (FY 22)
77,211	Supplemental law enforcement-balance of addtl deputy (FY 22)
2,000	Mobile veterinary services (FY 22)
7,147,734	TOTAL



**RESOLUTION NO 2022-15**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF NEEDLES, CALIFORNIA, APPROVING ELIGIBLE  
ACTIVITIES FOR COMMUNITY DEVELOPMENT BLOCK  
GRANT FUNDING IN FISCAL YEAR 2022-2023**

**WHEREAS**, the City of Needles anticipated share of San Bernardino Counties Community Development Block Grant Program allocation is approximately \$42,692 for the Fiscal Year 2022-2023, and

**WHEREAS**, a notice of public hearing for program applications was published in the January 26<sup>th</sup>, 2022 newspaper.

**WHEREAS**, public hearing was held for prioritization of CDBG program application on February 8<sup>th</sup>, 2022.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Needles, California, that it hereby approves the following priority and dollar amount of allocated funds for 2022-2023 CDBG eligible projects.

1. Continuation of Needles Senior Citizens' Transportation Service - \$7,900.
2. Reconstruction of streets, installation of curb, gutter, and sidewalks within the targeted area - \$34,792

**WHEREAS**, the City received an advance from the program to completed the Needles Recreation Center. This meant we would be paying back the loan for 4 years of CDBG allocation funds.

**WHEREAS**, this year 2022-2023 the City has completed their obligation with the county and can move forward with a project.

**BE IT FURTHER RESOLVED**, by the City of the City of Needles, California, that it authorizes the Mayor and the City Manager to sign said agreement.

**PASSED, APPROVED, AND ADOPTED** at the regular meeting of the City Council of the City of Needles, California, held on the 8<sup>th</sup> day of February 2022, by the following vote:

**AYES:**  
**NOTES:**  
**ABSENT:**  
**ABSTAIN:**

ATTEST: \_\_\_\_\_  
Mayor (Seal)  
\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney



**LEGAL NOTICE**

**PUBLIC NOTICE**

NOTICE IS HEREBY GIVEN that a public hearing will be held before the City Council, in the Council Chambers at the Needles Civic Center Complex, 111 Bailey Ave., Needles, California, on Tuesday, February 8th, 2022, at 6:00 p.m. or soon thereafter. The purpose for said hearing would be to allow citizen participation in the prioritization of eligible projects to be funded with 2022-2023 Community Development Block Grant funds.

All interested persons are encouraged to attend this hearing. Accordingly, written correspondence is encouraged and should be addressed to the City Council, 817 Third Street, Needles, CA 92363. Prior to the February 8th, 2022, meeting, questions can be answered by contacting the Engineering Department at (760) 326-5740 x 150

If a decision is made at this hearing and you later disagree with the decision, only issues raised at the public hearing or in written form at or before the public hearing can be considered.

Publish: January 26, 2022  
Posted: January 26, 2022  
#56362



# City of Needles, California Request for City Council Action

=====  
 CITY COUNCIL  NPUA

Regular  Special

**Meeting Date:** February 8, 2022

**Title:** City Council Resolution 2022-19  
A Resolution of the City Council of the City of Needles Denying a General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial designation and A Resolution Denying a proposed Zone Change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 L Street also Known as APN 0185-111-084-0000.

**Background:** To permit the operation of the proposed cultivation and distribution facility, the processing of a General Plan Amendment and Zone Change for parcel APN 0185-111-084-0000 is required to provide consistency with the land use plan and zoning ordinance. Under the General Plan Amendment and the Zone Change, 0185-111-084-0000 would be redesignated from a Residential Medium Density (RM) designation to a Highway Commercial (CH) designation. The project site is currently vacant land, and is approximately 1.24 acres in size, located at 109 North "L" Street in the City of Needles.

On May 26, 2020 City Council Ordinance No. 629-AC , allowing marijuana cultivation in zones C-1, C-2, C-3, M-1 and M-2 with the approval of a Conditional Use Permit and a Regulatory Permit. The project site is located in the Multi-Family Residential (R-3) zone.

The matter was heard before the Planning Commission at the January 19, 2022 meeting, with written comments from community members opposed to the project and public testimony.

Written and Public Testimony to the project was in regards to the projects location not being suitable for a cannabis business in a residential neighborhood. There was also discussion regarding odors and noise being emitted from the project.

At the January 19, 2022 Planning Commission Meeting, Planning Commissioners voted 3-1 to Recommend Denial of the General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial designation and recommended denial for a proposed Zone Change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 L Street also Known as APN 0185-111-084-0000.

On January 25, 2022, the Needles City Council held a duly noticed and advertised public hearing to receive oral and written testimony for a general plan amendment from a residential medium density (RM) designation to an industrial designation and a resolution approving a proposed zone change from multi-family residential (R-3) to light manufacturing (M-1) for the parcel located at 109 "L" street also known as APN 0185-111-084-0000, Resolution 2022-09 Testimony was taken from multiple members of the public who oppose the General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial Designation and a proposed zone change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 L Street also known as APN 0185-111-084-0000 on the grounds that the location is not appropriate for the uses that are associated with an Industrial General Plan Designation and a Light Manufacturing Zoning because it would destroy the character of the historic residential neighborhood and would not be in harmony with the surrounding neighborhood

+ 7

Council voted to deny the General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial designation and recommended denial for a proposed Zone Change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 L Street also Known as APN 0185-111-084-0000.

### General Plan Amendment Findings

- 1) *That the amendment or plan is not consistent with the intent of the goals and policies of the General Plan as a whole, and is not consistent with any element thereof;*

**FINDING:** The proposed General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial designation would be inconsistent with the elements, goals and policies of the General Plan related to Industrial uses.

- 2) *That the amendment or plan is not necessary to prescribe reasonable controls and standards for affected land uses to ensure compatibility and integrity of those uses with other established uses.*

**FINDING:** The proposed General Plan Amendment is not necessary to prescribe reasonable controls and standards for affected land uses to ensure compatibility and integrity of those uses with other established uses. The property is currently Multi-Family Residential (R-3) and can be developed as such consistent with the surrounding uses.

- 3) *That the amendment or plan is not necessary to provide reasonable property development rights while protecting environmentally sensitive land uses and species;*

**FINDING:** The proposed GPA, is not necessary in order to provide reasonable property development rights while protecting environmentally sensitive land uses and species.

The property can be developed residential and would be consistent with the surrounding neighborhood and uses. As Industrial designation would permit development of the property in a manner that is not consistent with or in harmony with the surrounding neighborhood, general plan designation and uses.

### Zone Change Findings

The proposed Zone Change is not consistent with the City's zoning standards.

The zoning change would occur in a residential neighborhood surrounded by residential uses and as proposed would introduce inconsistent industrial uses which would adversely affect surrounding property values and would not be in harmony with surrounding neighborhood and existing property uses and zoning.

**Public Notification:** A public hearing notice was published in the Needles Desert Star on January 12, 2022. Notices were sent to property owners within 300 feet of the proposed project and posted in two conspicuous locations.

**Critical Timeline:** The applicant's anticipated timeline is to be in production as soon as possible.

**Fiscal Impact:** N/A.

**Environmental:** Pursuant to the California Environmental Quality Act (CEQA), the attached Initial Study (IS)/Mitigated Negative Declaration (MND) was prepared to analyze the potential environmental effects of the project. An Initial Study was required for the following reasons:

- 4) the project site was not considered to be infill due to its location;
- 5) the site is relatively undisturbed and was therefore subject to an analysis of biological and cultural resources.

Based on the findings contained in that Initial Study, City Staff determined that, with the implementation of mitigation measures, there would be no substantial evidence that the project would have a significant effect on the environment, and an Original Draft IS/MND ("Original MND") was revised and a Recirculated IS/MND was prepared. A copy of the Final MND is provided.

The Original IS/MND was prepared in February 2019 for the Project and was posted to the City of Needle's website for public review and consideration. The Project proposed to apply for a general plan amendment (GPA) (from Medium Density Residential to General Commercial), zoning change (from R-3 Multi-Family Residential to C-2 General Commercial), and

Conditional Use Permit for proposed indoor cannabis cultivation facilities in accordance with the Medicinal and Adult Use Cannabis Regulation and Safety Act. The Project proposed to operate cultivation activities within up to two separate metal buildings on the 1.24-acre parcel with up to 25,000 square feet of indoor cannabis cultivation.

On March 20, 2019, the City published a Notice of Intent (NOI) to Adopt the Original IS/MND. Pursuant to Sections 15072 and 15073 of CEQA Guidelines, the Original IS/MND and NOI was distributed for a 30-day public review period, which ended on April 19, 2019. The Original IS/MND was submitted to the State Clearinghouse and Planning Unit (State Clearinghouse); responsible and trustee agencies; organizations and interested parties; and all parties who requested notice for review and comment in accordance with CEQA.

Subsequent to the public review period but prior to the hearing for the Original IS/MND, the scope of the Project changed. The Project now proposes distribution in addition to cultivation and, instead of changing the land use designation and zone to commercial, is now proposing a change to industrial. The Project proposes to operate cultivation activities within two separate metal buildings on the 1.24-acre parcel with up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet). The Project proposes to operate distribution facilities out of one of the two buildings. The Project proposes to develop the site in two distinct phases, which are described as Phase 1 and Phase 2. Phase 1 includes both cultivation and distribution facilities, while Phase 2 includes additional cultivation facilities.

The Project would require both cannabis cultivation and cannabis distribution licenses. Therefore, the Project is now applying for a general plan amendment to change the land use designation from Medium Density Residential to Industrial, a zoning change from R-3 Multi-Family Residential to M-1 Light Manufacturing, and two Conditional Use Permits for one for

cultivation and a second for distribution. As a result of the additions and changes made to the Project and the applications, the City revised the Original IS/MND to analyze the changes to the Project and address the four comment letters received regarding the Original Draft IS/MND (Recirculated MND).

The Recirculated IS/MND and Notice of Intent (NOI) to Adopt a MND was prepared and posted on the City's website and circulated to responsible agencies via the State Clearinghouse (SCH #2019039101) and direct mail for a 30-day public review and comment period starting on August 20, 2021.

The public review period for comments on the proposed adoption of the Recirculated MND closed on September 20, 2021. Comments were received from the California Department of Fish and Wildlife (CDFW). Responses these comments are responded to in the Final Recirculated MND in signified by strikeouts (strikeouts) where text is removed and by underlined font (underlined font) where text is added. These changes do not constitute new significant information that would require the revision and recirculation of the Recirculated MND.

A Mitigation Monitoring Program (MMP) has also been prepared to ensure implementation of the mitigation measures for the project (Condition 21).

Pursuant to AB 52 and SB 18, the City completed the tribal consultation process for the proposed project. Consultation consisted of sending out letters to tribes that had previously requested consultation; notification letters were sent to five tribes.

The 29 Palms Band of Mission Indians provided a response stating that they currently had no concerns but requested any cultural reports related to the project site. The cultural report was appended to the Recirculated IS/MND. The Fort Mojave Indian Tribe (FMIT) also provided a response with questions regarding water use, dust control, project lifetime, and permits. The Draft MND included mitigation requiring a Tribal monitor be present at the site ground-disturbance phases of the project (Condition 67). The City responded to their letter on November 23, 2020 and stated the City was available to meet with the FMIT to further discuss concerns and provide the City with any additional information they believed applicable to the Project. The FMIT did not provide a response and, as a result, consultation was deemed complete.

As the Project requires an amendment to the General Plan, the City of Needles is required to consult with local tribes as the CEQA lead agency pursuant to both AB 52 and SB 18. The Project has been referred to the tribes in conformance with both AB 52 and SB 18.

**Recommendation:** Approve Resolution No. 2022-19 Denying a General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial designation and A Resolution Denying a proposed Zone Change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 "L" Street also Known as APN 0185-111-084-0000.

**Submitted By:** Patrick Martinez, Assistant City Manager/Development Services

**City Management Review:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Agenda Item: 7

## RESOLUTION 2022-19

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES DENYING A PROPOSED GENERAL PLAN AMENDMENT FROM A RESIDENTIAL MEDIUM DENSITY (RM) DESIGNATION TO AN INDUSTRIAL DESIGNATION AND A RESOLUTION DENYING A PROPOSED ZONE CHANGE FROM MULTI-FAMILY RESIDENTIAL (R-3) TO LIGHT MANUFACTURING (M-1) FOR THE PARCEL LOCATED AT 109 L STREET ALSO KNOWN AS APN 0185-111-084-0000

**WHEREAS**, the City Council wishes to assist property owners in their efforts to build in the City in a reasonable manner that does not create a hazard to health, safety and welfare or degrade property values or create incompatibility with surrounding uses; and

**WHEREAS**, on May 26, 2020 City Council Ordinance No. 629-AC was approved was approved allowing cannabis cultivations in zones C1, C2, C3, M1 and M2, with a Conditional Use Permit and Regulatory Permit; and

**WHEREAS**, the parcel being considered for cannabis cultivation is currently designated Residential Medium Density and zoned Multi-Family Residential (R-3) for APN 0185-111-084-0000 (109 North "L" Street) in the City of Needles; and

**WHEREAS**, a public hearing notice for the Needles Planning Commission meeting was published in the Needles Desert Star on January 5, 2022 and notices were sent to property owners within a 300-foot radius of the subject property specifying the date, time and location of the public hearing; and

**WHEREAS**, on January 19, 2022 the Needles Planning Commission held a duly noticed and advertised public hearing to receive oral and written testimony relative to RESOLUTION No. 01-19-2022-1 PC and Resolution No. 01-19-2022-2 PC; and

**WHEREAS**, a public hearing notice for the Needles City Council meeting was published in the Needles Desert Star on Wednesday, January 12, 2022, at least 10 days prior to said meeting, and notices were sent to property owners within a 300-foot radius of the subject property specifying the date, time, and location of the public hearing; and

**WHEREAS**, on January 25, 2022, the Needles City Council held a duly noticed and advertised public hearing to receive oral and written testimony for a general plan amendment from a residential medium density (RM) designation to an industrial designation and a resolution approving a proposed zone change from multi-family residential (R-3) to light manufacturing (M-1) for the parcel located at 109 "L" street also known as APN 0185-111-084-0000, Resolution 2022-09; and

**WHEREAS**, Section 94.07(d) of the Needles City Code describes the findings required to approve a Conditional Use Permit; and

**WHEREAS**, testimony was taken from multiple members of the public who oppose the General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial Designation and a proposed zone change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 L Street also known as APN 0185-111-084-0000 on the grounds that the location is not appropriate for the uses that are associated with an Industrial General Plan

Designation and a Light Manufacturing Zoning because it would destroy the character of the historic residential neighborhood and would not be in harmony with the surrounding neighborhood; and

**WHEREAS**, the Needles City Council has sufficiently considered all testimony and any documentary evidence presented to them in order to make the following determination

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Needles as follows:

The Project proposes to operate cultivation activities within two separate metal buildings on the 1.24-acre parcel with up- to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet). The Project proposes to operate distribution facilities out of one of the two buildings. The Project proposes to develop the site in two distinct phases, which are described as Phase 1 and Phase 2. Phase 1 includes both cultivation and distribution facilities, while Phase 2 includes additional cultivation facilities.

The Project would require both cannabis cultivation and cannabis distribution licenses. Therefore, the Project is now applying for a GPA to change the land use designation from Medium Density Residential to Industrial, a zoning change from R-3 Multi-Family Residential to M-1 Light Manufacturing, and two Conditional Use Permits for one for cultivation and a second for distribution.

**SECTION 1.** The City Council HEREBY FINDS AND DETERMINES, with reports and findings, that facts do exist to deny a General Plan Amendment (GPA) and Zone Change (ZC):

1. *That the amendment or plan is not consistent with the intent of the goals and policies of the General Plan as a whole, and is not consistent with any element thereof;*

**FINDING:** The proposed General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial designation would be inconsistent with the elements, goals and policies of the General Plan related to Industrial uses.

2. *That the amendment or plan is not necessary to prescribe reasonable controls and standards for affected land uses to ensure compatibility and integrity of those uses with other established uses.*

**FINDING:** The proposed General Plan Amendment is not necessary to prescribe reasonable controls and standards for affected land uses to ensure compatibility and integrity of those uses with other established uses. The property is currently Multi-Family Residential (R-3) and can be developed as such consistent with the surrounding uses.

3. *That the amendment or plan is not necessary to provide reasonable property development rights while protecting environmentally sensitive land uses and species;*

**FINDING:** The proposed GPA, is not necessary in order to provide reasonable property development rights while protecting environmentally sensitive land uses and species.

The property can be developed residential and would be consistent with the surrounding neighborhood and uses. As Industrial designation would permit development of the property in a manner that is not consistent with or in harmony with the surrounding neighborhood, general plan designation and uses.

**Zone Change Findings**

The proposed Zone Change is not consistent with the City’s zoning standards.

The zoning change would occur in a residential neighborhood surrounded by residential uses and as proposed would introduce inconsistent industrial uses which would adversely affect surrounding property values and would not be in harmony with surrounding neighborhood and existing property uses and zoning.

**SECTION 2.** The City Council HEREBY FINDS AND DETERMINES that facts do exist to approve **RESOLUTION 2022-19** Denying a proposed General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial designation and Denying a proposed Zone Change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 L Street also known as APN 0185-111-084-0000 in the City of Needles, California in the County of San Bernardino.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Needles, California, hereby Denies the General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial designation and Denies the Zone Change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 L Street also Known as APN 0185-111-084-0000 in the City of Needles.

**PASSED, APPROVED AND ADOPTED** this 8th day of February, 2022 by the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Mayor

(Seal)

**Attest:**

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney



## City of Needles, California Request for City Council Action

=====

CITY COUNCIL     NPUA

Regular     Special

**Meeting Date:** February 8, 2022

**Title:** City Council Resolution 2022-20  
A Resolution of the City Council of the City of Needles Denying  
a Conditional Use Permit for a 2 Phase Cannabis Cultivation Facility  
located at 109 "L" Street also known as APN 0185-111-084-0000

**Background:** Applicant, Mr. Lucas, is proposing the construction of a cannabis cultivation and distribution facility, comprised of two (2) separate steel buildings, Building A and B, constructed in two phases, with a total structure area of 21,500 square feet, each building with a dimension of 50'x215'. The project proposes up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet). The Project proposes to operate a 440 Sq. Ft. distribution facility out of one of the two buildings. The project site is currently vacant land, and is approximately 1.25 acres in size, located at 109 North "L" Street in the City of Needles, as shown in Figure 1: Project Area.

Figure 2: Site Plan shows the plans for the building locations and arrangement. The first phase includes the construction of one 10,750 sq. ft. building, Building "A", and an identical building, Building B, would be constructed within 12 months of completion of the first building, as part of Phase 2. The metal buildings will have a maximum height of 15 feet.

The first building, building A will include three grow rooms and one veg room with a combined total 3,768 sq. ft; a 449 sq. ft cloning room, a 707 sq. ft. dry room, a 389 sq. ft. trim room, two 8-foot by 8-foot American with Disabilities Act (ADA) accessible bathroom, a 378-square-foot security room, a 247-square-foot office, a 230-square-foot men's dressing room, a 230-square-foot women's dressing room, a 353-square-foot break room, and a data room and an electrical room associated with both the cultivation and distribution operations.

The Phase 1 building would also contain a 440-square foot distribution facility (separate CUP), a 353-square-foot secured storage room, and a 172-square-foot vault that exclusively supports the distribution activities. A total of 965 square feet of the Phase 1 building is dedicated strictly to distribution operations. A total of 5,313 square feet of the Phase 1 building is dedicated strictly to the cultivation operation. The remaining 4,472 square feet of the total 10,750 square feet of the

Phase 1 building includes common hallways and the rooms that are shared by both operations.. All construction will be completed to the standards of the California Code of Regulations for commercial structures, including the installation of smoke and fire detection alarms. The building will be thoroughly insulated in order to reduce the load on the proposed air conditioning (A/C) systems.

A parking lot will be installed appurtenant to the building with access from L Street. Two ADA parking spots will be designated based on the 2010 Americans with Disabilities Act (ADA) Standards for Accessible Design which requires one spot for every twenty-five. Forty parking spaces will be provided, as well as a loading bay for each building. There is sufficient area on the east side of the parcel for these spaces. Cannabis cultivation does not fit any of the listed

part one #8

uses in the Needles parking code, and the number of required spaces is based on peak employee shift (Ordinance 427-AC).

State-of-the-art Phresh Filter carbon filtration units will be utilized by the proposed project to remove cannabis odor from any air vented to the exterior (Condition 60). These units have been utilized successfully by other cannabis projects for odor elimination. Hyperfans, or another fan compatible with the filtration units, will be used and sized appropriately for required air circulation inside the facility. Locked dumpsters will be located exterior to the building that will be located within the security perimeter and within a trash enclosure.

