

(ACT) – ACTION NEEDED  
(INF) – INFORMATION ONLY  
(DIS) – DISCRETIONARY

BOARD OF PUBLIC UTILITIES OF THE CITY OF NEEDLES  
TUESDAY, MARCH 15, 2022 - 4:00 P.M. – REGULAR MEETING  
CITY COUNCIL CHAMBERS - 1111 BAILEY AVENUE, NEEDLES

A G E N D A

**AUTHORIZED BY AB 361**

**THE CHAIRMAN AND COMMISSIONERS MAY BE ATTENDING THIS MEETING  
TELEPHONICALLY BY CALLING THE FOLLOWING NUMBER:**

**1-866-576-7975 - Participant access: 853544**

**THE PUBLIC MAY ALSO ATTEND BY CALLING THE ABOVE NUMBER AND  
MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO 12:00 NOON THE DAY  
OF THE MEETING BY EMAILING [csallis@cityofneedles.com](mailto:csallis@cityofneedles.com)**

**MASKS ARE ENCOURAGED TO ATTEND THIS MEETING**

**Call to Order - Roll Call**

**Approval of Agenda**

(ACT)

**Correspondence**

**Public Appearance:** Persons wishing to address the Board on subjects other than those scheduled are requested to do so at this time. When called by the Chairman, please come to the podium and announce your name and address for the record. In order to conduct a timely meeting, a three minute time limit per person has been established by Municipal Code Section 2-18. Amendments to California Government Code Sec. 54950 prohibits the Board from taking action on a specific item until it appears on the agenda.

**Consent Calendar:** All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Chairman or any Member of the Board may pull an item from the Consent Calendar for discussion. Prior to Board action, a member of the public may address the Board on matters scheduled on the Consent Calendar. A three-minute time limit per person applies.

**Recommended Action:** Approve Items through on the Consent Calendar by affirmative vote  
**NONE**

**Presentation** (A ten-minute time limit per presentation has been established per Municipal Code Section 2-18)

1. Presentation by Burger & Comer, P.C. of the Needles Public Utility Authority audit report for the fiscal year ended June 30, 2021 (DIS)

**Regular Items** (A three minute time limit per person has been established per Municipal Code Section 2-18)

2. Minutes of regular meeting held March 1, 2022 (ACT)
  3. Revised Statement of Policies to maintain fiscally prudent and fair rates for electric customers providing for an increase in the Power Cost Adjustment (PCA) balancing fund from \$750,000 to \$1.4 million to provide a reserve that can be utilized to mitigate unanticipated increase in energy costs (DIS)
  4. Report on the Power Purchase Cost Adjustment January - February 2022 (DIS)
- Reports** (INF)
5. Central Square AnalyticsNOW software update to the utility's reporting system
  6. Western Area Power Administration group power purchase Q2 FY 22 on peak (June 2022)

**Pending Matters** (not for discussion at this time)

- a) Board consideration to move an action to the City Council regarding debt relief (meeting of February 1, 2022)

**Manager's Report**

- a) Incident Report(s)

**Board Requests**

**Adjournment**

Posted: March 10, 2022

**INTERNET ACCESS TO BOARD AGENDA AND STAFF REPORT MATERIAL  
IS AVAILABLE PRIOR TO THE MEETING AT  
<http://www.cityofneedles.com>**

SB 343 - DOCUMENTS RELATED TO OPEN SESSION AGENDAS - Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to a meeting is available for public inspection at the Needles Administrative Office, 817 Third Street, Needles, CA 92363.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Cheryl Sallis, Secretary to the Board, at (760) 326-2113 ext 115. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II)