Cannabis will be cultivated indoors in soil pots. The project will not include any hydroponic cultivation. Pots will be located in the grow room and will be between 1 gallon and 10 gallons in size. Cannabis plants will be hand-watered to prevent overwatering. The lighting for the plants will be raised or lowered as needed.

Noise generated from ongoing operational activities is limited to air conditioning units located on the exterior of the structures. Ten industrial 4-ton mini-split A/C units are proposed. The exact model is not known, but a couple potential models have sound pressure levels of 76 decibels (dBA) at a standard AHRI measurement distance of 3 feet (Daikin 2018). Up to ten A/C units will be running at any given time during summer months. Even with both structures in use after implementation of Phase 2 of the project, the noise at the property line is not anticipated to be greater than 60 dBA at the property line.

A minimal amount of soil, nutrients and other materials will be temporarily stored in barrels inside the facility. Deliveries will be timed so that all materials delivered will be utilized after only two to three days so that there is no long-term storage required. These will be delivered directly to the project site by a cultivation supplier. Spent soil will be recycled rendering it useless and sent to a licensed disposal facility.

The distribution facility will be contained to three rooms (see attached drawing) within the Phase 1 building. These include a vault, distribution room, and secured storage room. The vault will be used for storage of finished product, tested product ready for distribution, and untested product. The distribution room will be a holding area for finished and packaged goods ready to be shipped, and the secured storage will store finished goods ready for distribution' product must be stored in secure, vaulted facilities, and the storage rooms would meet these requirements. Distribution staff would use the common rooms, such as dressing rooms and bathrooms, shared with the cultivation operation.

The cultivation operation ends as soon as product is transferred to the distribution operation. Product is typically transferred in 100-lb increments from the cultivator to the distributor. The project will implement a track and trace system as required by the City of Needles and by the State of California. The distributor would be in contact with the dispensaries to which product would be sold. The distributor would package and label cannabis product based on dispensary needs and prepare for transportation. All proper personal protective equipment would be used by distribution operation staff. It is anticipated that the distribution operation will operate 6 hours per day, Monday through Friday. Depending on the cultivation schedule and needs of dispensaries buying cannabis product, distribution of product would occur anywhere from weekly to monthly. No on-site retail sales or manufacturing will be performed. The distribution operation will require a California cannabis distribution license.

Access to the proposed facility will be exclusively from L Street. For security purposes, no public access to the facility will be allowed (Condition 42f). Deliveries will be coordinated with on-site

employees and only conducted when employees are present during normal business hours (Condition 76).

The parcel will be lined on the north and south sides with a 6-foot masonry block wall and will be landscaped. The east and west sides, facing the streets, will be fenced with a short stub wall and wrought iron. Gates will be installed facing both streets (Condition 54).

Security cameras will be placed on each exterior corner of each building. Some cameras will be motion-activated and will turn on exterior lights if movement is detected (Condition 42a). Additional interior security system will be used in each of the main spaces. All exterior lighting will comply with the City of Needles lighting standards as outlined in Ordinance 594-AC, amended Chapter 12 of the Needles Municipal Code, and sections §8304(c) and §8304(g) of the California Code of Regulations. All installed lighting will comply with the City's lighting standards regarding the fixture type, wattage, illumination levels, and shielding, which will moderate any light generated from the project to a level that will not contribute adverse impacts to nighttime views (Condition 19).

The proposed facility will be served by water supplied by the City of Needles. The operational water needs are 5 to 7 acre-feet per year after the build-out of Phase 2. The Applicant (Mr. Lucas) will need to request a "Will Serve" letter from the City of Needles for the amount of water requested by the operation as part of the local permitting process (Condition 20). The groundwater well the City uses for the water source has sufficient capacity to meet the needs of the proposed project. Water and sanitation needs for the distribution operation consist of water and sewer for bathrooms.

The proposed facility will use City sewer lines for wastewater needs. Each facility will include a reverse osmosis water treatment system that does not employ salt. The system is high capacity and produces treated water at a 1:2 ratio with mineralized wastewater. All cultivation wastewater from the project will be disposed of through an evaporation system consisting of a 2,500-gallon hard plastic tank. Wastewater from the reverse osmosis system will be sent to external hard tanks prior to being sent into the evaporation tank. The black evaporation tank is left with the vents open so that the water will warm and evaporate off as the tank heats up. These tanks are located along the southern edge of the site, close to the southwest corner of the parcel. Alternatively, wastewater will be stored and picked up for treatment by an off-site septic company, Daniell's Septic Tank Pumping, that will transport it to a licensed disposal facility. The project will qualify for an exemption under the RWQCB State Water Board Cannabis Cultivation Policy, General Order 2017-0023-DWQ. No mineralized cultivation wastewater will be sent to the City sewer or reclaimed on site. The cultivation water system for the project will be modeled after the system currently used by the Green Acres Group within the City of Needles, which has been designed as a "zero waste" system. The amount of cultivation wastewater from this cultivation system is very minimal, as water is applied to plants in an amount that does not result in any runoff.

The proposed project will use electrical power supplied by the City of Needles Public Utility Authority. The primary use of power will be for A/C and cultivation lighting. The estimated power draw per structure is 170 kilowatts (kW). At full buildout, the total power draw is estimated at 340 kW. Backup generators will be used to power critical processes in the event of a power outage. The distribution operation will also be served by city water and local electrical utilities. The energy usage for distribution activities will be minimal compared to the energy needs for the cultivation operation.

Landscaping is proposed along all edges of the parcel and around the buildings. All landscaping will require minimal maintenance and will include palm trees, native cacti, and other native desert plants in addition to other types of plants that can be sustained by water reclaimed on-site. The project will include a reverse osmosis pre-treatment system with wastewater plumbed to exterior hard tanks for on-site landscaping irrigation, among other uses.

After the completion of Phase 1, the second phase proposes the construction of an additional structure. The timeline proposed for beginning Phase 2 is within a year of installation of the first structure under Phase 1. The second structure will be of identical size (215-foot by 50-foot), adding an additional 10,750 square feet of space for a total structure area of 21,500 square feet. With both buildings in place, the total cultivation area (grow rooms and veg rooms) will be 10,589 square feet. The Phase 2 building also includes a 383-square-foot trim room, a 760-square-foot dry room, a 501-square-foot secured storage room, and a 241-square-foot vault. The Phase 2 building will not be part of the distribution facility. Each of the buildings will have their own A/C units and carbon filtration units and will be able to be independently operated.

Parking areas may be combined, but each will have sufficient capacity for employees and staff and a designated ADA parking space. Phase I cultivation operations will require a maximum of four employees as well as the facility operator.

The operating hours of the cultivation operation will be four to six hours per day during daylight business hours. Proposed hours are between 8:00 a.m. and 2:00 p.m. or 10:00 a.m. to 2:00 p.m. each day. At full operation after Phase 2 completion, a maximum of 14 people will be on-site each day, including eight employees and two operators, and up to 4 distribution employees.

On May 26, 2020 City Council Ordinance No. 629-AC, allowing marijuana cultivation in zones C-1, C-2, C-3, M-1 and M-2 with the approval of a Conditional Use Permit and a Regulatory Permit. The parcel is zoned Multi-Family Residential (R-3) and designated Residential (Medium Density) under the General Plan land use designation.

The matter was heard before the Planning Commission at the January 19, 2022 meeting, with written comments from community members opposed to the project and public testimony.

Written and Public Testimony to the project was in regards to the projects location not being suitable for a cannabis business in a residential neighborhood. There was also discussion regarding odors and noise being emitted from the project.

At the January 19, 2022 Planning Commission Meeting, Planning Commissioners voted 3-1 to Recommend Denial of a Conditional Use Permit for a 2 Phase Cannabis Cultivation Facility located at 109 L Street also known as APN 0185-111-084-0000 and the adoption of a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program

On January 25, 2022, the Needles City Council held a duly noticed and advertised public hearing for a conditional use permit for a 2 phase cannabis cultivation facility located at 109 "L" street also known as APN 0185-111-084-0000; and the adoption of a mitigated negative declaration and mitigation monitoring and reporting program, Resolution 2022-11.

Testimony was taken from multiple members of the public and surrounding property owners and residents who oppose the General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial Designation and a proposed zone change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 L Street also

known as APN 0185-111-084-0000 on the grounds that the location is not appropriate for the uses that are associated with an Industrial General Plan Designation and a Light Manufacturing Zoning because it would adversely impact and destroy the character of the historic residential neighborhood, would not be in harmony with the surrounding neighborhood and residential properties and would adversely impact property values of surrounding parcels

Council voted to deny the General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial designation and deny the proposed Zone Change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 L Street also Known as APN 0185-111-084-0000.

The Project Site cannot receive a Conditional Use Permit for cultivation facility without the proposed General Plan Amendment and the Zone Change at the Site. The Site is located within the Multi-Family Residential (R-3) zone, per City Council Ordinance No. 629-AC, allowing cannabis cultivation in only zones C-1, C-2, C-3, M-1 and M-2 with the approval of a Conditional Use Permit and a Regulatory Permit. The parcel is zoned Multi-Family Residential (R-3) and designated Residential (Medium Density) under the General Plan land use designation which does not allow for cannabis businesses to operate.

#### **Findings:**

- A. *That the requested permit is not within its jurisdiction according to the table of permissible uses.*

**FINDING:** The proposed project, which includes the cultivation of cannabis, is zoned Multi-Family Residential (R-3) which does not permit cannabis cultivation with a Conditional Use Permit (CUP) and a Regulatory Permit in accordance with Ordinance No. 629-AC.

- B. *The Application is Complete*

**FINDING:** The applicant has submitted a complete application and has provided the required Site, Floor, Elevation, Rendering and Landscape Plans for the proposed development for the construction of a two-phase, two building, Building A and B, with a total structure area of 21,500 square feet indoor cannabis cultivation facility, which have been incorporated into this Staff Report (Figures 2 and 3). The project proposes up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet).

- C. *The development is not in general conformity with the Needles General Plan.*

**FINDING:** The proposed project, which includes the cultivation of cannabis, is currently located in a Residential Medium Density (RM) land use designation. The land use designation is not consistent with uses identified in the General Plan designation through the adoption of Ordinance No. 629-AC, which allows for cultivation facilities to operate within a C1, C2, C3, M1, and M2 designated zone, thereby making the project inconsistency with the General Plan.

D. *The development is not in harmony with the area in which it is located.*

**FINDING:** The Project proposes to operate cultivation activities within two separate metal buildings on the 1.24-acre parcel with up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet). The Project is located in a primarily residential neighborhood surrounded by residential uses and as proposed would introduce inconsistent industrial uses which would adversely affect surrounding property values and would not be in harmony with the surrounding neighborhood or existing residential property uses and zoning.

The proposed project is inconsistent with the uses occurring in the vicinity of the project site.

E. *The development will materially endanger the public health or safety.*

**FINDING:** The Project Site is located in a developed area of the City with residential structures, sidewalks, streets, and power poles all immediately adjacent. The proposed project would adversely impact and cause disturbances to the public health, safety and welfare in that it would cause unwanted noise, odors, dust, traffic and commercial activity and uses in a historic residential neighborhood.

F. *The development will substantially injure the value of adjoining or abutting properties.*

**FINDING:** The Project Site will include cultivation activities within two separate metal buildings on the 1.24-acre parcel with up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet) in Multi-Family Residential (R-3) zone and historic residential neighborhood. The proposed project would substantially injure the value of adjoining or abutting properties.

The Project Site location is not appropriate for the uses that are associated with the Project Site because it would destroy the character of the historic residential neighborhood and would not be in harmony with the surrounding neighborhood and residential properties.

Significant testimony was taken from the community and the council on the grounds the Project Site is not an appropriate area for a cannabis cultivation and is not properly zoned. The parcels surrounding the project site to the north, east, and south contain single-story residences, generally 15 to 20 feet in height. The project site is also within 550 feet of Ed Parry Park, which is located to the southeast of the Project.

### **Public Notification:**

A public hearing notice was published in the Needles Desert Star on January 12, 2022, posted in two conspicuous locations within the city and mailed to property owners within 300' of the project site.

### **Fiscal Impact:**

1. The 10% of gross sales of medical marijuana business tax (voter approved (2012).
2. Valuation of new buildings – added to city tax rolls.
3. NPUA – electric/water/sewer usage revenue.

4. Recurring business license and permitting fees.
5. A 15% State tax – a portion of which will be passed to local government, as enacted by the approval of Proposition 64 in November 2016.
6. Statewide 10% sales tax, the city's share is 1%.

**Environmental:**

Pursuant to the California Environmental Quality Act (CEQA), the attached Initial Study (IS)/Mitigated Negative Declaration (MND) was prepared to analyze the potential environmental effects of the project (Attachment 2).

An Initial Study was required for the following reasons:

- 1) the project site was not considered to be infill due to its location;
- 2) the site is relatively undisturbed and was therefore subject to an analysis of biological and cultural resources.

Based on the findings contained in that Initial Study, City Staff determined that, with the implementation of mitigation measures, there would be no substantial evidence that the project would have a significant effect on the environment, and a preliminary draft IS/MND ("Original MND") was revised and a Recirculated IS/MND was prepared. A copy of the Final MND is provided.

The Original IS/MND was prepared in February 2019 for the Project and was posted to the City of Needle's website for public review and consideration. The Project proposed to apply for a general plan amendment (GPA) (from Medium Density Residential to General Commercial), zoning change (from R-3 Multi-Family Residential to C-2 General Commercial), and Conditional Use Permit for proposed indoor cannabis cultivation facilities in accordance with the Medicinal and Adult Use Cannabis Regulation and Safety Act. The Project proposed to operate cultivation activities within up to two separate metal buildings on the 1.24-acre parcel with up to 25,000 square feet of indoor cannabis cultivation.

On March 20, 2019, the City published a Notice of Intent (NOI) to Adopt the Original IS/MND. Pursuant to Sections 15072 and 15073 of CEQA Guidelines, the Original IS/MND and NOI was distributed for a 30-day public review period, which ended on April 19, 2019. The Original IS/MND was submitted to the State Clearinghouse and Planning Unit (State Clearinghouse); responsible and trustee agencies; organizations and interested parties; and all parties who requested notice for review and comment in accordance with CEQA.

Subsequent to the public review period but prior to the hearing for the Original IS/MND, the scope of the Project changed. The Project now proposes distribution in addition to cultivation and, instead of changing the land use designation and zone to commercial, is now proposing a change to industrial. The Project proposes to operate cultivation activities within two separate metal buildings on the 1.24-acre parcel with up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet). The Project proposes to operate distribution facility out of one of the two buildings. The Project proposes to develop the site in two distinct phases, which are described as Phase 1 and Phase 2. Phase 1 includes both cultivation and distribution facilities, while Phase 2 includes additional cultivation facilities.

The Project would require both cannabis cultivation and cannabis distribution licenses. Therefore, the Project is now applying for a general plan amendment to change the land use

designation from Medium Density Residential to Industrial, a zoning change from R-3 Multi-Family Residential to M-1 Light Manufacturing, and two Conditional Use Permits for one for cultivation and a second for distribution. As a result of the additions and changes made to the Project and the applications, the City revised the Original IS/MND to analyze the changes to the Project and address the four comment letters received regarding the Original Draft IS/MND (Recirculated MND). The Recirculated IS/MND and Notice of Intent (NOI) to Adopt a MND was prepared and posted on the City's website and circulated to responsible agencies via the State Clearinghouse (SCH #2019039101) and direct mail for a 30-day public review and comment period starting on August 20, 2021.

A Mitigation Monitoring Program (MMP) has also been prepared to ensure implementation of the mitigation measures for the project (Condition 21).

The public review period for comments on the proposed adoption of the Recirculated MND closed on September 20, 2021. Comments were received from the California Department of Fish and Wildlife (CDFW). Responses these comments are responded to in the Final Recirculated MND in signified by strikeouts (strikeouts) where text is removed and by underlined font (underlined font) where text is added. These changes do not constitute new significant information that would require the revision and recirculation of the Recirculated MND.

Pursuant to AB 52 and SB 18, the City completed the tribal consultation process for the proposed project. Consultation consisted of sending out letters to tribes that had previously requested consultation; notification letters were sent to five tribes.

The 29 Palms Band of Mission Indians provided a response stating that they currently had no concerns but requested any cultural reports related to the project site. The cultural report was appended to the Recirculated IS/MND. The Fort Mojave Indian Tribe (FMIT) also provided a response with questions regarding water use, dust control, project lifetime, and permits. The Draft MND included mitigation requiring a Tribal monitor be present at the site ground-disturbance phases of the project (Condition 67). The City responded to their letter on November 23, 2020 and stated the City was available to meet with the FMIT to further discuss concerns and provide the City with any additional information they believed applicable to the Project. The FMIT did not provide a response and, as a result, consultation was deemed complete.

As the Project requires an amendment to the General Plan, the City of Needles is required to consult with local tribes as the CEQA lead agency pursuant to both AB 52 and SB 18. The Project has been referred to the tribes in conformance with both AB 52 and SB 18.

**Recommendation:** Approve Resolution 2022-20 Denying a Conditional Use Permit for a 2 Phase Cannabis Cultivation Facility located at 109 L Street also known as APN 0185-111-084-0000

**Submitted By:** Patrick Martinez, Assistant City Manager/Development Services

**City Management Review:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Agenda Item: 8

## RESOLUTION 2022-20

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES DENYING A CONDITIONAL USE PERMIT FOR A 2 PHASE CANNABIS CULTIVATION FACILITY LOCATED AT 109 L STREET ALSO KNOWN AS APN 0185-111-084-0000;

**WHEREAS**, the City Council wishes to assist property owners in their efforts to build in the City in a reasonable manner that does not create a hazard to health, safety and welfare or degrade property values or create incompatibility with surrounding uses; and

**WHEREAS**, on May 26, 2020 City Council Ordinance No. 629-AC was approved allowing cannabis cultivation in zones C1, C2, C3, M1 and M2, with a Conditional Use Permit and Regulatory Permit; and

**WHEREAS** the parcel being considered for cannabis cultivation is currently zoned Multi-Family Residential (R-3) for APN 0185-111-084-0000 and is currently vacant land, and is approximately 1.25 acres in size, located at 109 North "L" Street in the City of Needles; and

**WHEREAS** a public hearing notice for the Needles Planning Commission meeting was published in the Needles Desert Star on January 5, 2022, at least 10 days prior to said meeting, posted in two conspicuous locations within the city, and mailed to property owners within 300' of the project site; and

**WHEREAS**, on January 19, 2022 the Needles Planning Commission held a duly noticed and advertised public hearing to receive oral and written testimony relative to RESOLUTION 01-19-2022-3 PC; and

**WHEREAS**, a public hearing notice for the Needles City Council meeting was published in the Needles Desert Star on Wednesday, January 12, 2022, at least 10 days prior to said meeting, and notices were sent to property owners within a 300-foot radius of the subject property specifying the date, time, and location of the public hearing; and

**WHEREAS**, on January 25, 2022, the Needles City Council held a duly noticed and advertised public hearing for a conditional use permit for a 2 phase cannabis cultivation facility located at 109 "L" street also known as APN 0185-111-084-0000; and the adoption of a mitigated negative declaration and mitigation monitoring and reporting program, Resolution 2022-11; and

**WHEREAS**, Section 94.07(d) of the Needles City Code describes the findings required to approve a Conditional Use Permit; and

**WHEREAS**, testimony was taken from multiple members of the public and surrounding property owners and residents who oppose the General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial Designation and a proposed zone change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for

the parcel located at 109 L Street also known as APN 0185-111-084-0000 on the grounds that the location is not appropriate for the uses that are associated with an Industrial General Plan Designation and a Light Manufacturing Zoning because it would adversely impact and destroy the character of the historic residential neighborhood, would not be in harmony with the surrounding neighborhood and residential properties and would adversely impact property values of surrounding parcels; and

**WHEREAS**, the Needles City Council has sufficiently considered all testimony and any documentary evidence presented to them in order to make the following determination.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Needles as follows:

The Project proposes to operate cultivation activities within two separate metal buildings on the 1.24-acre parcel with up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet). The Project proposes to operate distribution facilities out of one of the two buildings. The Project proposes to develop the site in two distinct phases, which are described as Phase 1 and Phase 2. Phase 1 includes both cultivation and distribution facilities, while Phase 2 includes additional cultivation facilities.

The Project would require both cannabis cultivation and cannabis distribution licenses. Therefore, the Project is now applying for a general plan amendment to change the land use designation from Medium Density Residential to Industrial, a zoning change from R-3 Multi-Family Residential to M-1 Light Manufacturing, and two Conditional Use Permits with one for cultivation and a second for distribution.

**SECTION 1.** The City Council HEREBY FINDS AND DETERMINES, with reports and findings, that facts exist to Deny a Conditional Use Permit (CUP) for a Cannabis Cultivation Business, according to the criteria specified in Section 94.07(d) of the Needles City Code:

*A. That the requested permit is not within its jurisdiction according to the table of permissible uses.*

**FINDING:** The proposed project, which includes the cultivation of cannabis, is zoned Multi-Family Residential (R-3) which does not permit cannabis cultivation with a Conditional Use Permit (CUP) and a Regulatory Permit in accordance with Ordinance No. 629-AC.

*B. The Application is Complete*

**FINDING:** The applicant has submitted a complete application and has provided the required Site, Floor, Elevation, Rendering and Landscape Plans for the proposed development for the construction of a two-phase, two building, Building A and B, with a total structure area of 21,500 square feet indoor cannabis cultivation facility, which have been incorporated into this Staff Report (Figures 2 and 3). The

project proposes up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet).

*C. The development is not in general conformity with the Needles General Plan.*

**FINDING:** The proposed project, which includes the cultivation of cannabis, is currently located in a Residential Medium Density (RM) land use designation. The land use designation is not consistent with uses identified in the General Plan designation through the adoption of Ordinance No. 629-AC, which allows for cultivation facilities to operate within a C1, C2, C3, M1, and M2 designated zone, thereby making the project inconsistency with the General Plan.

*D. The development is not in harmony with the area in which it is located.*

**FINDING:** The Project proposes to operate cultivation activities within two separate metal buildings on the 1.24-acre parcel with up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet). The Project is located in a primarily residential neighborhood surrounded by residential uses and as proposed would introduce inconsistent industrial uses which would adversely affect surrounding property values and would not be in harmony with the surrounding neighborhood or existing residential property uses and zoning.

The proposed project is inconsistent with the uses occurring in the vicinity of the project site.

*E. The development will materially endanger the public health or safety.*

**FINDING:** The Project Site is located in a developed area of the City with residential structures, sidewalks, streets, and power poles all immediately adjacent. The proposed project would adversely impact and cause disturbances to the public health, safety and welfare in that it would cause unwanted noise, odors, dust, traffic and commercial activity and uses in a historic residential neighborhood.

*F. The development will substantially injure the value of adjoining or abutting properties.*

**FINDING:** The Project Site will include cultivation activities within two separate metal buildings on the 1.24-acre parcel with up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet) in Multi-Family Residential (R-3) zone and historic residential neighborhood. The proposed project would substantially injure the value of adjoining or abutting properties.

The Project Site location is not appropriate for the uses that are associated with the Project Site because it would destroy the character of the historic residential neighborhood and would not be in harmony with the surrounding neighborhood and residential properties.

Significant testimony was taken from the community and the council on the grounds the Project Site is not an appropriate area for a cannabis cultivation and is not properly zoned. The parcels surrounding the project site to the north, east, and south contain single-story residences, generally 15 to 20 feet in height. The project site is also within 550 feet of Ed Parry Park, which is located to the southeast of the Project.

**SECTION 2.** The City Council HEREBY FINDS AND DETERMINES that facts do exist to approve **RESOLUTION 2022-20 Denying** the Conditional Use Permit for a 2-phase cannabis cultivation facility located at 109 L street also known as APN 0185-111-084-0000.

**PASSED, APPROVED AND ADOPTED** this 8<sup>th</sup> day of February 2022 by the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Mayor

**Attest:**                      **(Seal)**

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney



# City of Needles, California Request for City Council Action

CITY COUNCIL  NPUA

Regular  Special

**Meeting Date:** February 8, 2022

**Title:** City Council Resolution 2022-21  
A Resolution of the City Council of the City of Needles Denying a Conditional Use Permit for a 440 Sq. Ft. Cannabis Distribution Facility located at 109 L Street also known as APN 0185-111-084-0000

**Background:**

Applicant, Mark Hannawi, is proposing the construction of a cannabis distribution facility, comprised of two (2) separate steel buildings, Building A and B, constructed in two phases, with a total structure area of 21,500 square feet, each building with a dimension of 50'x215'. The project proposes up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet). The Project proposes to operate distribution facility in Building A. The project site is currently vacant land, and is approximately 1.25 acres in size, located at 109 N "L" Street in the City of Needles, as shown in Figure 1: Project Area.

Figure 2: Site Plan shows the plans for the building locations and arrangement. The first phase includes the construction of one 10,750 sq. ft. building, Building "A", and an identical building, Building B, would be constructed within 12 months of completion of the first building, as part of Phase 2... The metal buildings will have a maximum height of 15 feet.

The first building, building A will include three grow rooms and one veg room with a combined total 3,768 sq. ft; a 449 sq. ft cloning room, a 707 sq. ft. dry room, a 389 sq. ft. trim room, two 8-foot by 8-foot American with Disabilities Act (ADA) accessible bathroom, a 378-square-foot security room, a 247-square-foot office, a 230-square-foot men's dressing room, a 230-square-foot women's dressing room, a 353-square-foot break room, and a data room and an electrical room associated with both the cultivation and distribution operations. The Phase 1 building would also contain a 440-square foot distribution facility, a 353-square-foot secured storage room, and a 172-square-foot vault that exclusively support the distribution activities. A total of 965 square feet of the Phase 1 building is dedicated strictly to distribution operations. A total of 5,313 square feet of the Phase 1 building is dedicated strictly to the cultivation operation. The remaining 4,472 square feet of the total 10,750 square feet of the Phase 1 building includes common hallways and the rooms that are shared by both operations.

All construction will be completed to the standards of the California Code of Regulations for commercial structures, including the installation of smoke and fire detection alarms. The building will be thoroughly insulated in order to reduce the load on the proposed air conditioning (A/C) systems.

A parking lot will be installed appurtenant to the building with access from L Street. Two ADA parking spots will be designated based on the 2010 Americans with Disabilities Act (ADA) Standards for Accessible Design which requires one spot for every twenty-five. Forty parking spaces will be provided, as well as a loading bay for each building. There is sufficient area on the east side of the parcel for these spaces. Cannabis distribution does not fit any of the listed uses in the Needles parking code, and the number of required spaces is based on peak employee shift (Ordinance 427-AC).

part two 8

State-of-the-art Phresh Filter carbon filtration units will be utilized by the proposed project to remove cannabis odor from any air vented to the exterior (Condition 60). These units have been utilized successfully by other cannabis projects for odor elimination. Hyperfans, or another fan compatible with the filtration units, will be used and sized appropriately for required air circulation inside the facility. Locked dumpsters will be located exterior to the building that will be located within the security perimeter and within a trash enclosure.

Cannabis will be cultivated indoors in soil pots. The project will not include any hydroponic cultivation. Pots will be located in the grow room and will be between 1 gallon and 10 gallons in size. Cannabis plants will be hand-watered to prevent overwatering. The lighting for the plants will be raised or lowered as needed.

Noise generated from ongoing operational activities is limited to air conditioning units located on the exterior of the structures. Ten industrial 4-ton mini-split A/C units are proposed. The exact model is not known, but a couple potential models have sound pressure levels of 76 decibels (dBA) at a standard AHRI measurement distance of 3 feet (Daikin 2018). Up to ten A/C units will be running at any given time during summer months. Even with both structures in use after implementation of Phase 2 of the project, the noise at the property line is not anticipated to be greater than 60 dBA at the property line.

A minimal amount of soil, nutrients and other materials will be temporarily stored in barrels inside the facility. Deliveries will be timed so that all materials delivered will be utilized after only two to three days so that there is no long-term storage required. These will be delivered directly to the project site by a cultivation supplier. Spent soil will be recycled rendering it useless and sent to a licensed disposal facility.

The distribution facility operations will be contained to three rooms within the Phase 1 building. These include a vault, distribution room, and secured storage room. The vault will be used for storage of finished product, tested product ready for distribution, and untested product. The distribution room will be a holding area for finished and packaged goods ready to be shipped, and the secured storage will store finished goods ready for distribution. Product must be stored in secure, vaulted facilities, and the storage rooms would meet these requirements. Distribution staff would use the common rooms, such as dressing rooms and bathrooms, shared with the cultivation operation.

The cultivation operation ends as soon as product is transferred to the distribution operation. Product is typically transferred in 100-lb increments from the cultivator to the distributor. The project will implement a track and trace system as required by the City of Needles and by the State of California. The distributor would be in contact with the dispensaries to which product would be sold. The distributor would package and label cannabis product based on dispensary needs and prepare for transportation. All proper personal protective equipment would be used by distribution operation staff. It is anticipated that the distribution operation will operate 6 hours per day, Monday through Friday. Depending on the cultivation schedule and needs of dispensaries buying cannabis product, distribution of product would occur anywhere from weekly to monthly. No on-site retail sales or manufacturing will be performed. The distribution operation will require a California cannabis distribution license.

Access to the proposed facility will be exclusively from L Street. For security purposes, no public access to the facility will be allowed (Condition 42f). Deliveries will be coordinated with on-site employees and only conducted when employees are present during normal business hours (Condition 76).

The parcel will be lined on the north and south sides with a 6-foot masonry block wall and will be landscaped. The east and west sides, facing the streets, will be fenced with a short stub wall and wrought iron. Gates will be installed facing both streets (Condition 54).

Security cameras will be placed on each exterior corner of each building. Some cameras will be motion-activated and will turn on exterior lights if movement is detected (Condition 42a). Additional interior security system will be used in each of the main spaces. All exterior lighting will comply with the City of Needles lighting standards as outlined in Ordinance 594-AC, amended Chapter 12 of the Needles Municipal Code, and sections §8304(c) and §8304(g) of the California Code of Regulations. All installed lighting will comply with the City's lighting standards regarding the fixture type, wattage, illumination levels, and shielding, which will moderate any light generated from the project to a level that will not contribute adverse impacts to nighttime views (Condition 19).

The proposed facility will be served by water supplied by the City of Needles. The operational water needs are 5 to 7 acre-feet per year after the build-out of Phase 2. The Applicant (Mr. Hannawi) will need to request a "Will Serve" letter from the City of Needles for the amount of water requested by the operation as part of the local permitting process (Condition 20). The groundwater well the City uses for the water source has sufficient capacity to meet the needs of the proposed project. Water and sanitation needs for the distribution operation consist of water and sewer for bathrooms.

The proposed facility will use City sewer lines for wastewater needs. Each facility will include a reverse osmosis water treatment system that does not employ salt. The system is high capacity and produces treated water at a 1:2 ratio with mineralized wastewater. All cultivation wastewater from the project will be disposed of through an evaporation system consisting of a 2,500-gallon hard plastic tank. Wastewater from the reverse osmosis system will be sent to external hard tanks prior to being sent into the evaporation tank. The black evaporation tank is left with the vents open so that the water will warm and evaporate off as the tank heats up. These tanks are located along the southern edge of the site, close to the southwest corner of the parcel. Alternatively, wastewater will be stored and picked up for treatment by an off-site by a septic company, Daniell's Septic Tank Pumping, that will transport it to a licensed disposal facility. The project will qualify for an exemption under the RWQCB State Water Board Cannabis Cultivation Policy, General Order 2017-0023-DWQ. No mineralized cultivation wastewater will be sent to the City sewer or reclaimed on site. The cultivation water system for the project will be modeled after the system currently used by the Green Acres Group within the City of Needles, which has been designed as a "zero waste" system. The amount of cultivation wastewater from this cultivation system is very minimal, as water is applied to plants in an amount that does not result in any runoff.

The proposed project will use electrical power supplied by the City of Needles Public Utility Authority. The primary use of power will be for A/C and cultivation lighting. The estimated power draw per structure is 170 kilowatts (kW). At full buildout, the total power draw is estimated at 340 kW. Backup generators will be used to power critical processes in the event of a power outage. The distribution operation will also be served by city water and local electrical utilities. The energy usage for distribution activities will be minimal compared to the energy needs for the cultivation operation.

Landscaping is proposed along all edges of the parcel and around the buildings. All landscaping will require minimal maintenance and will include palm trees, native cacti, and other native desert plants in addition to other types of plants that can be sustained by water reclaimed on-site. The project will include a reverse osmosis pre-treatment system with wastewater plumbed to exterior hard tanks for on-site landscaping irrigation, among other uses.

After the completion of Phase 1, the second phase proposes the construction of an additional structure. The timeline proposed for beginning Phase 2 is within a year of installation of the first structure under Phase 1. The second structure will be of identical size (215-foot by 50-foot), adding an additional 10,750 square feet of space for a total structure area of 21,500 square feet. With both buildings in place, the total cultivation area (grow rooms and veg rooms) will be 10,589 square feet. The Phase 2 building also includes a 383-square-foot trim room, a 760-square-foot dry room, a 501-square-foot secured storage

room, and a 241-square-foot vault. The Phase 2 building will not include any of the distribution operations. Each of the buildings will have their own A/C units and carbon filtration units and will be able to be independently operated.

Parking areas may be combined, but each will have sufficient capacity for employees and staff and a designated ADA parking space.. Phase I cultivation operations will require a maximum of four employees as well as the facility operator. The operating hours of the cultivation operation will be four to six hours per day during daylight business hours. Proposed hours are between 8:00 a.m. and 2:00 p.m. or 10:00 a.m. to 2:00 p.m. each day. At full operation after Phase 2 completion, a maximum of 14 people will be on-site each day, including eight employees and two operators, and up to 4 distribution employees.

On May 26, 2020, the City Council adopted Ordinance No. 629-AC, allowing cannabis distribution in zones C-1, C-2, C-3, M-1 and M-2 with the approval of a Conditional Use Permit and a Regulatory Permit. The parcel is zoned Multi-Family Residential (R-3) and designated Residential (Medium Density) under the General Plan land use designation. The application proposes a General Plan amendment to change the land use designation to Industrial and a Zoning Change to M-1 Light Manufacturing.

The matter was heard before the Planning Commission at the January 19, 2022 meeting, with written comments from community members opposed to the project and public testimony.

Written and Public Testimony to the project was in regards to the projects location not being suitable for a cannabis business in a residential neighborhood. There was also discussion regarding odors and noise being emitted from the project.

At the January 19, 2022 Planning Commission Meeting, Planning Commissioners voted 3-1 to Recommend Denial of the General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial designation and recommended denial for a proposed Zone Change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 L Street also Known as APN 0185-111-084-0000.

The matter was heard before the Planning Commission at the January 19, 2022 meeting, with written comments from community members opposed to the project and public testimony.

Written and Public Testimony to the project was in regards to the projects location not being suitable for a cannabis business in a residential neighborhood. There was also discussion regarding odors and noise being emitted from the project.

At the January 19, 2022 Planning Commission Meeting, Planning Commissioners voted 3-1 to Recommend Denial of a Conditional Use Permit for a 440 Sq. Ft. Cannabis Distribution Facility located at 109 L Street also known as APN 0185-111-084-0000 and the adoption of a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program

on January 25, 2022, the Needles City Council held a duly noticed and advertised public hearing a conditional use permit for a 440 sq. ft. cannabis distribution facility located at 109 "L" street also known as APN 0185-111-084-0000; and the adoption of a mitigated negative declaration and mitigation monitoring and reporting program, Resolution 2022-12. Testimony was taken from multiple members of the public and surrounding property owners and residents who oppose the General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial Designation and a proposed zone change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 L Street also

known as APN 0185-111-084-0000 on the grounds that the location is not appropriate for the uses that are associated with an Industrial General Plan Designation and a Light Manufacturing Zoning because it would adversely impact and destroy the character of the historic residential neighborhood and would not be in harmony with the surrounding neighborhood and residential properties and would adversely impact property values of surrounding parcels

Council voted to deny the General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial designation and deny the proposed Zone Change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 "L" Street also Known as APN 0185-111-084-0000.

The Project Site cannot receive a Conditional Use Permit for distribution facility without the proposed General Plan Amendment and the Zone Change at the Site. The Site is located within the Multi-Family Residential (R-3) zone, per City Council Ordinance No. 629-AC, allowing cannabis cultivation in only zones C-1, C-2, C-3, M-1 and M-2 with the approval of a Conditional Use Permit and a Regulatory Permit. The parcel is zoned Multi-Family Residential (R-3) and designated Residential (Medium Density) under the General Plan land use designation which does not allow for cannabis businesses to operate.

#### **Findings:**

- A. *That the requested permit is not within its jurisdiction according to the table of permissible uses.*

**FINDING:** The proposed project, which includes the distribution of cannabis, is zoned Multi-Family Residential (R-3) which does not permit cannabis cultivation with a Conditional Use Permit (CUP) and a Regulatory Permit in accordance with Ordinance No. 629-AC.

- B. *The Application is Complete*

**FINDING:** The applicant has submitted a complete application and has provided the required Site, Floor, Elevation, Rendering and Landscape Plans for the proposed development for the construction of a two-phase, two building, Building A and B, with a total structure area of 21,500 square feet (Figures 2 and 3). The Project proposes to operate distribution facility in Building A. Building A will also have 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet).

- C. *The development is not in general conformity with the Needles General Plan.*

**FINDING:** The proposed project, which includes the distribution of cannabis, is currently located in a Residential Medium Density (RM) land use designation. The land use designation is not consistent with uses identified in the General Plan designation through the adoption of Ordinance No. 629-AC, which allows for distribution facilities to operate within a C1, C2, C3, M1, and M2 designated zone, thereby making the project inconsistency with the General Plan.

- D. *The development is not in harmony with the area in which it is located.*

**FINDING:** The Project proposes to operate distribution activities within 440 Sq. Ft. out of one of the two separate metal buildings on the 1.24-acre parcel with up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet). The Project is located in a primarily residential neighborhood surrounded by residential uses and as proposed would introduce inconsistent industrial uses which would adversely affect surrounding property values and would not be in harmony with the surrounding neighborhood or existing residential property uses and zoning.

The proposed project is inconsistent with the uses occurring in the vicinity of the project site.

*E. The development will materially endanger the public health or safety.*

**FINDING:** The Project Site is located in a developed area of the City with residential structures, sidewalks, streets, and power poles all immediately adjacent. The proposed project would adversely impact and cause disturbances to the public health, safety and welfare in that it would cause unwanted noise, odors, dust, traffic and commercial activity and uses in a historic residential neighborhood.

*F. The development will substantially injure the value of adjoining or abutting properties.*

**FINDING:** The Project Site will include distribution activities within one of the two separate metal buildings on the 1.24-acre parcel with up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet) in a Multi-Family Residential (R-3) zone and historic residential neighborhood. The proposed project would substantially injure the value of adjoining or abutting properties.

The Project Site location is not appropriate for the uses that are associated with the Project Site because it would destroy the character of the historic residential neighborhood and would not be in harmony with the surrounding neighborhood and residential properties.

Significant testimony was taken from the community and the council on the grounds the Project Site is not an appropriate area for a cannabis cultivation and is not properly zoned. The parcels surrounding the project site to the north, east, and south contain single-story residences, generally 15 to 20 feet in height. The project site is also within 550 feet of Ed Parry Park, which is located to the southeast of the Project.

#### **Public Notification:**

A public hearing notice was published in the Needles Desert Star on January 12, 2022, posted in two conspicuous locations within the city and mailed to property owners within 300 feet of the project site.

#### **Fiscal Impact:**

1. The 10% of gross sales of medical marijuana business tax (voter approved (2012)).
2. Valuation of new buildings – added to city tax rolls.
3. NPUA – electric/water/sewer usage revenue.
4. Recurring business license and permitting fees.
5. A 15% State tax – a portion of which will be passed to local government, as enacted by the approval of Proposition 64 in November 2016.

6. Statewide 10% sales tax, the city's share is 1%.

**Environmental:**

Pursuant to the California Environmental Quality Act (CEQA), the attached Initial Study (IS)/Mitigated Negative Declaration (MND) was prepared to analyze the potential environmental effects of the project (Attachment 2).

An Initial Study was required for the following reasons:

- 1) the project site was not considered to be infill due to its location;
- 2) the site is relatively undisturbed and was therefore subject to an analysis of biological and cultural resources.

Based on the findings contained in that Initial Study, City Staff determined that, with the implementation of mitigation measures, there would be no substantial evidence that the project would have a significant effect on the environment, and a preliminary draft IS/MND ("Original MND") was revised and a Recirculated IS/MND was prepared. A copy of the Final MND is provided.

The Original IS/MND was prepared in February 2019 for the Project and was posted to the City of Needle's website for public review and consideration. The Project proposed to apply for a general plan amendment (GPA) (from Medium Density Residential to General Commercial), zoning change (from R-3 Multi-Family Residential to C-2 General Commercial), and Conditional Use Permit for proposed indoor cannabis cultivation facilities in accordance with the Medicinal and Adult Use Cannabis Regulation and Safety Act. The Project proposed to operate cultivation activities within up to two separate metal buildings on the 1.24-acre parcel with up to 25,000 square feet of indoor cannabis cultivation.

On March 20, 2019, the City published a Notice of Intent (NOI) to Adopt the Original IS/MND. Pursuant to Sections 15072 and 15073 of CEQA Guidelines, the Original IS/MND and NOI was distributed for a 30-day public review period, which ended on April 19, 2019. The Original IS/MND was submitted to the State Clearinghouse and Planning Unit (State Clearinghouse); responsible and trustee agencies; organizations and interested parties; and all parties who requested notice for review and comment in accordance with CEQA.

Subsequent to the public review period but prior to the hearing for the Original IS/MND, the scope of the Project changed. The Project now proposes distribution in addition to cultivation and, instead of changing the land use designation and zone to commercial, is now proposing a change to industrial. The Project proposes to operate cultivation activities within two separate metal buildings on the 1.24-acre parcel with up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet). The Project proposes to operate distribution facilities out of one of the two buildings. The Project proposes to develop the site in two distinct phases, which are described as Phase 1 and Phase 2. Phase 1 includes both cultivation and distribution facilities, while Phase 2 includes additional cultivation facilities.

The Project would require both cannabis cultivation and cannabis distribution licenses. Therefore, the Project is now applying for a general plan amendment to change the land use designation from Medium Density Residential to Industrial, a zoning change from R-3 Multi-Family Residential to M-1 Light Manufacturing, and two Conditional Use Permits for one for cultivation and a second for distribution. As a result of the additions and changes made to the Project and the applications, the City revised the Original IS/MND to analyze the changes to the Project and address the four comment letters received regarding the Original Draft IS/MND (Recirculated MND). The Recirculated IS/MND and Notice of

Intent (NOI) to Adopt a MND was prepared and posted on the City's website and circulated to responsible agencies via the State Clearinghouse (SCH #2019039101) and direct mail for a 30-day public review and comment period starting on August 20, 2021.

A Mitigation Monitoring Program (MMP) has also been prepared to ensure implementation of the mitigation measures for the project (Condition 21).

The public review period for comments on the proposed adoption of the Recirculated MND closed on September 20, 2021. Comments were received from the California Department of Fish and Wildlife (CDFW). Responses these comments are responded to in the Final Recirculated MND in signified by strikeouts (strikeouts) where text is removed and by underlined font (underlined font) where text is added. These changes do not constitute new significant information that would require the revision and recirculation of the Recirculated MND.

Pursuant to AB 52 and SB 18, the City completed the tribal consultation process for the proposed project. Consultation consisted of sending out letters to tribes that had previously requested consultation; notification letters were sent to five tribes.

The 29 Palms Band of Mission Indians provided a response stating that they currently had no concerns but requested any cultural reports related to the project site. The cultural report was appended to the Recirculated IS/MND. The Fort Mojave Indian Tribe (FMIT) also provided a response with questions regarding water use, dust control, project lifetime, and permits. The Draft MND included mitigation requiring a Tribal monitor be present at the site ground-disturbance phases of the project (Condition 67). The City responded to their letter on November 23, 2020 and stated the City was available to meet with the FMIT to further discuss concerns and provide the City with any additional information they believed applicable to the Project. The FMIT did not provide a response and, as a result, consultation was deemed complete.

As the Project requires an amendment to the General Plan, the City of Needles is required to consult with local tribes as the CEQA lead agency pursuant to both AB 52 and SB 18. The Project has been referred to the tribes in conformance with both AB 52 and SB 18.

**Recommendation:** Approve Resolution 2022-21 Denying a Conditional Use Permit for a 440 Sq. Ft. Cannabis Distribution Facility located at 109 L Street also known as APN 0185-111-084-0000

**Submitted By:** Patrick Martinez, Assistant City Manager/Development Services

**City Management Review:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Agenda Item: 8

**RESOLUTION 2022-21**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES DENYING A  
CONDITIONAL USE PERMIT FOR A 440 SQ. FT. CANNABIS DISTRIBUTION FACILITY  
LOCATED AT 109 L STREET ALSO KNOWN AS APN 0185-111-084-0000**

**WHEREAS**, the City Council wishes to assist property owners in their efforts to build in the City in a reasonable manner that does not create a hazard to health, safety and welfare or degrade property values or create incompatibility with surrounding uses; and

**WHEREAS**, on May 26, 2020 City Council Ordinance No. 629-AC was approved allowing cannabis distribution in zones C1, C2, C3, M1 and M2, with a Conditional Use Permit and Regulatory Permit; and

**WHEREAS** the parcel being considered for cannabis distribution is currently zoned Multi-Family Residential (R-3) for APN 0185-111-084-0000, currently vacant land and is approximately 1.25 acres in size, located at 109 North "L" Street in the City of Needles; and

**WHEREAS** a public hearing notice for the Needles Planning Commission meeting was published in the Needles Desert Star on January 5, 2022, at least 10 days prior to said meeting, posted in two conspicuous locations within the city, and mailed to property owners within 300' of the project site; and

**WHEREAS**, on January 19, 2022, the Needles Planning Commission held a duly noticed and advertised public hearing to receive oral and written testimony relative to RESOLUTION 01-19-2022-4 PC; and

**WHEREAS**, a public hearing notice for the Needles City Council meeting was published in the Needles Desert Star on Wednesday, January 12, 2022, at least 10 days prior to said meeting, and notices were sent to property owners within a 300-foot radius of the subject property specifying the date, time, and location of the public hearing; and

**WHEREAS**, on January 25, 2022, the Needles City Council held a duly noticed and advertised public hearing a conditional use permit for a 440 sq. ft. cannabis distribution facility located at 109 "L" street also known as APN 0185-111-084-0000; and the adoption of a mitigated negative declaration and mitigation monitoring and reporting program, Resolution 2022-12, and

**WHEREAS**, Section 94.07(d) of the Needles City Code describes the findings required to approve a Conditional Use Permit; and

**WHEREAS**, testimony was taken from multiple members of the public and surrounding property owners and residents who oppose the General Plan Amendment from a Residential Medium Density (RM) designation to an Industrial Designation and a proposed zone change from Multi-Family Residential (R-3) to Light Manufacturing (M-1) for the parcel located at 109 L Street also known as APN 0185-111-084-0000 on the grounds that the location is not appropriate for the uses that are associated with an Industrial General Plan Designation and a Light Manufacturing Zoning because it would adversely impact and destroy the character of the historic residential neighborhood and would not be in harmony with the surrounding neighborhood and residential properties and would adversely impact property values of surrounding parcels; and

**WHEREAS**, the Needles City Council has sufficiently considered all testimony and any documentary evidence presented to them in order to make the following determination.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Needles as follows:

The Project proposes to operate distribution and cultivation activities within two separate metal buildings on the 1.24-acre parcel with up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet). The Project proposes to operate distribution facilities out of one of the two buildings. The Project proposes to develop the site in two distinct phases, which are described as Phase 1 and Phase 2. Phase 1 includes both cultivation and distribution facilities, while Phase 2 includes additional cultivation facilities.

The Project would require both cannabis cultivation and cannabis distribution licenses. Therefore, the Project is now applying for a general plan amendment to change the land use designation from Medium Density Residential to Industrial, a zoning change from R-3 Multi-Family Residential to M-1 Light Manufacturing, and two Conditional Use Permits with one for cultivation and a second for distribution.

**SECTION 1.** The City Council HEREBY FINDS AND DETERMINES, with reports and findings, that facts exist to Deny a Conditional Use Permit (CUP) for a Cannabis Distribution Business, according to the criteria specified in Section 94.07(d) of the Needles City Code:

A. *That the requested permit is not within its jurisdiction according to the table of permissible uses.*

**FINDING:** The proposed project, which includes the distribution of cannabis, is zoned Multi-Family Residential (R-3) which does not permit cannabis cultivation with a Conditional Use Permit (CUP) and a Regulatory Permit in accordance with Ordinance No. 629-AC.

B. *The Application is Complete*

**FINDING:** The applicant has submitted a complete application and has provided the required Site, Floor, Elevation, Rendering and Landscape Plans for the proposed development for the construction of a two-phase, two building, Building A and B, with a total structure area of 21,500 square feet (Figures 2 and 3). The Project proposes to operate distribution facility in Building A. Building A will also have 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet).

C. *The development is not in general conformity with the Needles General Plan.*

**FINDING:** The proposed project, which includes the distribution of cannabis, is currently located in a Residential Medium Density (RM) land use designation. The land use designation is not consistent with uses identified in the General Plan designation through the adoption of Ordinance No. 629-AC, which allows for distribution facilities to operate within a C1, C2, C3, M1, and M2 designated zone, thereby making the project inconsistency with the General Plan.

D. *The development is not in harmony with the area in which it is located.*

**FINDING:** The Project proposes to operate distribution activities within 440 Sq. Ft. out of one of the two separate metal buildings on the 1.24-acre parcel with up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet). The Project is located in a primarily residential neighborhood surrounded by residential uses and as proposed would introduce inconsistent industrial uses which would adversely affect surrounding property values and would not be in harmony with the surrounding neighborhood or existing residential property uses and zoning.

The proposed project is inconsistent with the uses occurring in the vicinity of the project site.

E. *The development will materially endanger the public health or safety.*

**FINDING:** The Project Site is located in a developed area of the City with residential structures, sidewalks, streets, and power poles all immediately adjacent. The proposed project would adversely impact and cause disturbances to the public health, safety and welfare in that it would cause unwanted noise, odors, dust, traffic and commercial activity and uses in a historic residential neighborhood.

F. *The development will substantially injure the value of adjoining or abutting properties.*

**FINDING:** The Project Site will include distribution activities within one of the two separate metal buildings on the 1.24-acre parcel with up to 10,589 square feet of indoor cannabis cultivation (a total structure area of 21,500 square feet) in a Multi-Family Residential (R-3) zone and historic residential neighborhood. The proposed project would substantially injure the value of adjoining or abutting properties.

The Project Site location is not appropriate for the uses that are associated with the Project Site because it would destroy the character of the historic residential neighborhood and would not be in harmony with the surrounding neighborhood and residential properties.

Significant testimony was taken from the community and the council on the grounds the Project Site is not an appropriate area for a cannabis cultivation and is not properly zoned. The parcels surrounding the project site to the north, east, and south contain single-story residences, generally 15 to 20 feet in height. The project site is also within 550 feet of Ed Parry Park, which is located to the southeast of the Project.

**SECTION 2.** The City Council HEREBY FINDS AND DETERMINES that facts do exist to approve **RESOLUTION 2022-21 Denying** the Conditional Use Permit for 440 Sq. Ft. cannabis distribution facility located at 109 L street also known as APN 0185-111-084-0000.

**PASSED, APPROVED AND ADOPTED** this 8<sup>th</sup> day of February, 2022 by the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Mayor

(Seal)

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney



**City of Needles, California  
Request for City Council Action**

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CITY COUNCIL    NPUA    SARDA    Regular    Special

**Meeting Date:** February 8, 2022

**Title:** Warrants

**Background:** n/a

**Fiscal Impact:** n/a

**Recommended Action:** **APPROVE**, the Warrants Register through February 8, 2022.

**Submitted By:** Sylvia Miledi, Director of Finance

**City Management Review:** Rick

**Date:** 2/1/22

Approved:

Not Approved:

Tabled:

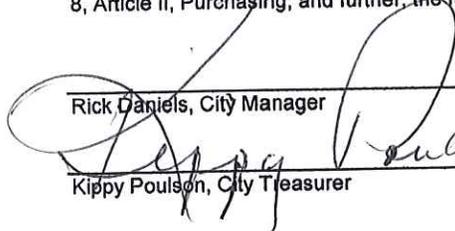
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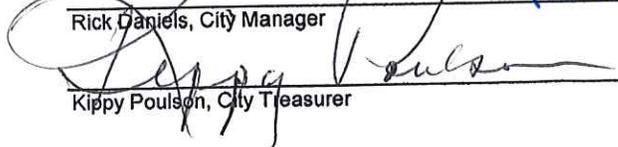
Agenda Item: 10

**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR FEBRUARY 08, 2022**

		DEPT. AMT.	FUND AMT.	8-Feb	21-22 BUDGET
FUND 101	GENERAL FUND	\$ 993.99			
101.1015.412	CITY ATTORNEY	\$ 5,800.00		\$ 34,904.95	\$80,000
101.1020.413	CITY MANAGER	\$ 703.24		\$ 116,711.99	\$204,293
101.1025.415	FINANCE DEPT.	\$ 870.58		\$ 269,388.05	\$528,654
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 676.23		\$ 75,361.85	\$201,933
101.1035.416	PLANNING /ZONING	\$ 89.44		\$ 88,336.68	\$299,577
101.1040.417	ENGINEERING	\$ 1,562.59		\$ 104,552.19	\$247,804
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 29,263.54	\$69,770
101.1070.410	SENIOR CENTER	\$ 690.04		\$ 23,959.42	\$55,404
101.2010.421	SHERIFF	\$ 267,620.00		\$ 1,725,846.29	\$2,944,931
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 869.99		\$ 97,334.73	\$234,591
101.2025.424	BULDING & SAFETY	\$ 14,164.95		\$ 244,186.45	\$379,636
101.2030.423	CODE ENFORCEMENT	\$ 6,072.18		\$ 305,039.58	\$571,775
101.3010.431	PUBLIC WORKS	\$ 4,240.66		\$ 691,241.11	\$4,204,878
101.4730.472	SANITATION	\$ 598.85		\$ 80,127.97	\$155,620
101.5770.452.	AQUATICS	\$ 3,630.06		\$ 85,499.76	\$180,845
101.5772.452	PARKS	\$ 10,522.93		\$ 270,693.74	\$466,589
101.5773.452	JACK SMITH PARK MARINA	\$ 241.47		\$ 71,737.75	\$135,838
101.5774.452	RECREATION	\$ 2,656.80		\$ 164,612.23	\$347,431
GENERAL FUND TOTAL ALL GF DEPARTMENTS			\$ 322,004.00		\$11,309,569
FUND 205	CDBG		\$ -	\$ 31,789.10	\$27,174
FUND 206	CEMETERY		\$ 2,541.83	\$ 72,651.17	\$205,141
FUND 208	CALTRANS GRANTS		\$ 14,854.81	\$ 880,739.89	\$982,125
FUND 209	NARCOTICS FORFEITURE		\$ -	\$ -	\$0
FUND 210	SPECIAL GAS TAX		\$ -	\$ 79,191.00	\$235,135
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ 5,150.00	\$ 31,841.24	\$112,810
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ 1,539.86	\$91,760
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ 7,321.00	\$ 95,039.18	\$283,431
FUND 235	INTERSTATE COMM/140 J ST.		\$ -	\$ -	\$0
FUND 239	CA. CONSERV RECYLING GRANT		\$ -	\$ -	\$5,000
FUND 240	EL GARCES INTERMODAL		\$ -	\$ -	\$0
FUND 241	SAFE RTS TO SCHOOL (SR2S)		\$ -	\$ -	\$12,885
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ -	\$0
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 159,879.52	\$204,500
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 370.00	\$300,000
FUND 501	NPUA		\$ 76.43	\$ 1,475,609.40	\$2,687,194
FUND 502	WATER DEPARTMENT		\$ 31,941.48	\$ 1,105,088.02	\$2,001,236
FUND 503	WASTEWATER DEPARTMENT		\$ 27,623.87	\$ 706,167.23	\$1,297,932
FUND 505	SANITATION		\$ 95,425.75	\$ 712,213.39	\$1,324,900
FUND 506	ALL AMERICAN CANAL PROJ.		\$ 113.20	\$ 850,473.94	\$1,012,427
FUND 507	GOLF FUND	\$ 10.00			
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 1,645.08		\$ 358,368.51	\$731,730
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 2,164.82		\$ 171,424.59	\$368,468
FUND 507	GOLF FUND TOTAL		\$ 3,819.90		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -	\$ 924.27	\$ 165,865.89	\$359,455
FUND 509	MIS		\$ 14,920.41	\$ 109,162.50	\$252,370
FUND 510	ADMIN. FACILITY		\$ 10,339.95	\$ 82,728.54	\$395,203
FUND 511	FLEET MANAGEMENT		\$ 5,577.84	\$ 99,142.56	\$270,933
FUND 512	VEHICLE REPLACEMENT		\$ 3,671.45	\$ -	\$0
FUND 520	SR DIAL A RIDE		\$ 4,996.91	\$ 141,739.98	\$229,711
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ 1,701.70	\$ 12,390.77	\$40,458
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ 37,153.06	\$ 225,248.63	\$494,264
FUND 580	ELECTRIC		\$ 194,312.26	\$ 7,117,600.78	\$8,351,073
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 26,552.00	\$26,552
FUND 582	NPUA CAPITAL WATER		\$ 11,920.00	\$ 614,736.65	\$2,142,785
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 2,218.00	\$2,218
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 30.16	\$88
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 22.62	\$24
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 796,390.12	\$ 19,808,623.40	\$35,758,551

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Charter, Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

  
Rick Daniels, City Manager  
Date 1/31/22

  
Kippy Poulson, City Treasurer  
Date 1/31/22

  
Sylvia Miledi, Director of Finance  
Date 1/31/22

PROGRAM: GM348U  
CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
14727	247	00	PRES TECH	02/08/2022	2,846.30	.00
14728	1578	00	PURCHASE POWER	02/08/2022	114.19	.00
14729	15	00	QUILL CORP.	02/08/2022	3,165.33	.00
14730	309	00	REPUBLIC SERVICES #785	02/08/2022	91,650.66	.00
14731	3558	00	RICK DANIELS	02/08/2022	846.33	.00
14732	2068	00	RICOH USA, INC.	02/08/2022	302.82	.00
14733	3938	00	RIVER ROCK PROMOTIONS & PRINTING	02/08/2022	226.61	.00
14734	591	00	ROBINSON ELECTRIC CO. INC.	02/08/2022	170.00	.00
14735	2468	00	RON'S TIRE & AUTO	02/08/2022	1,193.81	.00
14736	3796	00	ROUTE 66 BROADBAND LLC	02/08/2022	848.24	.00
14737	2148	00	S.B.CO. DEPT.OF PUBLIC HEALTH	02/08/2022	1,162.00	.00
14738	3361	00	S.B. COUNTY SHERIFF'S DEPARTMENT	02/08/2022	274,941.00	.00
14739	2589	00	SAN BERNARDINO COUNTY	02/08/2022	8,216.27	.00
14740	3344	00	SLOVAK BARON & EMPY LLP	02/08/2022	24,778.40	.00
14741	3705	00	SUPERION, LLC	02/08/2022	4,693.50	.00
14742	3483	00	SWRCB	02/08/2022	763.00	.00
14743	2435	00	T & R ELECTRIC SUPPLY COMPANY INCOR	02/08/2022	124,117.00	.00
14744	231	00	THE MERLIN GROUP	02/08/2022	795.83	.00
14745	4008	00	THE PRINTER GUY'S, LLC	02/08/2022	2,150.00	.00
14746	3559	00	THOMAS G. DALLMAN M.D.	02/08/2022	170.00	.00
14747	4011	00	TIMOTHY ROCKWOOD	02/08/2022	84.00	.00
14748	3950	00	TKE ENGINEERING INC	02/08/2022	10,830.00	.00
14749	3873	00	TRANSPORTATION CONCEPTS	02/08/2022	39,993.48	.00
14750	3693	00	TRI STATE COMMUNITY HEALTHCARE CTR.	02/08/2022	150.00	.00
14751	772	00	TRI STATE ACE HARDWARE	02/08/2022	1,662.08	.00
14752	2798	00	U.S. DEPARTMENT OF ENERGY	02/08/2022	16,502.45	.00
14753	3830	00	UNIFIRST CORPORATION	02/08/2022	1,277.47	.00
14754	761	00	USABLUEBOOK	02/08/2022	1,239.66	.00
14755	3967	00	WILLDAN ENGINEERING	02/08/2022	12,636.00	.00
14756	1023	00	XEROX	02/08/2022	528.51	.00
14757	3780	00	ZIA ELECTRICAL PRODUCTS	02/08/2022	1,203.92	.00
14758	3828	00	3D-NETWORKS L.L.C.	02/08/2022	10,088.16	.00

NUMBER OF CHECKS 83 GRAND TOTAL 796,390.12

ACCOUNTS PAYABLE PRELIMINARY CHECK REGISTER

PREPARED 1/26/2022, 11:21:52

PROGRAM: GM348U  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEC#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
14676	2345	00	A-B COMMUNICATIONS	02/08/2022	554.88	.00
14677	18	00	ADDITION MEDICINE CONSULTANTS	02/08/2022	525.00	.00
14678	1924	00	AHA MACAV POWER SERVICE	02/08/2022	1,425.00	.00
14679	4013	00	AQUAFIX	02/08/2022	2,107.06	.00
14680	4014	00	ASHLEE SMITH	02/08/2022	181.41	.00
14681	3750	00	AUTO ZONE	02/08/2022	59.24	.00
14682	3973	01	BARON SECURITY SOLUTIONS	02/08/2022	164.00	.00
14683	480	00	BEST BEST & KRIEGER LLP	02/08/2022	363.90	.00
14684	178	00	BIG O TIRES & NAPA AUTO PARTS	02/08/2022	988.12	.00
14685	4015	00	BIG STATE INDUSTRIAL SUPPLY	02/08/2022	299.55	.00
14686	1	00	BILLY B'S BOAT & RV STORAGE LLC	02/08/2022	234.11	.00
14687	3392	00	BUG EMERGENCY INC.	02/08/2022	40.00	.00
14688	3819	00	BULLHEAD AUTO & MARINE	02/08/2022	394.49	.00
14689	2565	00	BUSINESS RADIO LICENSING	02/08/2022	105.00	.00
14690	3289	00	CALIF.BUILDING STANDARDS COMM.	02/08/2022	70.20	.00
14691	3727	00	CALIF ASSOC OF CODE ENFORCEMENT OFC	02/08/2022	95.00	.00
14692	1213	00	CALIF.DEPT.OF TAX & FEE ADMIN.	02/08/2022	822.42	.00
14693	3136	00	CITY OF NEEDLES	02/08/2022	60,635.41	.00
14694	3900	00	COIT CLEANING & RESTORATION	02/08/2022	825.00	.00
14695	2590	00	COLORADO RIVER PLUMBING INC.	02/08/2022	500.00	.00
14696	2320	00	COUNTY OF SAN BERNARDINO	02/08/2022	3,775.09	.00
14697	455	00	CULLIGAN WATER COND.	02/08/2022	44.80	.00
14698	3809	00	DATA TICKET INC.	02/08/2022	4.00	.00
14699	440	00	DECO FOODSERVICE INCORP.	02/08/2022	45.21	.00
14700	428	00	DEPT. OF CONSERVATON	02/08/2022	348.87	.00
14701	3580	00	DIAMOND PURE WATER	02/08/2022	60.00	.00
14702	1	00	ELLLOTT, MELISSA	02/08/2022	76.43	.00
14703	1904	00	ENDURA STEEL	02/08/2022	3,463.70	.00
14704	3913	00	ENTERPRISE FM TRUST	02/08/2022	3,671.45	.00
14705	3682	00	EPIC ENGINEERING	02/08/2022	1,380.00	.00
14706	3462	00	EUSI LLC	02/08/2022	1,300.00	.00
14707	615	00	FEDEX	02/08/2022	95.61	.00
14708	1296	00	FRONTIER	02/08/2022	4,565.90	.00
14709	1	00	GEORGE RODDICK	02/08/2022	100.00	.00
14710	4012	00	GOLFNOW	02/08/2022	885.00	.00
14711	324	00	GRAINGER PART OPERATIONS INC.	02/08/2022	675.81	.00
14712	3451	00	GREENS ELECTRIC, LLC	02/08/2022	175.35	.00
14713	2612	00	HARDWARE EXPRESS INCORP.	02/08/2022	305.55	.00
14714	4000	00	JARROD DELEON	02/08/2022	527.20	.00
14715	3502	00	KIPPY POULSON	02/08/2022	275.00	.00
14716	3283	00	LOWE'S	02/08/2022	1,665.51	.00
14717	2189	00	MOHAVE ENVIRONMENTAL LAB	02/08/2022	210.00	.00
14718	139	00	MOHAVE VALLEY LANDFILL-4522	02/08/2022	12.15	.00
14719	218	00	NEWS WEST PUBLISHING CO.	02/08/2022	1,847.92	.00
14720	1786	00	NPOA	02/08/2022	VOID	.00
14721	1786	00	NPOA	02/08/2022	VOID	.00
14722	1786	00	NPOA	02/08/2022	41,599.06	.00
14723	3315	00	ONLINE INFORMATION SERVICE	02/08/2022	78.60	.00
14724	3866	00	PLACEWORKS	02/08/2022	20,004.81	.00
14725	2040	00	PRECISE WEIGHING SYSTEMS, INC.	02/08/2022	425.00	.00
14726	3898	00	PREFERRED PUMP	02/08/2022	35.29	.00

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PREPARED 01/26/2022, 11:28:43  
 PROGRAM: GM346L  
 CITY OF NEEDLES  
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14676	2345	A-B COMMUNICATIONS	005355 005356 005357		02/08/2022 02/08/2022 02/08/2022	510-4410-405.30-25 510-4410-405.30-25 510-4410-405.30-25	206.67 190.86 157.35 554.88 *	554.88
14677	18	ADDICTION MEDICINE CONSUL	005077 005078		02/08/2022 02/08/2022	101-3010-431.31-20 580-4750-473.31-20	210.00 315.00 525.00 *	525.00
14678	1924	AHA MACAV POWER SERVICE	005005 005006		02/08/2022 02/08/2022	580-4750-473.61-21 580-4750-473.61-21	712.50 712.50 1,425.00 *	1,425.00
14679	4013	AQUAFIX, INC.	005259		02/08/2022	503-4720-475.60-33	2,107.06 2,107.06 *	2,107.06
14680	4014	ASHLEE SMITH	005353		02/08/2022	101-2030-423.61-04	181.41 181.41 *	181.41
14681	3750	AUTO ZONE	005076		02/08/2022	511-3021-432.43-26	59.24 59.24 *	59.24
14682	3973	BARON SECURITY SOLUTIONS	005239 005240 005241 005242		02/08/2022 02/08/2022 02/08/2022 02/08/2022	101-3010-431.43-40 507-5761-453.43-40 503-4720-475.43-40 101-5772-452.43-40	43.00 34.00 43.00 44.00 164.00 *	164.00
14683	480	BEST BEST & KRIEGER LLP	005067 005068		02/08/2022 02/08/2022	506-4713-477.31-50 101-1025-415.31-50	113.20 250.70 363.90 *	363.90
14684	178	BIG O TIRES & NAPA AUTO P	004989 005033 005079 005080 005173 005175 005176 005286 005287 005288 005289 005290 005291 005292 005293 005294		02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022	580-4750-473.43-57 580-4750-473.60-55 511-3021-432.43-26 511-3021-432.43-37 507-5761-453.43-04 502-4710-471.43-57 206-5771-452.43-04 511-3021-432.43-26 511-3021-432.43-36 511-3021-432.43-37 511-3021-432.43-26 511-3021-432.43-36 511-3021-432.43-26 511-3021-432.43-38 511-3021-432.43-26 511-3020-432.43-57	80.28 16.57 24.33 124.77 20.78 46.86 4.25 46.06 93.28 33.52 205.67 68.66 21.33 171.30 10.44 20.02 988.12 *	988.12

PREPARED 01/26/2022, 11:28:43  
 PROGRAM: GM346L  
 CITY OF NEEDLES  
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14685	4015	BIG STATE INDUSTRIAL SUPP	005410		02/08/2022	511-3020-432.61-28	299.55 *	299.55
14686	1	BILLY B'S BOAT & RV STORA	005267		02/08/2022	508-4810-478.43-03	234.11 *	234.11
14687	3392	BUG EMERGENCY INC.	005262		02/08/2022	503-4720-475.43-02	40.00 *	40.00
14688	3819	BULLHEAD AUTO & MARINE	005297		02/08/2022	525-4770-461.61-05	394.49 *	394.49
14689	2565	BUSINESS RADIO LICENSING	005354		02/08/2022	510-4410-405.61-01	105.00 *	105.00
14690	3289	CALIF. BUILDING STANDARDS	005082		02/08/2022	101-2025-424.59-51	70.20 *	70.20
14691	3727	CALIFORNIA ASSOCIATION	005358		02/08/2022	101-2030-423.56-00	95.00 *	95.00
14692	1213	CALIFORNIA DEPT. OF TAX &	004973		02/08/2022	101-5773-452.60-25	14.34	14.34
			004974		02/08/2022	101-0000-204.41-00	15.72	15.72
			004975		02/08/2022	101-0000-204.47-00	15.72	15.72
			004976		02/08/2022	101-0000-204.49-00	15.72	15.72
			004978		02/08/2022	101-0000-204.45-00	15.72	15.72
			004979		02/08/2022	101-0000-204.43-00	15.72	15.72
			004981		02/08/2022	503-4720-475.61-21	19.62	19.62
			004982		02/08/2022	511-3021-432.43-26	100.26	100.26
			004983		02/08/2022	511-3020-432.43-57	17.40	17.40
			004984		02/08/2022	508-4810-478.61-02	13.10	13.10
			004985		02/08/2022	580-4750-473.69-21	36.52	36.52
			004986		02/08/2022	101-0000-204.78-00	15.72	15.72
			004987		02/08/2022	101-0000-204.98-00	27.59	27.59
			004988		02/08/2022	101-1040-417.61-02	30.77	30.77
			005158		02/08/2022	101-1025-415.61-02	54.56	54.56
			005159		02/08/2022	101-1035-416.61-02	3.24	3.24
			005160		02/08/2022	101-3010-431.61-01	.78	.78
			005162		02/08/2022	101-5774-452.61-01	1.55	1.55
			005163		02/08/2022	101-5770-452.61-01	13.80	13.80
			005164		02/08/2022	502-4710-471.61-02	.78	.78
			005165		02/08/2022	503-4720-475.43-02	3.66	3.66
			005166		02/08/2022	507-5761-453.43-04	5.04	5.04
			005167		02/08/2022	510-4410-405.61-01	26.20	26.20
			005168		02/08/2022	508-4810-478.61-02	39.06	39.06
			005169		02/08/2022	508-4810-478.61-04	63.45	63.45
			005170		02/08/2022	580-4750-473.60-55	30.32	30.32
			005171		02/08/2022	580-4750-473.63-41	10.00	10.00
			005172		02/08/2022	507-0000-203.00-00		

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14692	1213	CALIFORNIA DEPT. OF TAX &					822.42 *	822.42
14693	3136	CITY OF NEEDLES	005328		02/08/2022	503-4720-475.80-43	7,757.83	
			005329		02/08/2022	502-4710-471.80-43	12,084.75	
			005330		02/08/2022	580-4750-473.80-43	40,792.83	
							60,635.41 *	60,635.41
14694	3900	COIT CLEANING & RESTORATI	005022		02/08/2022	510-4410-405.43-01	825.00 *	825.00
14695	2590	COLORADO RIVER PLUMBING I	005007		02/08/2022	510-4410-405.43-01	500.00 *	500.00
14696	2320	COUNTY OF SAN BERNARDINO	005326		02/08/2022	505-4730-472.74-40	3,775.09 *	3,775.09
14697	455	CULLIGAN WATER COND.	005081		02/08/2022	511-3020-432.43-29	44.80 *	44.80
14698	3809	DATA TICKET INC.	005361		02/08/2022	101-2030-423.31-10	4.00 *	4.00
14699	440	DECO FOODSERVICE INCORP.	005323		02/08/2022	101-5774-452.65-10	45.21 *	45.21
14700	428	DEPT. OF CONSERVATON	005083		02/08/2022	101-2025-424.59-50	348.87 *	348.87
14701	3580	DIAMOND PURE WATER	004990		02/08/2022	510-4410-405.61-01	25.00	
			005285		02/08/2022	511-3020-432.43-29	5.00	
			005296		02/08/2022	101-5774-452.61-01	15.00	
			005359		02/08/2022	101-5774-452.60-24	5.00	
			005360		02/08/2022	101-5770-452.61-01	10.00 *	60.00
14702	1	ELLIOTT, MELISSA	UT		02/08/2022	501-0000-211.00-00	76.43 *	76.43
14703	1904	ENDURA STEEL	005028		02/08/2022	525-4770-461.61-05	3,463.70 *	3,463.70
14704	3913	ENTERPRISE FM TRUST	005084		02/08/2022	512-0000-207.02-00	3,671.45 *	3,671.45
14705	3682	EPIC ENGINEERING	PI0152	022013	02/08/2022	582-4710-471.71-05	1,380.00 *	1,380.00
14706	3462	EUSI LLC	PI0143	022009	02/08/2022	503-4720-475.31-98	300.00 *	300.00

PREPARED 01/26/2022, 11:28:43  
PROGRAM: GM346L  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14707	615	FEDEX	005178		02/08/2022	508-4810-478.61-01	95.61 *	95.61
14708	1296	FRONTIER	005269		02/08/2022	101-1025-415.52-10	70.68	
			005270		02/08/2022	101-2020-423.52-10	106.93	
			005271		02/08/2022	101-3010-431.52-10	102.10	
			005272		02/08/2022	502-4710-471.52-10	347.57	
			005273		02/08/2022	503-4720-475.52-10	382.70	
			005274		02/08/2022	503-4720-475.52-10	316.23	
			005275		02/08/2022	507-5761-453.52-10	58.01	
			005276		02/08/2022	507-5762-454.52-10	221.94	
			005277		02/08/2022	510-4410-405.52-10	1,028.97	
			005278		02/08/2022	510-4410-405.52-10	74.86	
			005279		02/08/2022	510-4410-405.52-10	229.88	
			005280		02/08/2022	510-4410-405.52-10	237.18	
			005281		02/08/2022	510-4410-405.52-10	582.68	
			005282		02/08/2022	580-4750-473.52-10	359.42	
			005362		02/08/2022	101-5770-452.52-10	110.64	
			005363		02/08/2022	101-5773-452.52-10	78.95	
			005364		02/08/2022	101-5774-452.52-10	257.16	
							4,565.90 *	4,565.90
14709	1	GEORGE RODDICK	005230		02/08/2022	502-4710-471.54-21	100.00	
							100.00 *	100.00
14710	4012	GOLFNOW, LLC	005179		02/08/2022	507-5762-454.31-90	295.00	
			005180		02/08/2022	507-5762-454.31-90	295.00	
			005181		02/08/2022	507-5762-454.31-90	295.00	
							885.00 *	885.00
14711	324	GRAINGER PART OPERATIONS	004991		02/08/2022	580-4750-473.60-55	68.35	
			004992		02/08/2022	580-4750-473.60-55	393.91	
			005365		02/08/2022	503-4720-475.43-04	213.55	
							675.81 *	675.81
14712	3451	GREENS ELECTRIC, LLC	005034		02/08/2022	580-4750-473.60-55	175.35	
							175.35 *	175.35
14713	2612	HARDWARE EXPRESS INCORP.	005018		02/08/2022	503-4720-475.43-02	19.43	
			005085		02/08/2022	503-4720-475.43-14	24.55	
			005086		02/08/2022	503-4720-475.61-01	8.17	
			005087		02/08/2022	101-3010-431.43-02	14.31	
			005088		02/08/2022	101-3010-431.43-04	23.54	
			005089		02/08/2022	101-3010-431.61-01	7.77	
			005090		02/08/2022	101-5772-452.61-06	3.07	
			005091		02/08/2022	101-5772-452.43-18	81.18	
			005174		02/08/2022	101-5772-452.43-04	15.54	
			005177		02/08/2022	206-5771-452.43-04	27.62	
			005295		02/08/2022	206-5771-452.61-12	4.09	
			005366		02/08/2022	101-5772-452.61-12	34.37	

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PREPARED 01/26/2022, 11:28:43  
 PROGRAM: GM346L  
 CITY OF NEEDLES  
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14713	2612	HARDWARE EXPRESS INCORP.	005367 005368 005369 005370		02/08/2022 02/08/2022 02/08/2022 02/08/2022	101-5772-452.61-12 101-5772-452.61-12 503-4720-475.43-14 503-4720-475.43-14	13.85 23.21 3.72 1.13 305.55 *	305.55
14714	4000	JARROD DELEON	005182 005183		02/08/2022 02/08/2022	507-5761-453.43-04 507-5761-453.43-04	78.56 448.64 527.20 *	527.20
14715	3502	KIPPY POULSON	005327		02/08/2022	101-1025-415.31-90	275.00 *	275.00
14716	3283	LOWE'S	005014 005015 005016 005017		02/08/2022 02/08/2022 02/08/2022 02/08/2022	206-5771-452.43-18 206-5771-452.43-18 580-4750-473.54-62 580-4750-473.54-62	45.95 91.85 812.20 715.51 1,665.51 *	1,665.51
14717	2189	MOHAVE ENVIRONMENTAL LAB	005324		02/08/2022	101-5774-452.31-42	210.00 *	210.00
14718	139	MOHAVE VALLEY LANDFILL-45	005400		02/08/2022	101-2020-423.58-00	12.15 *	12.15
14719	218	NEWS WEST PUBLISHING CO.	005030 005031 005092 005093 005094 005095 005096 005097 005098 005099 005100 005101 005102 005387 005388 005389 005390 005391		02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022	101-1030-414.53-00 101-1025-415.53-00 101-1030-414.53-00 101-1030-414.53-00 101-0000-204.78-00 101-0000-204.42-00 101-0000-204.49-00 101-0000-204.78-00 101-0000-204.42-00 101-0000-204.78-00 502-4710-471.53-00 101-0000-204.78-00 101-3010-431.71-22 101-1025-415.53-00 101-5774-452.53-00 101-1040-417.53-00 101-5772-452.53-00 101-5774-452.53-00	128.90 34.74 61.23 71.26 133.04 33.26 28.59 114.40 28.59 134.62 145.18 121.42 102.94 114.57 178.10 73.90 171.59 171.59 1,847.92 *	1,847.92
14720	1786	NPUA						VOIDED
14721	1786	NPUA	004993		02/08/2022	580-4750-473.41-11	2,677.51	
14722	1786	NPUA	005010 005023		02/08/2022 02/08/2022	580-4750-473.41-11 502-4710-471.41-10	32.39 1,636.55	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14722	1786	NFUA	005024		02/08/2022	510-4410-405.41-10	949.58	
			005025		02/08/2022	510-4410-405.41-20	218.76	
			005026		02/08/2022	510-4410-405.41-30	2,261.42	
			005035		02/08/2022	580-4750-473.41-11	87.50	
			005036		02/08/2022	580-4750-473.41-11	104.20	
			005103		02/08/2022	101-1070-410.41-10	297.96	
			005104		02/08/2022	101-1070-410.41-20	314.10	
			005105		02/08/2022	101-1070-410.41-30	77.98	
			005106		02/08/2022	101-2020-423.41-10	287.69	
			005107		02/08/2022	101-2020-423.41-20	70.43	
			005108		02/08/2022	101-2020-423.41-30	155.96	
			005109		02/08/2022	580-4750-473.41-11	31.79	
			005110		02/08/2022	503-4720-475.41-10	315.75	
			005111		02/08/2022	503-4720-475.41-20	44.23	
			005112		02/08/2022	503-4720-475.41-10	57.23	
			005113		02/08/2022	503-4720-475.41-20	201.53	
			005114		02/08/2022	503-4720-475.41-10	6,588.28	
			005202		02/08/2022	503-4720-475.41-20	227.04	
			005203		02/08/2022	502-4710-471.41-10	44.59	
			005204		02/08/2022	101-3010-431.41-10	432.80	
			005205		02/08/2022	101-3010-431.41-20	49.00	
			005206		02/08/2022	101-3010-431.41-30	389.90	
			005207		02/08/2022	101-5772-452.41-10	66.39	
			005208		02/08/2022	101-5772-452.41-20	52.41	
			005209		02/08/2022	101-5772-452.41-10	97.22	
			005210		02/08/2022	101-5772-452.41-10	287.71	
			005211		02/08/2022	101-5772-452.41-10	144.65	
			005212		02/08/2022	101-5772-452.41-20	48.47	
			005213		02/08/2022	101-5772-452.41-20	280.88	
			005215		02/08/2022	101-5772-452.41-20	44.56	
			005216		02/08/2022	101-5772-452.41-20	114.40	
			005217		02/08/2022	101-5772-452.41-20	43.74	
			005219		02/08/2022	101-5772-452.41-20	43.69	
			005220		02/08/2022	101-5772-452.41-20	204.86	
			005221		02/08/2022	101-5772-452.41-10	113.51	
			005222		02/08/2022	101-5772-452.41-20	1,086.19	
			005223		02/08/2022	101-5772-452.41-20	77.98	
			005224		02/08/2022	101-5772-452.41-10	203.24	
			005225		02/08/2022	101-5772-452.41-10	31.77	
			005226		02/08/2022	101-5772-452.41-20	1,096.27	
			005227		02/08/2022	101-5772-452.41-10	15.13	
			005228		02/08/2022	503-4720-475.41-10	44.68	
			005232		02/08/2022	503-4720-475.41-10	32.60	
			005233		02/08/2022	503-4720-475.41-20	44.83	
			005234		02/08/2022	502-4710-471.41-10	43.81	
			005263		02/08/2022	502-4710-471.41-10	43.78	
			005264		02/08/2022	502-4710-471.41-10	60.81	
						206-5771-452.41-10	2,522.57	
							32.39	
							37.93	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14722	1786	NPUA	005265		02/08/2022	206-5771-452.41-20	2,007.62	
			005266		02/08/2022	206-5771-452.41-30	77.98	
			005301		02/08/2022	101-5772-452.41-20	1,285.57	
			005302		02/08/2022	101-5772-452.41-10	298.11	
			005303		02/08/2022	101-5772-452.41-20	102.29	
			005304		02/08/2022	101-5772-452.41-20	504.08	
			005305		02/08/2022	101-5772-452.41-10	43.85	
			005306		02/08/2022	101-5772-452.41-20	254.16	
			005307		02/08/2022	101-5772-452.41-10	42.81	
			005308		02/08/2022	101-5772-452.41-20	201.79	
			005309		02/08/2022	101-5772-452.41-10	32.39	
			005310		02/08/2022	101-5772-452.41-20	284.60	
			005311		02/08/2022	101-5772-452.41-20	708.22	
			005312		02/08/2022	101-5772-452.41-10	50.26	
			005313		02/08/2022	580-4750-473.41-20	43.78	
			005371		02/08/2022	101-5772-452.41-20	325.18	
			005372		02/08/2022	502-4710-471.41-10	6,713.50	
			005373		02/08/2022	101-5773-452.41-10	38.18	
			005374		02/08/2022	101-5774-452.41-10	62.62	
			005375		02/08/2022	101-5774-452.41-10	55.94	
			005376		02/08/2022	101-5770-452.41-10	1,644.45	
			005377		02/08/2022	101-5770-452.41-20	624.21	
			005378		02/08/2022	101-5770-452.41-30	77.98	
			005379		02/08/2022	101-5774-452.41-10	754.94	
			005380		02/08/2022	101-5774-452.41-20	462.97	
			005381		02/08/2022	101-5774-452.41-30	155.96	
			005382		02/08/2022	580-4750-473.41-11	69.29	
			005383		02/08/2022	580-4750-473.41-11	69.57	
			005384		02/08/2022	580-4750-473.41-11	38.27	
			005385		02/08/2022	503-4720-475.41-10	51.45	
			005386		02/08/2022	503-4720-475.41-20	46.40	
							41,599.06 *	41,599.06
14723	3315	ONLINE INFORMATION SERVIC	005392		02/08/2022	508-4810-478.31-46	91.49	
			005393		02/08/2022	508-4810-478.31-46	54.30	
			005394		02/08/2022	508-4810-478.31-46	78.60	
			005395		02/08/2022	508-4810-478.31-46	37.19	
							78.60 *	78.60
14724	3866	PLACEMENTS	PI0145	022032	02/08/2022	213-1035-416.31-90	5,150.00	
			PI0146	022033	02/08/2022	208-1035-416.31-90	14,854.81	
							20,004.81 *	20,004.81
14725	2040	PRECISE WEIGHING SYSTEMS,	005021		02/08/2022	503-4720-475.43-02	425.00	
							425.00 *	425.00
14726	3898	PREFERRED PUMP & EQUIPMENTS	005019		02/08/2022	503-4720-475.43-04	35.29	
							35.29 *	35.29
14727	247	PRES TECH	005315		02/08/2022	511-3021-432.43-36	2,846.30	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14727	247	PRES TECH	005231		02/08/2022	510-4410-405.52-20	2,846.30 *	2,846.30
14728	1578	PURCHASE POWER					114.19	114.19
14729	15	QUILL CORP.	005029		02/08/2022	101-1030-414.61-01	81.07	
			005116		02/08/2022	508-4810-478.61-01	37.45	
			005117		02/08/2022	510-4410-405.61-01	242.28	
			005118		02/08/2022	510-4410-405.61-01	116.31	
			005119		02/08/2022	508-4810-478.61-01	32.30	
			005120		02/08/2022	510-4410-405.61-06	219.77	
			005121		02/08/2022	508-4810-478.61-01	176.70	
			005122		02/08/2022	510-4410-405.61-01	323.03	
			005123		02/08/2022	510-4410-405.61-31	139.96	
			005124		02/08/2022	510-4410-405.61-31	53.86	
			005125		02/08/2022	510-4410-405.61-31	402.00	
			005186		02/08/2022	503-4720-475.61-01	172.38	
			005187		02/08/2022	101-1040-417.61-02	170.22	
			005188		02/08/2022	101-1040-417.61-02	181.00	
			005189		02/08/2022	510-4410-405.61-01	10.01	
			005190		02/08/2022	510-4410-405.61-01	51.70	
			005191		02/08/2022	510-4410-405.61-01	84.97	
			005192		02/08/2022	510-4410-405.61-01	275.79	
			005193		02/08/2022	510-4410-405.61-01	239.60	
			005298		02/08/2022	510-4410-405.61-01	95.69	
			005334		02/08/2022	101-1025-415.61-01	59.24	
							3,165.33 *	3,165.33
14730	309	REPUBLIC SERVICES #78	PI0144	022019	02/08/2022	505-4730-472.31-87	91,650.66 *	91,650.66
14731	3558	RICK DANIELS	005411		02/08/2022	101-1030-414.55-00	177.97	
			005412		02/08/2022	101-1020-413.55-00	668.36	
							846.33 *	846.33
14732	2068	RICOH USA, INC.	005008		02/08/2022	510-4410-405.70-02	302.82 *	302.82
14733	3938	RIVER ROCK PROMOTIONS & P	004994		02/08/2022	507-5762-454.53-00	226.61	
							226.61 *	226.61
14734	591	ROBINSON ELECTRIC CO. INC	005409		02/08/2022	206-5771-452.43-18	170.00	
							170.00 *	170.00
14735	2468	RON'S TIRE & AUTO	005126		02/08/2022	511-3021-432.43-36	1,193.81 *	1,193.81
14736	3796	ROUTE 66 BROADBAND LLC	005127		02/08/2022	509-4910-479.52-12	138.75	
			005128		02/08/2022	503-4720-475.52-10	85.00	
			005229		02/08/2022	101-1030-414.52-10	100.00	

PREPARED 01/26/2022, 11:28:43  
 PROGRAM: GM3461  
 CITY OF NEEDLES  
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14736	3796	ROUTE 66 BROADBAND LLC	005238 005396 005397 005398 005399		02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022	101-2020-423-52-10 101-3010-431-52-10 101-5772-452-52-10 101-5774-452-52-10 101-5773-452-52-10	85.00 100.00 144.49 85.00 110.00 848.24 *	
14737	2148	S.B.CO. DEPT.OF PUBLIC HE	005325		02/08/2022	101-5770-452-31-90	1,162.00 1,162.00 *	1,162.00
14738	3361	S.B.COUNTY SHERIFF'S DEPA	005065 005066		02/08/2022 02/08/2022	101-2010-421-31-80 225-2010-421-31-80	267,620.00 7,321.00 274,941.00 *	274,941.00
14739	2589	SAN BERNARDINO COUNTY	005243 005244 005245 005246 005247 005248 005249 005250 005251 005252 005332 005333		02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022	101-2020-423-62-00 101-2030-423-62-00 101-4730-472-62-00 206-5771-452-62-00 502-4710-471-62-00 503-4720-475-62-00 507-5761-453-62-00 508-4810-478-62-00 511-3020-432-62-00 580-4750-473-62-00 101-3010-431-62-00 101-5772-452-62-00	151.83 203.49 598.85 74.54 841.82 220.79 1,001.43 154.38 108.10 1,352.38 2,317.03 1,191.63 8,216.27 *	
14740	3344	SLOVAK BARON EMPEY MURPHY	005037 005038 005039 005040 005041 005042 005043 005044 005045 005046 005047 005048 005049 005050 005051 005052 005053 005054 005055 005056 005057 005058		02/08/2022 02/08/2022	502-4710-471-31-50 503-4720-475-31-50 502-4710-471-31-50 502-4710-471-31-50 503-4720-475-31-50 580-4750-473-31-50 101-1015-412-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50 101-2030-423-31-50	3,828.30 3,828.30 118.40 1,933.34 1,933.33 1,933.33 5,800.00 429.40 681.60 73.20 438.40 73.20 73.20 113.00 339.00 73.20 615.00 45.20 466.40 167.20 661.20	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14740	3344	SLOVAK BARON EMPEY MURPHY	005059 005060 005061 005062 005063 005064 005130		02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022	101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50	297.40 45.20 228.20 45.20 233.60 73.20 24,778.40 *	
14741	3705	SUPERION, LLC	005129		02/08/2022	509-4910-479.43-05	4,693.50 4,693.50 *	4,693.50
14742	3483	SWRCB ACCOUNTING OFFICE	005027		02/08/2022	502-4710-471.69-03	763.00 763.00 *	763.00
14743	2435	T & R ELECTRIC SUPPLY COM	005002 005003 005004 PI0147 PI0148 PI0149 PI0150 PI0151	022065 022066 022066 022066 022066 022066 022066	02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022	580-4750-473.60-55 580-4750-473.60-55 580-4750-473.60-55 580-4750-473.60-55 580-4750-473.60-55 580-4750-473.60-55 580-4750-473.60-55 580-4750-473.60-55	2,505.00 3,740.00 3,620.00 6,052.00 40,575.00 27,050.00 27,050.00 13,525.00 124,117.00 *	
14744	231	THE MERLIN GROUP	005184		02/08/2022	507-5762-454.44-10	795.83 795.83 *	795.83
14745	4008	THE PRINTER GUY'S, LLC	005401 005402 005403 005404		02/08/2022 02/08/2022 02/08/2022 02/08/2022	101-2025-424.61-02 101-1040-417.61-02 101-2025-424.61-02 101-1040-417.61-02	776.00 776.00 299.00 299.00 2,150.00 *	
14746	3559	THOMAS G. DALLMAN M.D.	005185		02/08/2022	101-3010-431.31-20	170.00 170.00 *	170.00
14747	4011	TIMOTHY ROCKWOOD	005142		02/08/2022	511-3020-432.31-40	84.00 84.00 *	84.00
14748	3950	TKE ENGINEERING INC	PI0153 005320	022030	02/08/2022 02/08/2022	582-4710-471.71-07 101-0000-204.03-01	10,540.00 290.00 10,830.00 *	
14749	3873	TRANSPORTATION CONCEPTS	005132 005133 005134 005135 005136 005137		02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022 02/08/2022	520-4740-452.32-90 520-4740-462.51-20 520-4740-462.62-00 521-4740-462.32-90 521-4740-462.51-20 521-4740-462.62-00	4,010.22 737.73 248.96 715.00 737.73 248.97	



CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14755	3967	WILLDAN ENGINEERING	005149		02/08/2022	101-1020-413.70-01	12,636.00 *	12,636.00
14756	1023	XEROX	005150		02/08/2022	101-1025-415.70-01	34.88	34.88
			005151		02/08/2022	101-1030-414.70-01	55.80	34.88
			005152		02/08/2022	101-1035-416.70-01	34.88	55.80
			005153		02/08/2022	101-1040-417.70-01	34.88	34.88
			005154		02/08/2022	101-2025-424.70-01	34.88	34.88
			005155		02/08/2022	101-2030-423.70-01	34.88	34.88
			005156		02/08/2022	101-3010-431.70-01	13.95	13.95
			005157		02/08/2022	510-4410-405.70-01	69.72	69.72
			005321		02/08/2022	101-5774-452.74-20	179.76	179.76
14757	3780	ZIA ELECTRICAL PRODUCTS	005319		02/08/2022	580-4750-473.60-55	528.51 *	528.51
14758	3828	3D-NETWORKS LLC	005012		02/08/2022	509-4910-479.52-13	1,203.92	1,203.92
			005013		02/08/2022	509-4910-479.31-90	1,000.66	1,000.66
			005131		02/08/2022	509-4910-479.31-90	3,450.00	3,450.00
			005405		02/08/2022	509-4910-479.31-53	3,562.50	3,562.50
			005406		02/08/2022	509-4910-479.31-90	550.00	550.00
							1,525.00 *	1,525.00
							10,088.16 *	10,088.16

BANK/CHECK TOTAL

796,390.12

ALL BANKS/CHECKS TOTAL

796,390.12

**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR FEBRUARY 28, 2022**

FUND 101	GENERAL FUND	DEPT. AMT.	FUND AMT.	28-Feb	21-22 BUDGET
		\$ 2,520.10			
101.1015.412	CITY ATTORNEY	\$ -		\$ 34,904.95	\$80,000
101.1020.413	CITY MANAGER	\$ 147.70		\$ 116,859.69	\$204,293
101.1025.415	FINANCE DEPT.	\$ 491.62		\$ 269,829.67	\$528,654
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 401.29		\$ 75,206.08	\$201,933
101.1035.416	PLANNING /ZONING	\$ 103.60		\$ 88,427.78	\$299,577
101.1040.417	ENGINEERING	\$ 213.67		\$ 104,753.36	\$247,804
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 29,263.54	\$69,770
101.1070.410	SENIOR CENTER	\$ -		\$ 23,959.42	\$55,404
101.2010.421	SHERIFF	\$ -		\$ 1,725,846.29	\$2,944,931
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 142.91		\$ 97,427.64	\$234,591
101.2025.424	BULDING & SAFETY	\$ 417.31		\$ 244,517.26	\$379,636
101.2030.423	CODE ENFORCEMENT	\$ 530.35		\$ 305,507.43	\$571,775
101.3010.431	PUBLIC WORKS	\$ 543.79		\$ 691,734.90	\$4,204,878
101.4730.472	SANITATION	\$ 37.97		\$ 80,165.94	\$155,620
101.5770.452.	AQUATICS	\$ -		\$ 85,499.76	\$180,845
101.5772.452	PARKS	\$ 422.40		\$ 270,038.22	\$466,589
101.5773.452	JACK SMITH PARK MARINA	\$ 171.30		\$ 71,909.05	\$135,838
101.5774.452	RECREATION	\$ 793.07		\$ 165,355.30	\$347,431
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 6,937.08		\$11,309,569
FUND 205	CDBG		\$ -	\$ 31,789.10	\$27,174
FUND 206	CEMETERY		\$ 163.24	\$ 72,814.41	\$205,141
FUND 208	CALTRANS GRANTS		\$ -	\$ 880,739.89	\$982,125
FUND 209	NARCOTICS FORFEITURE		\$ -	\$ -	\$0
FUND 210	SPECIAL GAS TAX		\$ -	\$ 79,191.00	\$235,135
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 31,841.24	\$112,810
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ 1,539.86	\$91,760
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 95,039.18	\$283,431
FUND 235	INTERSTATE COMM/40 J ST.		\$ -	\$ -	\$0
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -	\$ -	\$5,000
FUND 240	EL GARCES INTERMODAL		\$ -	\$ -	\$0
FUND 241	SAFE RTS TO SCHOOL (SR2S)		\$ -	\$ -	\$12,885
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ -	\$0
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 159,879.52	\$204,500
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 370.00	\$300,000
FUND 501	NPUA		\$ 290,000.00	\$ 1,475,609.40	\$2,687,194
FUND 502	WATER DEPARTMENT		\$ 1,559.28	\$ 1,113,319.18	\$2,001,236
FUND 503	WASTEWATER DEPARTMENT		\$ 496.61	\$ 706,574.19	\$1,297,932
FUND 505	SANITATION		\$ -	\$ 712,213.39	\$1,324,900
FUND 506	ALL AMERICAN CANAL PROJ.		\$ 62.90	\$ 850,536.84	\$1,012,427
FUND 507	GOLF FUND	\$ 65.98			
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 358,368.51	\$731,730
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 171,424.59	\$368,468
FUND 507	GOLF FUND TOTAL		\$ 65.98		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -	\$ 399.78	\$ 166,212.85	\$359,455
FUND 509	MIS		\$ -	\$ 109,162.50	\$252,370
FUND 510	ADMIN. FACILITY		\$ -	\$ 82,728.54	\$395,203
FUND 511	FLEET MANAGEMENT		\$ 292.70	\$ 99,316.96	\$270,933
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ -	\$0
FUND 520	SR DIAL A RIDE		\$ -	\$ 141,739.98	\$229,711
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 12,390.77	\$40,458
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 225,248.63	\$494,264
FUND 580	ELECTRIC		\$ 4,182.26	\$ 7,119,175.26	\$8,351,073
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 26,552.00	\$26,552
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 614,736.65	\$2,142,785
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 2,218.00	\$2,218
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 30.16	\$88
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 22.62	\$24
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 304,159.83	\$ 19,821,991.50	\$35,758,551

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
14759	3709	00	ADRIAN CHAVEZ	01/28/2022	50.00	.00
14760	3688	00	ALBERT PONCE	01/28/2022	50.00	.00
14761	3932	00	ALBERTO PAIVA	01/28/2022	50.00	.00
14762	3897	00	BENELOC, LLC	01/28/2022	518.36	.00
14763	1	00	BING LUM, PHARM.D.	01/28/2022	290,000.00	.00
14764	3870	00	BRYAN HICKSTEIN	01/28/2022	50.00	.00
14765	3399	00	COURT-ORDERED DEBT COLLECTIONS	01/28/2022	63.82	.00
14766	2931	00	DALE JONES	01/28/2022	50.00	.00
14767	322	00	FRANK VALENZUELA JR.	01/28/2022	50.00	.00
14768	1305	00	GREAT WEST LIFE	01/28/2022	3,384.00	.00
14769	3634	00	GREAT-WEST LIFE & ANNUITY	01/28/2022	631.72	.00
14770	2879	00	JENNIFER VALENZUELA	01/28/2022	505.00	.00
14771	638	00	JESSE FRAGOSO	01/28/2022	50.00	.00
14772	325	00	JIM WILLIS	01/28/2022	50.00	.00
14773	3978	00	JOSE SANCHEZ	01/28/2022	50.00	.00
14774	2222	00	JUSTIN SCOTT	01/28/2022	50.00	.00
14775	3889	00	MICHAEL WILLIS	01/28/2022	50.00	.00
14776	3458	00	MUTUAL OF OMAHA	01/28/2022	3,363.49	.00
14777	3767	00	PATRICK MARTINEZ	01/28/2022	50.00	.00
14778	3248	00	PREFERRED BENEFIT INSURANCE ADMIN.	01/28/2022	3,048.90	.00
14779	3654	00	RAINIE TORRANCE	01/28/2022	50.00	.00
14780	3953	00	RONNY SOMMERS	01/28/2022	50.00	.00
14781	1199	00	SBPEA TEAMSTERS LOCAL 1932	01/28/2022	838.47	.00
14782	3851	00	SY FOLEY	01/28/2022	50.00	.00
14783	3432	00	SYLVIA MILEDI	01/28/2022	50.00	.00
14784	3622	00	TAYLOR MILLER	01/28/2022	50.00	.00
14785	2744	00	THOMAS DELEON	01/28/2022	50.00	.00
14786	2817	00	TONY RUBALCABA	01/28/2022	50.00	.00
14787	3695	00	VINCE GARZA	01/28/2022	50.00	.00
14788	1217	00	VISION SERVICE PLAN	01/28/2022	806.07	.00

NUMBER OF CHECKS 30 GRAND TOTAL 304,159.83

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14759	3709	ADRIAN CHAVEZ	002140		01/28/2022	101-2030-423.52-10	50.00 *	50.00
14760	3688	ALBERT PONCE	002149		01/28/2022	502-4710-471.52-10	50.00 *	50.00
14761	3932	ALBERTO PAIVA	002150		01/28/2022	101-2025-424.52-10	50.00 *	50.00
14762	3897	BENEBLOC, LLC	005470		01/28/2022	101-0000-209.03-01	266.82	
			005471		01/28/2022	502-0000-209.03-01	71.44	
			005472		01/28/2022	511-0000-209.03-01	85.92	
			005473		01/28/2022	580-0000-209.03-01	93.18	
							518.36 *	518.36
14763	1	BING LUM, PHARM.D.	005494		01/28/2022	501-0000-204.04-00	140,000.00	
			005495		01/28/2022	501-0000-204.04-00	150,000.00	
							290,000.00 *	290,000.00
14764	3870	BRYAN HICKSTEIN	002146		01/28/2022	502-4710-471.52-10	50.00 *	50.00
14765	3399	COURT-ORDERED DEBT COLLEC	005474		01/28/2022	101-0000-209.03-01	63.82 *	63.82
14766	2931	DALE JONES	002130		01/28/2022	101-1030-414.52-10	50.00 *	50.00
14767	322	FRANK VALENZUELA JR.	002128		01/28/2022	502-4710-471.52-10	50.00 *	50.00
14768	1305	GREAT WEST LIFE & ANNUITY	005454		01/28/2022	101-0000-209.03-01	1,530.00	
			005455		01/28/2022	502-0000-209.03-01	175.00	
			005456		01/28/2022	580-0000-209.03-01	1,679.00	
							3,384.00 *	3,384.00
14769	3634	GREAT-WEST LIFE & ANNUITY	005457		01/28/2022	101-0000-209.01-00	38.13	
			005458		01/28/2022	101-0000-209.01-00	24.27	
			005459		01/28/2022	101-0000-209.01-00	213.04	
			005460		01/28/2022	580-0000-209.01-00	174.52	
			005461		01/28/2022	580-0000-209.01-00	53.93	
			005462		01/28/2022	580-0000-209.01-00	127.83	
							631.72 *	631.72
14770	2879	JENNIFER VALENZUELA	002126		01/28/2022	101-5774-452.52-10	50.00	
			005452		01/28/2022	101-5774-452.62-00	110.00	
			005453		01/28/2022	101-5774-452.49-01	345.00	
							505.00 *	505.00
14771	638	JESSE FRAGOSO	002144		01/28/2022	101-3010-431.52-10	50.00	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC./RETAIN)	CHECK TOTAL
14771	638	JESSE FRAGOSO	002129		01/28/2022	580-4750-473.52-10	50.00 *	50.00
14772	325	JIM WILLIS	002141		01/28/2022	502-4710-471.52-10	50.00 *	50.00
14773	3978	JOSE SANCHEZ	002125		01/28/2022	580-4750-473.52-10	50.00 *	50.00
14774	2222	JUSTIN SCOTT	002132		01/28/2022	580-4750-473.52-10	50.00 *	50.00
14775	3889	MICHAEL WILLIS	005432		01/28/2022	101-1020-413.24-10	71.26	
14776	3458	MUTUAL OF OMAHA	005433		01/28/2022	101-1025-415.24-10	196.73	
			005434		01/28/2022	101-1030-414.24-10	63.79	
			005435		01/28/2022	101-1035-416.24-10	45.74	
			005436		01/28/2022	101-1040-417.24-10	127.53	
			005437		01/28/2022	101-2020-423.24-10	92.91	
			005438		01/28/2022	101-2025-424.24-10	197.11	
			005439		01/28/2022	101-2030-423.24-10	210.25	
			005440		01/28/2022	101-3010-431.24-10	242.43	
			005441		01/28/2022	101-4730-472.24-10	24.29	
			005442		01/28/2022	101-5772-452.24-10	143.46	
			005443		01/28/2022	101-5774-452.24-10	52.35	
			005444		01/28/2022	101-5774-452.24-10	118.67	
			005445		01/28/2022	206-5771-452.24-10	44.57	
			005446		01/28/2022	502-4710-471.24-10	542.60	
			005447		01/28/2022	503-4720-475.24-10	169.06	
			005448		01/28/2022	506-4713-477.24-10	45.75	
			005449		01/28/2022	508-4810-478.24-10	164.60	
			005450		01/28/2022	511-3020-432.24-10	91.36	
			005451		01/28/2022	580-4750-473.24-10	719.03	
							3,363.49 *	3,363.49
14777	3767	PATRICK MARTINEZ	002133		01/28/2022	101-2030-423.52-10	12.50	
			002134		01/28/2022	101-2025-424.52-10	12.50	
			002135		01/28/2022	101-1035-416.52-10	12.50	
			002136		01/28/2022	101-1040-417.52-10	12.50	
							50.00 *	50.00
14778	3248	PREFERRED BENEFIT INSURAN	005475		01/28/2022	101-1020-413.24-10	61.10	
			005476		01/28/2022	101-1025-415.24-10	190.60	
			005477		01/28/2022	101-1030-414.24-10	199.06	
			005478		01/28/2022	101-1035-416.24-10	45.36	
			005479		01/28/2022	101-1040-417.24-10	59.48	
			005480		01/28/2022	101-2025-424.24-10	134.82	
			005481		01/28/2022	101-2030-423.24-10	206.94	
			005482		01/28/2022	101-3010-431.24-10	198.44	

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14778	3248	PREFERRED BENEFIT INSURAN	005483		01/28/2022	101-4730-472.24-10	10.41	
			005484		01/28/2022	101-5772-452.24-10	223.08	
			005485		01/28/2022	101-5773-452.24-10	100.32	
			005486		01/28/2022	101-5774-452.24-10	121.34	
			005487		01/28/2022	206-5771-452.24-10	100.72	
			005488		01/28/2022	502-4710-471.24-10	313.59	
			005489		01/28/2022	503-4720-475.24-10	187.13	
			005490		01/28/2022	506-4713-477.24-10	13.88	
			005491		01/28/2022	508-4810-478.24-10	138.80	
			005492		01/28/2022	511-3020-432.24-10	66.62	
			005493		01/28/2022	580-4750-473.24-10	677.21	
							3,048.90	3,048.90
14779	3654	RAINIE TORRANCE	002137		01/28/2022	502-4710-471.52-10	16.67	
			002138		01/28/2022	503-4720-475.52-10	16.66	
			002139		01/28/2022	580-4750-473.52-10	16.67	
14780	3953	RONNY SOMMERS	002127		01/28/2022	580-4750-473.52-10	50.00	50.00
14781	1199	SBPEA TEAMSTERS LOCAL 193	005463		01/28/2022	101-0000-209.03-01	384.02	
			005464		01/28/2022	502-0000-209.03-01	118.63	
			005465		01/28/2022	503-0000-209.03-01	23.29	
			005466		01/28/2022	507-0000-209.03-01	65.68	
			005467		01/28/2022	508-0000-209.03-01	52.82	
			005468		01/28/2022	511-0000-209.03-01	31.38	
			005469		01/28/2022	580-0000-209.03-01	162.65	
14782	3851	SY FOLEY	002143		01/28/2022	503-4720-475.52-10	838.47	838.47
14783	3432	SYLVIA MILEDI	002151		01/28/2022	101-1025-415.52-10	50.00	50.00
14784	3622	TAYLOR MILLER	002147		01/28/2022	502-4710-471.52-10	50.00	50.00
14785	2744	THOMAS DELEON	002142		01/28/2022	580-4750-473.52-10	50.00	50.00
14786	2817	TONY RUBALCABA	002131		01/28/2022	101-2020-423.52-10	50.00	50.00
14787	3695	VINCE GARZA	002145		01/28/2022	580-4750-473.52-10	50.00	50.00
14788	1217	VISION SERVICE PLAN	005414		01/28/2022	101-1020-413.24-10	15.34	
			005415		01/28/2022	101-1025-415.24-10	54.29	

PREPARED 01/28/2022, 12:04:27  
 PROGRAM: GM346L  
 CITY OF NEEDLES  
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PAGE 4  
 ACCOUNTING PERIOD 2022/07  
 REPORT NUMBER 77

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14788	1217	VISION SERVICE PLAN	005416		01/28/2022	101-1030-414.24-10	88.44	
			005417		01/28/2022	101-1040-417.24-10	14.16	
			005418		01/28/2022	101-2025-424.24-10	22.88	
			005419		01/28/2022	101-2030-423.24-10	50.66	
			005420		01/28/2022	101-3010-431.24-10	3.27	
			005421		01/28/2022	101-4730-472.24-10	55.86	
			005422		01/28/2022	101-5772-452.24-10	18.63	
			005423		01/28/2022	101-5773-452.24-10	48.06	
			005424		01/28/2022	101-5774-452.24-10	17.95	
			005425		01/28/2022	206-5771-452.24-10	71.35	
			005426		01/28/2022	502-4710-471.24-10	50.77	
			005427		01/28/2022	503-4720-475.24-10	3.27	
			005428		01/28/2022	506-4713-477.24-10	43.56	
			005429		01/28/2022	508-4810-478.24-10	16.42	
			005430		01/28/2022	511-3020-432.24-10	178.24	
			005431		01/28/2022	580-4750-473.24-10	806.07	806.07 *

BANK/CHECK TOTAL 304,159.83

ALL BANKS/CHECKS TOTAL 304,159.83

ACCOUNTS PAYABLE BY BANK/DUE DATE

DATE DUE	VENDOR NO	VENDOR NAME	VOUCHER NO	INVOICE NO	ACCOUNT NO	AMOUNT
1/26/2022	4003	WOODARD & CURRAN, INC.	PI0155	199735	502-4710-471.31-90	7,303.62
					1/26/2022 TOTAL -	7,303.62
					CUMULATIVE TOTAL -	7,303.62
1/28/2022	322	FRANK VALENZUELA JR.	002128	01/28/22	502-4710-471.52-10	50.00
1/28/2022	325	JIM WILLIS	002129	01/28/22	580-4750-473.52-10	50.00
1/28/2022	638	JESSE FRAGOSO	002144	01/28/22	101-3010-431.52-10	50.00
1/28/2022	2222	JUSTIN SCOTT	002125	01/28/22	580-4750-473.52-10	50.00
1/28/2022	2744	THOMAS DELEON	002142	01/28/22	580-4750-473.52-10	50.00
1/28/2022	2817	TONY RUEBACABA	002131	01/28/22	101-2020-423.52-10	50.00
1/28/2022	2879	JENNIFER VALENZUELA	002126	01/28/22	101-5774-452.52-10	50.00
1/28/2022	2931	DALE JONES	002130	01/28/22	101-1030-414.52-10	50.00
1/28/2022	3432	SYLVIA MILEDI	002151	01/28/22	101-1025-415.52-10	50.00
1/28/2022	3622	TAYLOR MILLER	002147	01/28/22	502-4710-471.52-10	50.00
1/28/2022	3654	RAINIE TORRANCE	002137	01/28/22	502-4710-471.52-10	16.67
			002138	01/28/22	503-4720-475.52-10	16.66
1/28/2022	3688	ALBERT PONCE	002139	01/28/22	580-4750-473.52-10	16.67
1/28/2022	3695	VINCE GARZA	002149	01/28/22	502-4710-471.52-10	50.00
1/28/2022	3709	ADRIAN CHAVEZ	002145	01/28/22	580-4750-473.52-10	50.00
1/28/2022	3767	PATRICK MARTINEZ	002140	01/28/22	101-2030-423.52-10	50.00
			002133	01/28/22	101-2030-423.52-10	12.50
			002134	01/28/22	101-2025-424.52-10	12.50
			002135	01/28/22	101-1035-416.52-10	12.50
1/28/2022	3851	SY FOLEY	002136	01/28/22	101-1040-417.52-10	12.50
1/28/2022	3870	BRYAN HICKSTEIN	002143	01/28/22	503-4720-475.52-10	50.00
1/28/2022	3889	MICHAEL WILLIS	002146	01/28/22	502-4710-471.52-10	50.00
1/28/2022	3932	ALBERTO PAIVA	002132	01/28/22	580-4750-473.52-10	50.00
1/28/2022	3953	RONNY SOMMERS	002150	01/28/22	101-2025-424.52-10	50.00
1/28/2022	3978	JOSE SANCHEZ	002127	01/28/22	580-4750-473.52-10	50.00
			002141	01/28/22	502-4710-471.52-10	50.00
					1/28/2022 TOTAL -	1,050.00
					CUMULATIVE TOTAL -	8,353.62
2/08/2022	3266	TRI STATE TOOL REPAIR	005140	23267	101-3010-431.43-57	20.58
2/08/2022	3767	PATRICK MARTINEZ	005141	23268	101-3010-431.43-57	21.64
2/08/2022	3858	PARTS WEST HEAVY DUTY LLC	005314	11/03/21	101-2025-424.61-02	86.18
			004878	66338	511-3021-432.43-26	309.00
					2/08/2022 TOTAL -	223.88
					BANK 04 TOTAL -	8,129.74
					TOTAL ALL FUNDS -	8,129.74

**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR JANUARY 14, 2021**

FUND 101	GENERAL FUND	DEPT. AMT.	FUND AMT.	1/14/2022 (2)	21-22 BUDGET
101.1015.412	CITY ATTORNEY	\$ -		\$ 29,104.95	\$80,000
101.1020.413	CITY MANAGER	\$ -		\$ 116,008.75	\$204,293
101.1025.415	FINANCE DEPT.	\$ -		\$ 268,467.47	\$528,654
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -		\$ 72,735.62	\$201,933
101.1035.416	PLANNING /ZONING	\$ -		\$ 87,826.78	\$299,577
101.1040.417	ENGINEERING	\$ -		\$ 102,914.85	\$247,804
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 29,263.54	\$69,770
101.1070.410	SENIOR CENTER	\$ -		\$ 23,269.38	\$55,404
101.2010.421	SHERIFF	\$ -		\$ 1,458,226.29	\$2,944,931
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 96,287.64	\$234,591
101.2025.424	BULDING & SAFETY	\$ -		\$ 229,810.57	\$379,636
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 298,842.65	\$571,775
101.3010.431	PUBLIC WORKS	\$ -		\$ 686,951.51	\$4,204,878
101.4730.472	SANITATION	\$ -		\$ 79,529.12	\$155,620
101.5770.452.	AQUATICS	\$ -		\$ 81,869.70	\$180,845
101.5772.452	PARKS	\$ -		\$ 260,170.78	\$466,589
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 71,496.28	\$135,838
101.5774.452	RECREATION	\$ -		\$ 161,430.55	\$347,431
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 200.00		\$11,309,569
FUND 205	CDBG		\$ -	\$ 31,789.10	\$27,174
FUND 206	CEMETERY		\$ -	\$ 70,109.34	\$205,141
FUND 208	CALTRANS GRANTS		\$ -	\$ 865,885.08	\$982,125
FUND 209	NARCOTICS FORFEITURE		\$ -	\$ -	\$0
FUND 210	SPECIAL GAS TAX		\$ -	\$ 67,878.00	\$235,135
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 26,691.24	\$112,810
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ 1,539.86	\$91,760
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 87,718.18	\$283,431
FUND 235	INTERSTATE COMM/140 J ST.		\$ -	\$ -	\$0
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -	\$ -	\$5,000
FUND 240	EL GARCES INTERMODAL		\$ -	\$ -	\$0
FUND 241	SAFE RTS TO SCHOOL (SR2S)		\$ -	\$ -	\$12,885
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ -	\$0
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 159,879.52	\$204,500
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 370.00	\$300,000
FUND 501	NPUA		\$ -	\$ 1,475,609.40	\$2,687,194
FUND 502	WATER DEPARTMENT		\$ 30.00	\$ 1,072,804.88	\$2,001,236
FUND 503	WASTEWATER DEPARTMENT		\$ -	\$ 678,478.70	\$1,297,932
FUND 505	SANITATION		\$ -	\$ 616,787.64	\$1,324,900
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 850,345.75	\$1,012,427
FUND 507	GOLF FUND	\$ 10.00			
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 356,723.43	\$731,730
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 169,259.77	\$368,468
FUND 507	GOLF FUND TOTAL		\$ 10.00		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -		\$ 164,941.62	\$359,455
FUND 509	MIS		\$ -	\$ 94,242.09	\$252,370
FUND 510	ADMIN. FACILITY		\$ -	\$ 72,752.55	\$395,203
FUND 511	FLEET MANAGEMENT		\$ -	\$ 93,564.72	\$270,933
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ -	\$0
FUND 520	SR DIAL A RIDE		\$ -	\$ 136,743.07	\$229,711
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 10,689.07	\$40,458
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 188,095.57	\$494,264
FUND 580	ELECTRIC		\$ 60.00	\$ 6,922,657.78	\$8,351,073
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 26,552.00	\$26,552
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 602,816.65	\$2,142,785
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 2,218.00	\$2,218
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 30.16	\$88
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 22.62	\$24
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 300.00	\$ 19,001,402.22	\$35,758,551

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Charter, Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/TAKEN	RETAINAGE
14672	3319	00	CITY EMPLOYEES ASSOCIATES	01/14/2021	200.00		.00
14673	2813	00	NUEA	01/14/2021	100.00		.00
NUMBER OF CHECKS					2	GRAND TOTAL	300.00

CHECK DATE IS NOT WITHIN THE RANGE DEFINED FOR THE PERIOD!

07 DATE RANGE: 2022/01/01 - 2022/01/31

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14672	3319	CITY EMPLOYEES ASSOCIATES	005069		01/14/2021	101-0000-209.03-01	140.00	
			005070		01/14/2021	580-0000-209.03-01	40.00	
			005071		01/14/2021	502-0000-209.03-01	20.00	
							200.00 *	200.00
14673	2813	NUEA	005072		01/14/2021	101-0000-209.03-01	60.00	
			005073		01/14/2021	502-0000-209.03-01	10.00	
			005074		01/14/2021	507-0000-209.03-01	10.00	
			005075		01/14/2021	580-0000-209.03-01	20.00	
							100.00 *	100.00
								300.00
								300.00

BANK/CHECK TOTAL

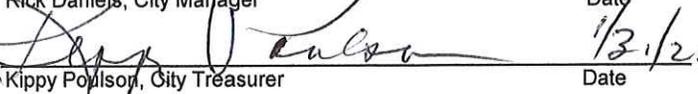
ALL BANKS/CHECKS TOTAL

**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR JANUARY 25, 2021**

FUND 101	GENERAL FUND	DEPT. AMT.	FUND AMT.	25-Jan	21-22 BUDGET
		\$ 54.00			
101.1015.412	CITY ATTORNEY	\$ -		\$ 29,104.95	\$80,000
101.1020.413	CITY MANAGER	\$ -		\$ 116,008.75	\$204,293
101.1025.415	FINANCE DEPT.	\$ -		\$ 268,467.47	\$528,654
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -		\$ 72,735.62	\$201,933
101.1035.416	PLANNING /ZONING	\$ -		\$ 87,826.78	\$299,577
101.1040.417	ENGINEERING	\$ -		\$ 102,914.85	\$247,804
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 29,263.54	\$69,770
101.1070.410	SENIOR CENTER	\$ -		\$ 23,269.38	\$55,404
101.2010.421	SHERIFF	\$ -		\$ 1,458,226.29	\$2,944,931
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 96,287.64	\$234,591
101.2025.424	BULDING & SAFETY	\$ -		\$ 229,810.57	\$379,636
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 298,842.65	\$571,775
101.3010.431	PUBLIC WORKS	\$ -		\$ 686,951.51	\$4,204,878
101.4730.472	SANITATION	\$ -		\$ 79,529.12	\$155,620
101.5770.452.	AQUATICS	\$ -		\$ 81,869.70	\$180,845
101.5772.452	PARKS	\$ -		\$ 260,170.78	\$466,589
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 71,496.28	\$135,838
101.5774.452	RECREATION	\$ -		\$ 161,430.55	\$347,431
<b>GENERAL FUND</b>	<b>TOTAL ALL GF DEPARTMENTS</b>		\$ 54.00		\$11,309,569
FUND 205	CDBG		\$ -	\$ 31,789.10	\$27,174
FUND 206	CEMETERY		\$ -	\$ 70,109.34	\$205,141
FUND 208	CALTRANS GRANTS		\$ -	\$ 865,885.08	\$982,125
FUND 209	NARCOTICS FORFEITURE		\$ -	\$ -	\$0
FUND 210	SPECIAL GAS TAX		\$ -	\$ 67,878.00	\$235,135
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 26,691.24	\$112,810
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ 1,539.86	\$91,760
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 87,718.18	\$283,431
FUND 235	INTERSTATE COMM/40 J ST.		\$ -	\$ -	\$0
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -	\$ -	\$5,000
FUND 240	EL GARCES INTERMODAL		\$ -	\$ -	\$0
FUND 241	SAFE RTS TO SCHOOL (SR2S)		\$ -	\$ -	\$12,885
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ -	\$0
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 159,879.52	\$204,500
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 370.00	\$300,000
FUND 501	NPUA		\$ -	\$ 1,475,609.40	\$2,687,194
FUND 502	WATER DEPARTMENT		\$ -	\$ 1,072,804.88	\$2,001,236
FUND 503	WASTEWATER DEPARTMENT		\$ -	\$ 678,478.70	\$1,297,932
FUND 505	SANITATION		\$ -	\$ 616,787.64	\$1,324,900
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 850,345.75	\$1,012,427
FUND 507	GOLF FUND	\$ -			
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 356,723.43	\$731,730
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 169,259.77	\$368,468
FUND 507	<b>GOLF FUND TOTAL</b>		\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -		\$ 164,941.62	\$359,455
FUND 509	MIS		\$ -	\$ 94,242.09	\$252,370
FUND 510	ADMIN. FACILITY		\$ -	\$ 72,752.55	\$395,203
FUND 511	FLEET MANAGEMENT		\$ -	\$ 93,564.72	\$270,933
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ -	\$0
FUND 520	SR DIAL A RIDE		\$ -	\$ 136,743.07	\$229,711
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 10,689.07	\$40,458
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 188,095.57	\$494,264
FUND 580	ELECTRIC		\$ -	\$ 6,922,657.78	\$8,351,073
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 26,552.00	\$26,552
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 602,816.65	\$2,142,785
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 2,218.00	\$2,218
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 30.16	\$88
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 22.62	\$24
<b>TOTAL</b>	<b>ALL FUNDS &amp; DEPARTMENTS</b>		\$ 54.00	\$ 19,001,402.22	\$35,758,551

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Charter, Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

  
Rick Daniels, City Manager  
Date 1/31/22

  
Kippy Poulson, City Treasurer  
Date 1/31/22

  
Sylvia Miledi, Director of Finance  
Date 1/31/22

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
14674	3950	00	TKE ENGINEERING INC	01/25/2022	54.00	.00
				GRAND TOTAL	54.00	

NUMBER OF CHECKS 1

CHECK NO	VENDOR NO	VENDOR NAME	CHECK NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14674	3950	TKE ENGINEERING INC	005331		01/25/2022	101-0000-204.03-01	54.00	54.00
							54.00 *	
						BANK/CHECK TOTAL	54.00	54.00
						ALL BANKS/CHECKS TOTAL	54.00	54.00

**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR JANUARY 26, 2021**

FUND 101	GENERAL FUND	DEPT. AMT.	FUND AMT.	26-Jan	21-22 BUDGET
101.1015.412	CITY ATTORNEY	\$ -		\$ 34,904.95	\$80,000
101.1020.413	CITY MANAGER	\$ -		\$ 116,043.63	\$204,293
101.1025.415	FINANCE DEPT.	\$ -		\$ 268,939.24	\$528,654
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 1,900.00		\$ 75,183.88	\$201,933
101.1035.416	PLANNING /ZONING	\$ 407.96		\$ 88,336.68	\$299,577
101.1040.417	ENGINEERING	\$ 62.25		\$ 103,403.29	\$247,804
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 29,263.54	\$69,770
101.1070.410	SENIOR CENTER	\$ -		\$ 23,269.38	\$55,404
101.2010.421	SHERIFF	\$ -		\$ 1,458,226.29	\$2,944,931
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 127.10		\$ 97,085.75	\$234,591
101.2025.424	BULDING & SAFETY	\$ 62.25		\$ 230,389.27	\$379,636
101.2030.423	CODE ENFORCEMENT	\$ 62.25		\$ 304,405.68	\$571,775
101.3010.431	PUBLIC WORKS	\$ -		\$ 686,951.51	\$4,204,878
101.4730.472	SANITATION	\$ -		\$ 79,529.12	\$155,620
101.5770.452.	AQUATICS	\$ -		\$ 81,869.70	\$180,845
101.5772.452	PARKS	\$ -		\$ 260,170.78	\$466,589
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 71,496.28	\$135,838
101.5774.452	RECREATION	\$ 474.88		\$ 161,956.98	\$347,431
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 3,492.91		\$11,309,569
FUND 205	CDBG		\$ -	\$ 31,789.10	\$27,174
FUND 206	CEMETERY		\$ -	\$ 70,109.34	\$205,141
FUND 208	CALTRANS GRANTS		\$ -	\$ 865,885.08	\$982,125
FUND 209	NARCOTICS FORFEITURE		\$ -	\$ -	\$0
FUND 210	SPECIAL GAS TAX		\$ -	\$ 67,878.00	\$235,135
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 26,691.24	\$112,810
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ 1,539.86	\$91,760
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 87,718.18	\$283,431
FUND 235	INTERSTATE COMM/140 J ST.		\$ -	\$ -	\$0
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -	\$ -	\$5,000
FUND 240	EL GARGES INTERMODAL		\$ -	\$ -	\$0
FUND 241	SAFE RTS TO SCHOOL (SR2S)		\$ -	\$ -	\$12,885
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ -	\$0
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 159,879.52	\$204,500
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 370.00	\$300,000
FUND 501	NPUA		\$ -	\$ 1,475,609.40	\$2,687,194
FUND 502	WATER DEPARTMENT		\$ 74.99	\$ 1,082,788.40	\$2,001,236
FUND 503	WASTEWATER DEPARTMENT		\$ -	\$ 678,478.70	\$1,297,932
FUND 505	SANITATION		\$ -	\$ 616,787.64	\$1,324,900
FUND 506	ALL AMERICAN CANAL PROJ.		\$ 14.99	\$ 850,473.94	\$1,012,427
FUND 507	GOLF FUND	\$ -			
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 356,723.43	\$731,730
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 169,259.77	\$368,468
FUND 507	GOLF FUND TOTAL		\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -		\$ 164,941.62	\$359,455
FUND 509	MIS		\$ -	\$ 94,242.09	\$252,370
FUND 510	ADMIN. FACILITY		\$ 135.64	\$ 81,858.78	\$395,203
FUND 511	FLEET MANAGEMENT		\$ -	\$ 95,213.33	\$270,933
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ -	\$0
FUND 520	SR DIAL A RIDE		\$ -	\$ 136,743.07	\$229,711
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 10,689.07	\$40,458
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 188,095.57	\$494,264
FUND 580	ELECTRIC		\$ 314.07	\$ 7,057,405.86	\$8,351,073
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 26,552.00	\$26,552
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 602,816.65	\$2,142,785
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 2,218.00	\$2,218
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 30.16	\$88
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 22.62	\$24
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 4,032.60	\$ 19,174,236.37	\$35,758,551

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with Article 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

*Rick Daniels*  
Rick Daniels, City Manager  
Date 1/31/22

*Kippy Poulson*  
Kippy Poulson, City Treasurer  
Date 1/31/22

*Sylvia Miledi*  
Sylvia Miledi, Director of Finance  
Date 1/31/22

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
14675	3651	00	WELLS FARGO	01/26/2022	4,032.60	.00

NUMBER OF CHECKS      1      GRAND TOTAL      4,032.60

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14675	3651	WELLS FARGO	005254		01/26/2022	101-0000-204.06-00	396.22	
			005255		01/26/2022	101-2020-423.43-29	127.10	
			005256		01/26/2022	506-4713-477.61-01	14.99	
			005257		01/26/2022	502-4710-471.31-90	60.00	
			005258		01/26/2022	580-4750-473.31-90	55.49	
			005268		01/26/2022	580-4750-473.61-04	258.58	
			005283		01/26/2022	510-4410-405.61-01	96.81	
			005335		01/26/2022	510-4410-405.43-01	38.83	
			005336		01/26/2022	101-1035-416.53-00	395.00	
			005337		01/26/2022	101-1035-416.55-00	62.25	
			005338		01/26/2022	101-1040-417.55-00	62.25	
			005339		01/26/2022	101-2025-424.55-00	62.25	
			005340		01/26/2022	101-2030-423.55-00	62.25	
			005341		01/26/2022	502-4710-471.69-21	39.00	
			005342		01/26/2022	101-1035-416.56-00	50.00	
			005343		01/26/2022	502-4710-471.31-90	14.99	
			005344		01/26/2022	502-4710-471.69-21	39.00	
			005345		01/26/2022	101-1035-416.55-00	.80	
			005346		01/26/2022	101-5774-452.65-10	117.92	
			005347		01/26/2022	101-5774-452.61-06	58.79	
			005348		01/26/2022	101-5774-452.60-24	298.17	
			005349		01/26/2022	101-1035-416.55-00	.80	
			005350		01/26/2022	101-1035-416.52-10	.71	
			005351		01/26/2022	101-1030-414.56-00	400.00	
			005352		01/26/2022	101-1030-414.55-00	1,500.00	
							4,032.60 *	4,032.60

BANK/CHECK TOTAL

4,032.60

ALL BANKS/CHECKS TOTAL

4,032.60



# City of Needles, California Request for Council Action

CITY COUNCIL  NPUA

Regular  Special

**Meeting Date:** February 8, 2022

**Title:** Resolution No. 2022-16 approving an Agreement between the City of Needles and Needles Unified School District for a Sheriff's Service Specialist for the 2021-2022 school year

**Background:** This Agreement will formalize the cost sharing of the Sheriff's Service Specialist with the School District.

**Fiscal Impact:** Total budget line item 225-2010-421.31-80 (COPS) of \$87,861 of which half is to be reimbursed by the School District (\$43,930.50). No financial impact on the general fund.

**Recommendation:** Waive the reading and adopt Resolution No. 2022-16 approving an Agreement between the City of Needles and Needles Unified School District for a Sheriff's Service Specialist for the 2021-2022 school year.

**Submitted By:** Cheryl Sallis, Community Services Manager

**City Management Review:** Rick

**Date:** 2/11/22

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u>11</u>

RESOLUTION NO. 2022-16

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF NEEDLES, CALIFORNIA, APPROVING AN  
AGREEMENT BETWEEN THE CITY OF NEEDLES AND  
NEEDLES UNIFIED SCHOOL DISTRICT FOR A SHERIFF'S  
SERVICE SPECIALIST FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, the City of Needles and Needles Unified School District have a cooperative need for a qualified Sheriff's Service Specialist to perform various functions and tasks beneficial to both agencies; and

WHEREAS, the County Sheriff's Department contributed 10% towards the position of Service Specialist and the City and School District agreed to share the remaining cost of the Service Specialist and equipment 50%-50% for the 2021-2022 school year; and

WHEREAS, the City has funds available from a State COPS grant to pay its 50% share of the cost.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles, California, hereby approves an Agreement between the City of Needles and Needles Unified School District for a Sheriff's Service Specialist for the 2021-2022 school year and authorizes the Mayor to sign same.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 8th day of February, 2022, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Mayor

(SEAL)

ATTEST: \_\_\_\_\_

City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the CITY OF NEEDLES, hereinafter referred to as "CITY", and NEEDLES UNIFIED SCHOOL DISTRICT, hereinafter referred to as "DISTRICT".

WITNESSETH

WHEREAS, CITY and DISTRICT have a cooperative need for a qualified Sheriff's Service Specialist with applicable equipment (hereinafter referred to as Service Specialist) to perform the services as described in Attachment A of this Agreement; and

WHEREAS, the County Sheriff's Department is willing to contribute 10% towards the position of Service Specialist; and

WHEREAS, after the 10% contribution from the Sheriff's Department, the remaining cost of the Service Specialist will be \$87,861 for the 2021-2022 school year. DISTRICT is willing to pay one-half of this cost for a total of \$43,930.50 which includes the cost of personnel and equipment during the 2021-2022 school year and CITY is willing to pay one-half of the Service Specialist cost for a total of \$43,930.50.

NOW, THEREFORE, DISTRICT and CITY mutually agree as follows:

CITY agrees to:

- 1) Contract with the San Bernardino County Sheriff's Department to provide a Sheriff's Service Specialist during the 2021-2022 school year; and
- 2) Pay the San Bernardino County Sheriff's Department the contract amount for such services.

DISTRICT agrees to:

- 1) Pay CITY \$43,930.50 as DISTRICT's contribution for the services of the Service Specialist; and
- 2) Make full payment to CITY upon receipt of an invoice.

Duration of Agreement:

The term of this Agreement shall be for the 2021-2022 school year.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day and year first above written.

CITY OF NEEDLES

NEEDLES UNIFIED SCHOOL DISTRICT

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Superintendent

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

ATTACHMENT A  
TO AGREEMENT BETWEEN  
THE NEEDLES UNIFIED SCHOOL DISTRICT  
AND CITY OF NEEDLES

SHERIFF'S SERVICE SPECIALIST JOB EXPECTATIONS/RESPONSIBILITIES

Expectations and responsibilities include but are not limited to representing the Sheriff's Department / Needles Police in the community by managing and directing programs that promote crime prevention, drug prevention, public information, community involvement, and child safety.

**The following is a list of duties:**

- Prepare weekly arrest log press release
- Manage station social media
- Monitor daily activities and prepare press releases
- Handle press inquiries
- Conduct drug prevention awareness in the Needles School District and Needles recreation center
- Coordinate Every 15 Minutes presentation at Needles High School
- Recruit Explorer Scouts
- Assist with traffic control
- Coordinate with school district for crime and drug prevention programs
- Network with school officials to develop school safety presentations for students and parents
- Coordinate Station Trunk or Treat event
- Coordinate Shop with a first responder event for Needles youth during Christmas season
- Assist with Backpack Buddies event providing school supplies and clothing for Needles students
- Recruit USMC Devil Pup participants for Needles youth
- Traffic control at Needles schools
- Coordinate Red Ribbon Week at local schools
- Assist with Needles Children's Health Fair
- Coordinate Elementary School Christmas bicycle giveaway

**Training:**

- Attend in service training related crime prevention, public affairs, and community relations.
- Network with Department Public Affairs Division to maintain awareness of most recent practices



# City of Needles, California Request for City Council Action

CITY COUNCIL  NPUA

Regular  Special

**Meeting Date:** February 8, 2022

**Title:** California Assembly Bill 361; Brown Act--Abbreviated Teleconferencing Procedures

**Background:** On January 11, 2022, the City Council adopted Resolution No. 2022-06 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-09-21, and authorizing remote teleconference meetings of the legislative bodies of the City of Needles for the period of January 14, 2022 – February 13, 2022 pursuant to provisions of the Ralph M. Brown Act.

The primary purpose of California Assembly Bill 361 (Rivas) is to allow for California public agencies to continue holding public meetings remotely, using abbreviated teleconferencing procedures, during the COVID-19 state of emergency.

Pursuant to AB 361, if the state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, **in order to continue to teleconference using the abbreviated teleconferencing procedures, the local legislative bodies shall, not later than 30 days after teleconferencing for the first time under AB 361, and every 30 days thereafter, make the following findings by majority vote:**

- (A) The legislative body has reconsidered the circumstances of the state of emergency.
- (B) Any of the following circumstances exist:
  - (i) The state of emergency continues to directly impact the ability of the members to meet safely in person.
  - (ii) State or local officials continue to impose or recommend measures to promote social distancing.

**Fiscal Impact:** N/A

**Recommended Action:** Resolution No. 2022-18 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-09-21, and authorizing remote teleconference meetings of the legislative bodies of the City of Needles for the period of February 14, 2022 – March 15, 2022, pursuant to provisions of the Ralph M. Brown Act

**Submitted By:** City Clerk

**City Management Review:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u>12</u>

**RESOLUTION 2022-18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES,  
CALIFORNIA, PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING  
THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-  
09-21, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE  
LEGISLATIVE BODIES OF THE  
CITY OF NEEDLES FOR THE PERIOD FEBRUARY 14, 2022 – MARCH 15, 2022,  
PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT**

**WHEREAS**, the City of Needles (the “City”) is committed to preserving and nurturing public access and participation in meetings of the City Council; and

**WHEREAS**, all meetings of the City’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963) (the “Brown Act”), so that any member of the public may attend, participate, and watch the City’s legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the City’s boundaries, caused by natural, technological, or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the City Council previously adopted Resolution 2021-73 on December 14, 2021, finding that the requisite conditions exist for the legislative bodies of the City to conduct remote teleconference meetings without compliance with Government Code section 54953(b)(3); and

**WHEREAS**, as a condition of extending the use of the provisions found in Government Code section 54953(e), the City Council must reconsider the circumstances of the state of emergency that exists in the City, and the City Council has done so; and

**WHEREAS**, emergency conditions persist in the City, specifically, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency to exist in California as a

result of the threat of COVID-19; despite sustained efforts the virus continues to spread and is impacting nearly all sectors of California; and

**WHEREAS**, on June 9, 2021, the California Department of Public Health issued updated public health directives related to physical distancing and face coverings effective June 15, 2021, based on guidelines issued by the Centers for Disease Control and Prevention; and

**WHEREAS**, the San Bernardino County Department of Health has recommended measures to promote social distancing. The current state and federal masking guidance recommend that vaccinated individuals wear face masks in public indoor settings. The state still requires unvaccinated individuals to wear masks indoors; and

**WHEREAS**, the City Council does hereby find that the ongoing risk posed by the highly transmissible COVID-19 virus will continue to cause conditions of peril to the safety of persons within the City which are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and the City Council desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency persisting, the City Council does hereby find that the legislative bodies of the City shall continue to conduct their meetings without compliance with Government Code section 54953(b)(3), as authorized by Government Code section 54953(e), and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in Government Code section 54953(e)(2); and

**WHEREAS**, all meeting agendas stating meeting dates, times and the manner in which the public may attend and offer public comment by call-in option or internet-based service option shall be posted, at a minimum, on the City's website and at the City's main office.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NEEDLES DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1. Recitals.**

The recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**Section 2. Affirmation that Local Emergency Persists.**

The City Council hereby considers the conditions of the state of emergency in the City and proclaims that a local emergency persists throughout the City, and the ongoing risk posed by the highly transmissible COVID-19 virus has caused, and will continue to cause, conditions of peril to the safety of persons within the City; furthermore, the guidance of San Bernardino County Department of Health recommends physical distancing.

**Section 3. Re-ratification of Governor's Proclamation of a State of Emergency.**

The City Council hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

**Section 4. Remote Teleconference Meetings.**

The Mayor, the City Manager, and legislative bodies of the City are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

**Section 5. Effective Date.**

This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) March 15, 2022, or such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the City may continue to teleconference without compliance with Government Code section 54953(b)(3).

**Section 6. Certification.**

The Clerk of the City Council shall certify as to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

PASSED, ADOPTED, AND APPROVED, this 8th day of February 2022, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Jeff Williams, Mayor

ATTEST:

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Dale Jones, City Clerk

APPROVED AS TO FORM:

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John O. Pinkney, City Attorney



# City of Needles, California Request for City Council Action

CITY COUNCIL    NPUA    SARDA    Regular    Special

**Meeting Date:** February 8, 2022

**Title:** Golf Deficit Balance

**Background:** On average, for the last 5 years the Golf Fund has lost \$445,195 per year. Although the General Fund currently subsidizes approximately \$350,000 to \$400,000 to the Golf Fund to cover some of the current year deficit, it has not been enough. The accumulated annual deficit balance since fiscal year 2004-05 is now \$2,800,000. The downside of not covering the past deficit is that if our revenue stream was interrupted by possible future state law, mandates or other mechanisms that would detrimentally affect cannabis revenue, the deficit netted with the available cash in the General Fund could overdraw the General Fund checking account!

The Golf fund has a negative balance, while the General Fund shows a positive balance. On paper, these balances are netted on the monthly reconciliation because they are in the same bank account. This is the nature of a pooled cash accounting system which is how the City operates.

The General Fund currently has sufficient cash to wipe out this deficit Golf balance now. This could be completed by an inter-department transfer. In doing so, the slate would be wiped clean for Golf, and would also show the true success of Touchstone Golf's management of the Golf Course Pro Shop and Maintenance Department. But more importantly, any sharp decline in the General Fund cash balance would not be negatively affected by the Golf deficit.

**Fiscal Impact:** Transfer \$2,800,000 from General Fund reserves to Golf Fund deficit from General Fund reserves

**Recommendation:** Clear the Golf Fund deficit by transferring \$2,800,000 by February 28, 2022

**Submitted By:** Sylvia Miledi, Director of Finance

**City Management Review:**       *Pick*            **Date:**       *2/1/22*      

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u>      <i>13</i>      </u>



# City of Needles, California Request for City Council Action

CITY COUNCIL  NPUA

Regular  Special

**Meeting Date:** February 8, 2022

**Title:** General Plan Land Use Update

**Background:** After receiving input from the November 2021 Open House, City staff and the consultant team spent December and January preparing a final draft Land Use Plan and draft buildout projections (housing, population, and jobs) to align with a draft roadway and circulation plan. City staff has also been evaluating the boundaries and intent of the Downtown area, as informed by Open House input.

City staff will be reviewing the draft buildout with the consultant team within the next week to confirm the amount and distribution of projected growth and identifying any adjustments that need to be made to the traffic model to increase the accuracy of modeling and forecasting work products. The Draft Land Use Plan and buildout should be presented to the Planning Commission and City Council by their first meetings in March.

The draft buildout is being based upon:

- public input received from the Open House
- interviews with key stakeholders conducted earlier in the project
- the findings of the market/economic analysis
- the current extent and potential extension of water and sewer systems
- the updated Housing Element Market
- current roadway performance, ROW limitations, and desired level of service

City staff is also planning to conduct a third public outreach effort to further the conversation on the nature and boundaries of the Downtown area. The consultant team is currently gathering relevant examples of other downtown areas (greater downtown vs downtown core) to inform the discussion, potential zoning standards, and economic development strategies and anticipates holding this outreach in March.

Finally, the City is in the process of bringing a new CEQA consultant onboard to provide the environmental clearance for the Land Use and Transportation Element updates. Once this step is completed, City staff will update the Planning Commission and City Council on the target date for public hearings (estimated to occur by Summer of this year).

**Fiscal Impact:** The California Department of Housing and Community Development has awarded a grant of \$160,000 for funding the General Plan Land Use Element Update.

**Environmental:** CEQA consultant onboard to provide the environmental clearance for the Land Use and Transportation Element updates.

**Recommendation:** Information Only

**Submitted By:** Patrick Martinez, Assistant City Manager/Development Services

**City Management Review:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Agenda Item: 14